

# Checkpoint GUI

The Checkpoint GUI is divided into 5 main zones, [Main Menu](#), [Toolbar](#), [Movement Tree](#), [Process Tabs](#) and [Status Bar](#).



## Main Menu

The [Main Menu](#) provides access to essential functions in Checkpoint including:

- [server information](#).
- [Volume](#) movement processes.
- [Receipts](#) and [Software Preferences](#).

## Toolbar

The [toolbar](#) allows [Customer](#) filter input, [Pick](#) or [Query](#) settings and various other scan process settings.

## Movement Tree

The Movement Tree displays [Customer](#) and [Media](#) information, provides a portal to refresh movement data and load the required [Volumes](#) into the Process tabs.

## Process Tabs

The Process tabs display [Volumes](#) at various stages of the Scanning process.

The information in these tabs are divided into:

- To Do (to be scanned)
- Done (Scanned)
- Errors (Incorrectly Scanned)

## Status Bar

The Status Bar displays information about the Scan Process.

When CheckPoint is ready to perform a Scan, the Status Bar will display “Ready”.

During a Scan, the status bar will display text being read by the Speech Subsystem.

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