2025/12/01 05:43 1/2 Print Receipts

Print Receipts

Print receipts function allow you to print physical receipts on shipments. The receipts are designed to accompany the delivery to obtain a customer signature confirming delivery and keeping a record of chain of custody.

Printing Receipts

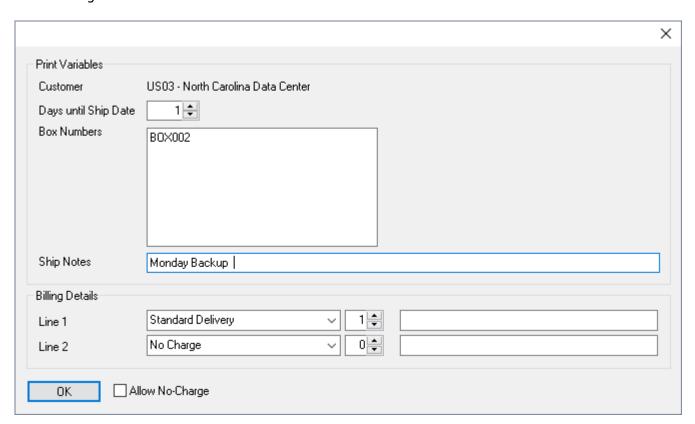
Selecting Process→Print Receipts from the main menu to initiate the printing process.

Choose your preferred printer to send the receipts to.

Printing Variables

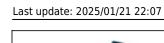
Set the values in the **Print Variables** window:

- Days until delivery
- Box numbers
- Notes
- Billing



If there is no charge for delivery, check the No charge checkbox.

Click 0K to continue.



TapeTrack CheckPoint

www.tapetrack.com

Customer ID: US03

Prepared by: North Carolina Data Center GazillaByte LLC - Production Customer: Server: Friday, December 15, 2017 Ship Date:

Thursday, December 14, 2017 (11:08:42 AM) Address: Preparation Time:

Notes: Boxes:

Media: LTO - LTO Cartridge

Moving to: OFFS (Offsite Vault) from LIBR (Library)

10 000000 000026L5 000027L5 000028L5 000029L5

tal Volumes processed=4, OK=4, NotOK=0

Total Volumes processed for Customer=4, OK=4, NotOK=0

Name Signature Date Time

From:

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Permanent link:

https://rtfm.tapetrack.com/checkpoint/receipts?rev=1513217870

Last update: 2025/01/21 22:07



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