

Open TapeTrack Control Panel

The **TapeTrack Control Panel** can be accessed from the **File** Menu. The **TapeTrack Control Panel** is divided into two tabs: **TapeTrack Servers** and **Advanced Connection Settings**.

TapeTrack Servers

The TapeTrack Servers tab displays active server connections. [image](#)

Right-Click Operations

There are four options available when right-clicking in the TapeTrack Servers tab. [image](#)

- **Add:** Launches the Server Information window to add additional connections. There are four fields in the Server Information Window. [image](#)
 - **Short Name:** How this connection will be displayed in the TapeTrack login window.
 - **Address:** The address of the TapeTrack Server.
 - **IP:** The IP of the Server.
 - **Port:** The port of the TapeTrack Server.
 - **Proxy:** If set to "true", the HTTP Proxy Settings will need to be set in the "Advanced Connection Settings" tab. See below.
- **Delete:** Deletes the Server from the list.
- **Properties:** Launches the Server Information window above so that changes can be made to a Server.
- **Create Desktop Shortcut:** Places a shortcut to this connection on the desktop of your Windows PC.

Advanced Connection Settings

The Advanced Connection Settings tab provides additional settings for when a Server uses an HTTP Proxy. It has the following fields: Address: The IP Address or Name of the HTTP Proxy Server. Port: The TCP/IP Port of the HTTP Proxy Server. User ID: The User ID for Proxy Authentication (if required). Password: The Password for Proxy Authentication (if required). Automatically detect HTTP Proxy: Click this button to automatically detect an existing HTTP Proxy Connection. [image](#)

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