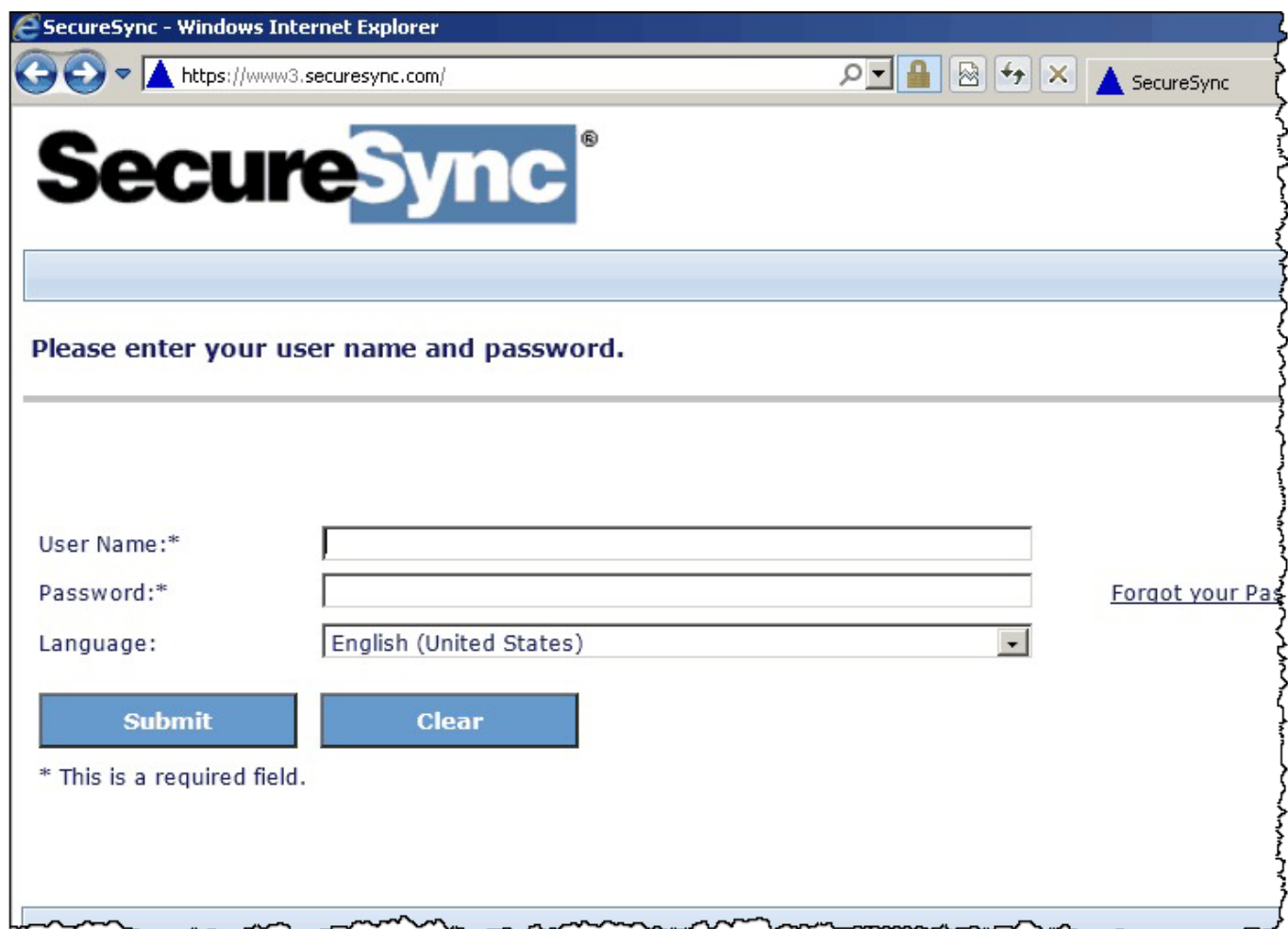


Iron Mountain Inventory

While waiting on Iron Mountain to enable SFTP to your inventory report, TapeTrack's synchronization of your offsite media can be executed using a manually downloaded CSV file from your Iron Mountain securesync interface.

Downloading Inventory To CSV

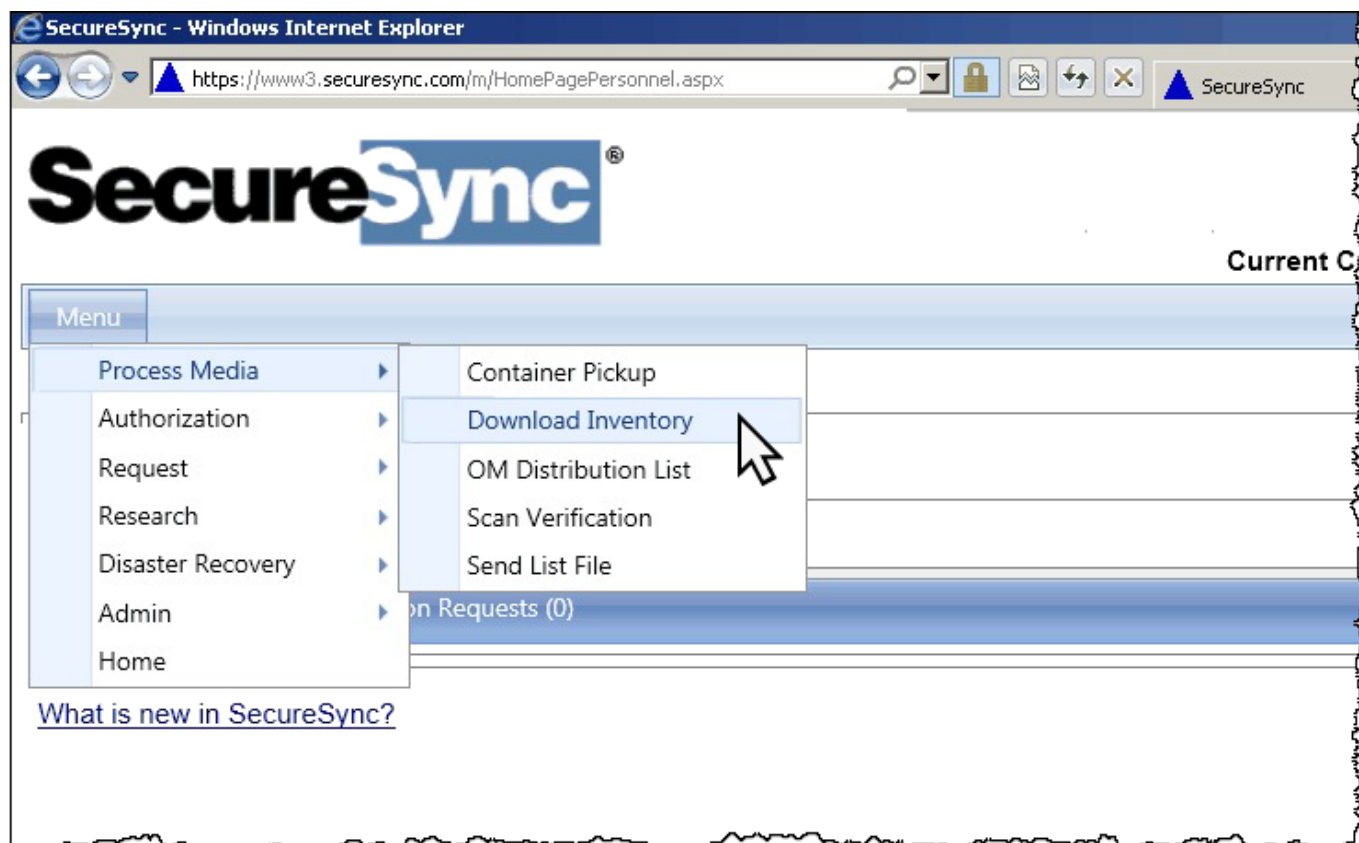
Log in to Iron Mountain's securesync interface at <https://www3.securesync.com> with your credentials.



The screenshot shows the SecureSync login page in a Windows Internet Explorer browser window. The address bar displays <https://www3.securesync.com/>. The page features the SecureSync logo at the top. Below the logo, a blue bar contains the text "Please enter your user name and password." The login form includes three input fields: "User Name:*", "Password:*", and "Language:" (with a dropdown menu set to "English (United States)"). There are "Submit" and "Clear" buttons below the fields. A link labeled "Forgot your Password" is located to the right of the password field. A note at the bottom left states "* This is a required field."

From the homepage, select the Menu in the top left corner.

In the dropdown menu, choose Process Media → Download Media.



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