

# Moving Volumes

Moving volumes between repositories so that they remain in sycronisation with the physical movement of the actual volumes between locations would be the most important function with TapeTrack.

Volumes can be moved manually via drag and drop, using a barcode scanner, set move dates, synchronization scripts or a combination of these methods.

## Manually Moving Volumes

While manually moving volumes is, essentially, the simplest way of moving a volume from one repository to another the method best suited is dependent on factors such as:

- how many volumes need to be moved.
- how the information is received on which volumes need to be moved.
- access to hardware such as mouse, keyboard or scanners.

### Drag and Drop

Drag and Drop selected volumes is a quick method for moving small groups of easily identified volumes. Simply select the volume (or range of volumes by Ctrl + click and/or Shift + click) and drag them to the required target repository and release the mouse.



The selected volumes will now have a target repository of the repository you dropped the volume/s on.

ID	Current Location	Target Location	Flags	Move Time	Due in	Container	Next Move
0000001	Library	Offsite Vault	CMnNt	S0	Unspecified	Unassigned	Permanent
0000002	Library	Offsite Vault	CMnNt	S0	Unspecified	Unassigned	Permanent
0000003	Library		anNOZ		Unspecified	Unassigned	Permanent
0000004	Library	Offsite Vault	CMnNtZ	S0	Unspecified	Unassigned	Permanent
0000005	Library		CnNZ		Unspecified	Unassigned	Permanent
0000006	Offsite Vault		CnNOtXZ		Unspecified	Unassigned	Permanent
0000007	Offsite Vault		CnNOtXZ		Unspecified	Unassigned	Permanent
0000008	Offsite Vault		CnNOtX		Unspecified	Unassigned	Permanent
0000009	Offsite Vault		CnNOtX		Unspecified	Unassigned	Permanent

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