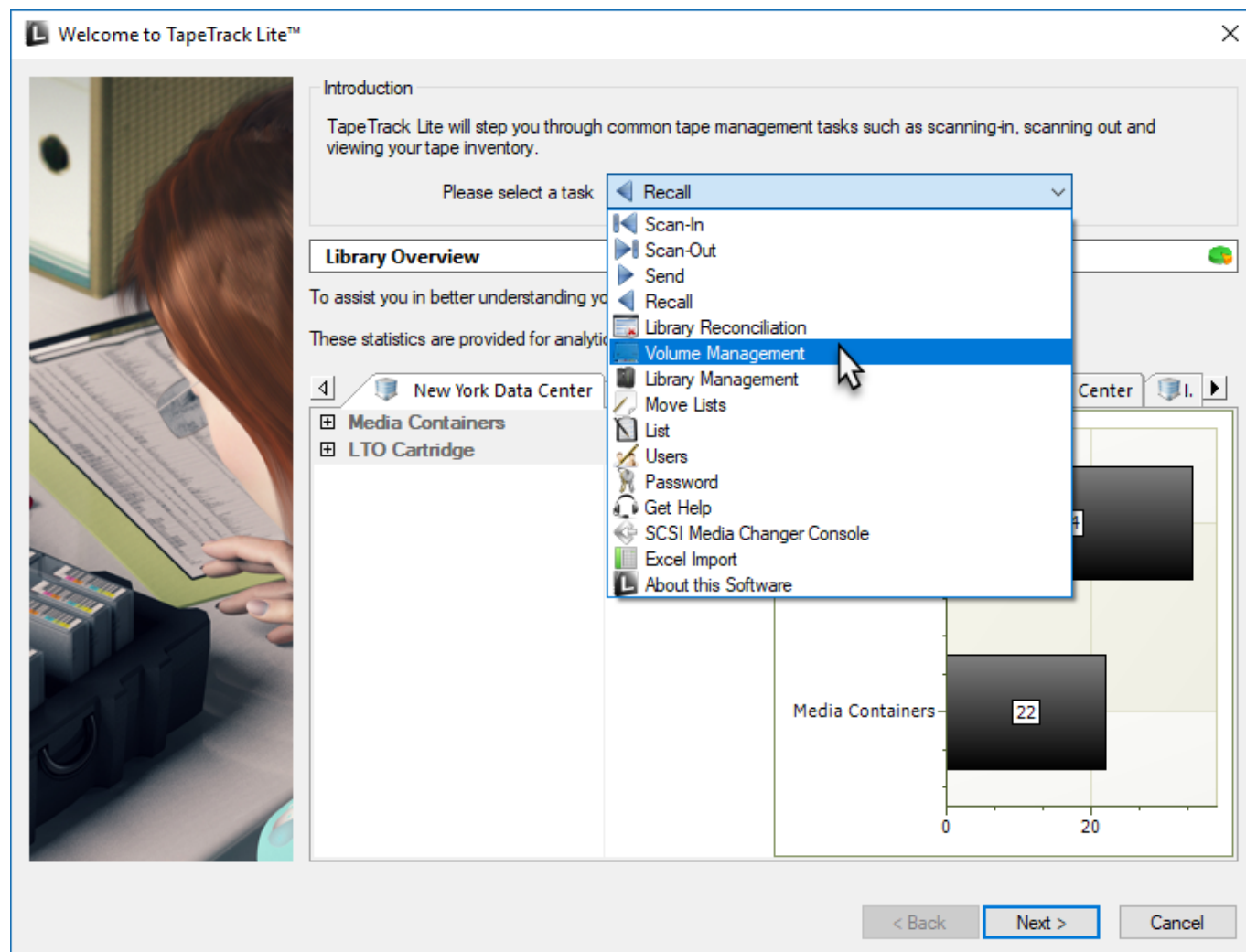


Adding New Volumes

Adding new [Volumes](#) to Tapetrack can be accomplished using one of two methods.

Adding New Volumes Using Volume Management

Select Volume Management from the **Task Menu** and click Next to continue.



Options

This will open the **Options** window. If required you can set the location for the log files to be written to, or leave the default.

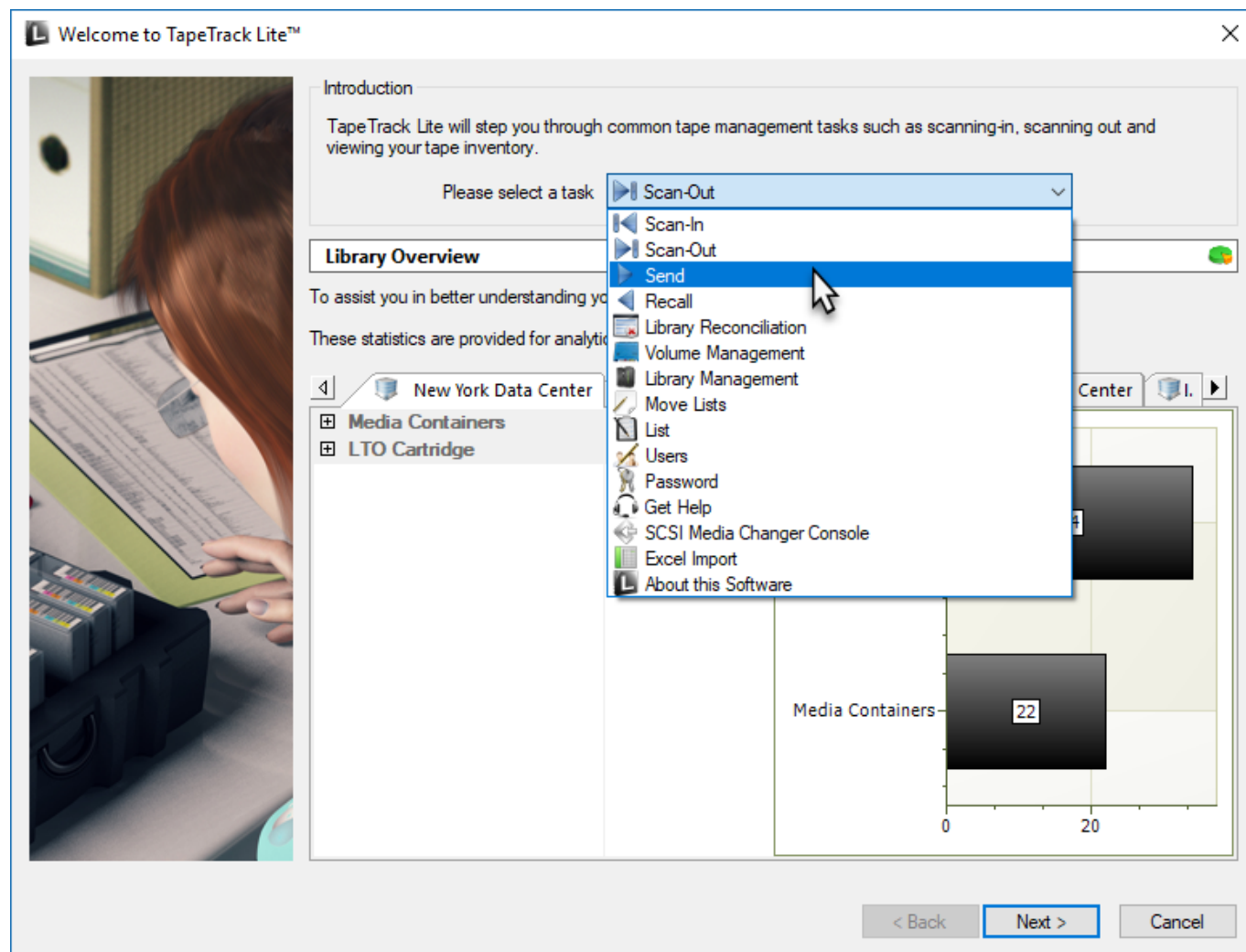
Click Next to continue.

Adding New Volumes Using Send

Using Send to add new [Volumes](#) is only recommended when the new [Volumes](#) are part of a consignment being sent already. If just adding new [Volumes](#) to the inventory using Volume Management is the correct process to use.

Send

Select Send from the **Task Menu** and click Next to continue.



Options

TapeTrack Lite™ - Options

Instructions

The Options screen allows you to specify options that will influence how future screens perform.

The options you change will be retained for future sessions.

General Options

Log File Folder: C:\Program Files\TapeTrack\TapeTrack Lite\docs\Lite Log Files

Advanced Options

Time Threshold: 3 days, 00 hs, 00 ms

Next move: Tuesday, May 24, 2022 (1131 days)

Predefined Lists: <Not Selected>

< Back Next > Cancel

Notes:

- **A** If required you can set the location for the log files to be written to, or leave the default. To change the default directory, click in the field to the right of the Log File Folder, click on the more options button (...) and select the preferred directory.
- **B** Under Advanced Options:
 - Set the time deadline before a **Volume** will be marked as overdue at its Target Repository.
 - The date for the **Volumes** next move.
 - List of pre-defined **Volumes** .

To add additional lists, create new files in the install directory that match the pattern List-*.txt.

List-Sample.txt - Notepad

File Edit Format View Help

```
#Sample send list. To skip delete file List-Sample.txt
US01.LTO.000000
US01.DL.000001
```

Scanning to add Volumes

This opens the **Scan and Modify** window which, by default, opens the **Scan To Add Volumes** window.

Scan out the required **Volumes** using your preferred [scanning method](#).

When all **Volumes** are scanned in, close the **Scan To Add Volumes** window by clicking X at top right of window.

Setting New Volume ID's

Select new **Volume** by clicking on it to display the attributes in the right of the window

Select, in order, the correct Customer ID, Media ID from the identity section.

TapeTrack Lite™ - Scan and Modify (2)

Instructions

This screen allows you to scan tapes and containers and then update information on each item.
To update any of the scanned items just click on them in the tree. You can also drag-and-drop tapes between containers.

No Container

- US29.LTO.111622L6
- US29.LTO.111623L6

Identity

Customer	<No Selection>
Media Type	<No Selection>
Volume-ID	Los Angeles Data Center
	Nashville Data Center
	New York Data Center
	North Carolina Data Center
Disposition	
Status	North Carolina Data Center
Target	<No Selection>
Next move	Friday, March 25, 2022 (1131 days)
Time Threshold	3 days, 00 hs, 00 ms
Data-Cluster	<No Selection>

Attributes

Description	
-------------	--

Customer

Customer that owns this Volume

< Back Next > Cancel

From the **Disposition** section, set the Target Repository, Next Move and Data Cluster (optional) to the required values.

TapeTrack Lite™ - Scan and Modify (2)

Instructions

This screen allows you to scan tapes and containers and then update information on each item.

To update any of the scanned items just click on them in the tree. You can also drag-and-drop tapes between containers.

Item Tree

- No Container
 - US03.LTO.111622L6
 - US29.LTO.111623L6

Identity

Customer	North Carolina Data Center
Media Type	LTO Cartridge
Volume-ID	111622L6

Disposition

Status	Unknown
Target	<No Selection>
Next move	<No Selection>
Time Threshold	Library
Data-Cluster	Offsite Vault
	Relocated

Attributes

Description	
-------------	--

Target

Target Repository

Buttons: < Back, Next >, Cancel

Repeat for each new [Volume](#).

Click Next to continue.

Adding Extended Attributes

If you have extended attributes set for the Media type the new Volumes were added to, the **Modify Extended Attributes** window will be presented.

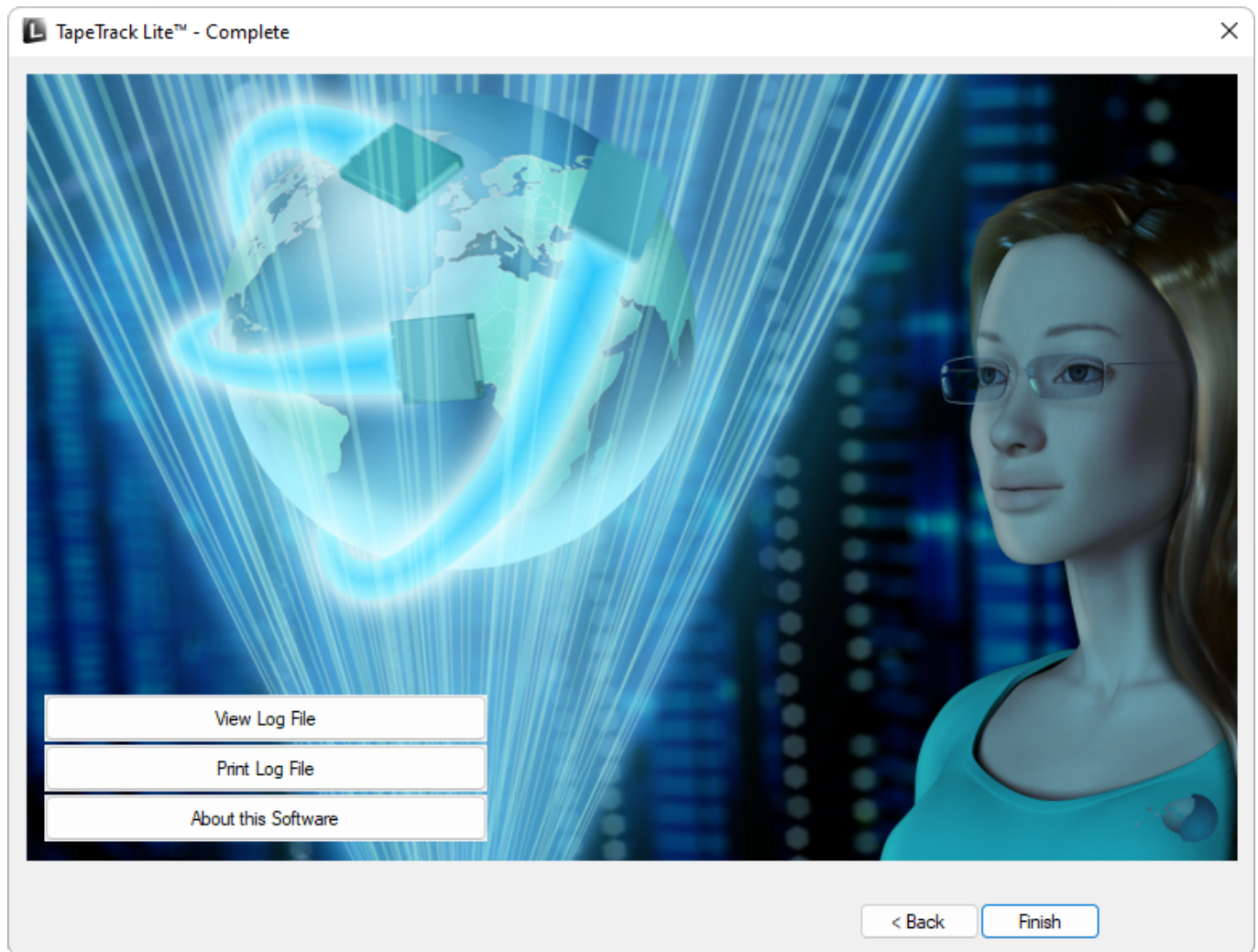
Clicking in the field to the right of each extended attribute, you can type in the relevant values. Click Next to continue.

Complete

This will bring up the **Complete** window, from here you can:

- Click View Log File to view the log.
- Click Print Log File to print out the log file for further reference.
- Click About this Software to view product and support (email, phone & website) information.
- Click Back to return to start menu and select another task.

- Click Finish, Cancel or X to exit TapeTrack Lite.



From:
<https://rtfm.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:
https://rtfm.tapetrack.com/lite/add_volumes?rev=1550457085

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