Library Management

The Library Management function allows you to manage individual libraries and the Volumes contained within them.

Library Management Process

Select Library Management

Select Library Management from the **Task Menu** and click Next to continue.



Options

This will open the **Options** window. If required you can set the location for the log files to be written to, or leave the default.

To change the default directory, click in the field to the right of the Log File Folder and click on the (...) button and select directory.

Click Next to continue.

The Options screen allows you The options you change will be	to specify options that will influence how t retained for future sessions.	future screen perform.
General Options Log File Folder	C:\Program Files\TapeTrack	Browse for Folder X
og File Folder older where log files will be writte	n.	Synaptics TapeTrack TapeTrack Checkpoint TapeTrack Framework Server TapeTrack Lite docs icons Lite Log Files TapeTrack Server Utilities TapeTrack Sync TapeTrack TapeMaster

Customer Selection

Select the Customer that you want to manage Volumes for by double-clicking the Customer-ID or leftclicking the Customer-ID and clicking Next at the bottom of the page.

L TapeTrack Lite [™] - Customer Selection			:	×
Instructions				
The Customer Selection screen allows you to	select one TapeTrack Customer	that will be the subject of op	erations in subsequent screens.	
You may select a Customer by double clicking	the Customer, or by clicking the	Customer and pressing the N	lext button.	
Customer	Volumes	Moves		٦
New York Data Center	56	0		
💷 Los Angeles Data Center 🔥	23	7		
💷 North Carolina Data Center	56	23		
Nashville Data Center	52	9		
	187	39		
Remember previously selected Customer				_
			< Back Next > Cancel	
				_

Checking Remember previously selected Customer will retain the currently selected Customer for future Lite functions.

This can be removed at any time by unchecking Remember previously selected Customer

Media Selection

Select the Media to manage Volumes by double-clicking the required Media or by selecting the Media and clicking Next

TapeTrack Lite™ - Media	Type Selection			
Instructions				
The Media Type Selection s	creen allows you to select a	single TapeTrack Media Me	edia Type to work with in subseque	nt screens.
You can select this Media T	ype by double clicking the re	quired item in the list.		
Media Type	Volumes	Moves	Scratch Deficit	Overdue
IBM 359x Cartridge	2,069	0	0	0
LTO Cartridge	211	16	0	0
Media Contail 🔊	5	0	0	0

Repository Selection

Select the Repository to manage by double-clicking the required Repository or by selecting the Repository and clicking Next

📕 TapeTrack Lite™ - Mar	nage Library Selection					>
Instructions						
The Manage Library Sele	ection screen allows you	to select a Repo	sitory to manage.			
You can select a Reposit	tory by double-clicking th	e Repository, or	by selecting the F	Repository and	clicking Next.	
Repository	Volumes	Incoming	Outgoing	Scratch	Scanned-Out	
📓 Library 📐	193	9	7	1	7	
Offsite St	17	7	9	0	0	
		~ ^			~~	

Volume Management

The **Volume Management** window displays Volume and Repository information including required moves to maintain the set level of scratch Volumes.

Clicking Execute will affect the displayed moves to manage the selected Repository's management requirements and take you to the **Move Lists** window.

If you don't wish to execute the move command, the **Volume Management** window can be closed by clicking the X at the top right to continue to the **Move list** window.

📓 Re	epository Manage	ment: Library							:
	Metrics		Proposed So	ratch Volumes to be en	tered				•
E	Repository				· · · · · · · · · · · · · · · · · · ·				
	Capacity	193	Volume	Current Repository	Last Move	Next Move	Expiry	Last Write	
	In Use	187	000018L6	Scratch Rack	2017-06-30	Permanent	Permanent	Never	
	Incoming	7 🔥	000019L6	🚯 Scratch Rack	2017-06-30	Permanent	Permanent	Never	6
	Outgoing	1 🔍	000020L6	🚯 Scratch Rack	2017-06-30	Permanent	Permanent	Never	
	Net	193	000021L6	🛟 Scratch Rack	2017-06-30	Permanent	Permanent	Never	
	Free Space	0							
E	Scratch								
	Requirement	15							
	In Repository	11 B							
	Deficit	4							
	Extras								
F	Free Space	0							
5	Scratch Volumes	0							
Ξ (Calculations		List contains 4	records					
5	Scratch (incoming)	4							
E	Ejects (outgoing)	4	Proposed No	on-Scratch Volumes to I	oe ejected				
Ξ	Targets								
F	Repository	Offsite Vault	, Volume	Current Repository	Last Move	Next Move	Expiry	Last Write	
E	Bypass Ejects	False	000120L6	Library	Never	Permanent	Permanent	Never	G
			CONT201	Library	Never	Permanent	Permanent	Never	•
			000178L6	Library	Never	Permanent	Permanent	Never	
			000177L6	Library	Never	Permanent	Permanent	Never	
Rep	pository aet for eiects		1						
			List contains 4	records				Selected=1	First Selected=2
								E	Cancel

Notes:

- A Repository usage statistics.
- **B** Repository scratch requirements.
- C Free slots and current scratch Volumes in repository.
- **D** Movement calculations required to hit scratch Repository targets.
- E Target Repository (required) for ejected Volumes.
- **F** Volumes selected to move into the Repository.
- **G** Volumes to be ejected to create enough space for incoming Volumes.

Move List

The **Move list** window displays all Volumes currently in a move status including Volume-ID, current and target location, elapsed move time, scanned out status and whether the Volume is overdue at its intended target Repository.

Move List Right-Click Options

- Edit
 - Copy: Volume-ID's can be copied to the Windows clipboard by selecting the required volumes and right-clicking the highlighted Volume/s and selecting Edit → Copy.
- **Export**: Reports can be exported by selecting the required volumes and right-clicking the highlighted Volume/s and selecting Export.
- Operations
 - Cancel Move: Volumes can have their move revoked or canceled by right-clicking

highlighted Volumes and selecting Operations \rightarrow Cancel Move

TapeTrack Lite	™ - Move	Lists						
Instructions								
The Move List so	creen allow	s you to see	movin	ng Volumes for each Media Type				
You can also per	rform opera	tions such a	s cano	celling existing move requests.				
Volume	Cu	urrent		Target	Move Time	Scanned-Out	Overdue	
Enter text here	🝸 Er	nter text her	e	Enter text here	🍸 Enter text h 🍸	Enter text here	🍸 Enter te 🍸	
0000141.6	100	Officite Va	ylt	Library	D21:21:40:31	No	No	
00001	Edit	>	ck	Library	M2:51	No	No	
00002	Export		ck	Library	M1:11	No	No	
00002	Operation	ns >		Cancel Move	M1:11	No	No	
000024Lb		Offsite Va	ult		M5:10	No	No	
000025L6	谦	Offsite Va	ult	Library	M5:10	No	No	
000026L6	湯	Offsite Va	ult	Library	M5:10	No	No	
000027L6		Offsite Va	ult	Library	M5:10	No	No	
000028L6	11	Offsite Va	ult	Library	M5:10	No	No	
000029L6	11	Offsite Va	ult	Library	M5:10	No	No	
000030L6	1	Library		🏢 Offsite Vault	D21:21:29:49	Yes	No	
000120L6	10	Library		Offsite Vault	M1:11	No	No	
000177L6	10	Library		Offsite Vault	M1:11	No	No	
000178L6	10	Library		Offsite Vault	M1:11	No	No	
CONT201		Library		🎬 Offsite Vault	M1:11	No	No	
цто с	Cartridge							
						< Back	Next > Can	cel

Complete

This will bring up the **Complete** window, from here you can:

- Click View Log File to view the log file of the last completed process..
- Click Print Log File to save a PDF of the log file to print from your PDF viewer.
- Click About this Software to view product and support (email, phone & website) information.
- Click Back button to return to start menu and select another task.
- Click Finish button or X at the top right of the window to exit TapeTrack Lite.



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