

# Volume Management

The Volume Management task allows you to manage volume data by editing next move dates as well as volume attributes.

## Managing Volumes

Once logged into TapeTrack Lite, select Volume Management from the Library Management Tasks drop-down menu.

[image](#)

## Options

This will open the Options window. If required you can set the location for the log files to be written to, or leave the default. To change the default directory, click in the right of the Log File Folder and click on the more options button and select directory.

Click Next to continue.

[image](#)

## Choosing a Customer

From the Customer Selection screen choose a customer that will be the subject of operations in subsequent screens by double clicking a customer or selecting a customer and clicking Next.

[image](#)

## Managing Media Types

The Manage Media Library window displays each of the volumes separated into tabs by media type. Each volume is displayed with its volume ID and current repository. The right of the window displays graphically the different repositories, the total number of volumes as well as the volumes flagged to move in or out of that repository.

[image](#)

From: <https://rtfm.tapetrack.com/> - **TapeTrack Documentation**



Permanent link:

[https://rtfm.tapetrack.com/lite/function\\_library\\_management?rev=1496873835](https://rtfm.tapetrack.com/lite/function_library_management?rev=1496873835)

Last update: **2025/01/21 22:07**