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# **Library Management**

## **Overview**

The TapeTrack Lite Library Management function allows you to

# Video Walkthrough

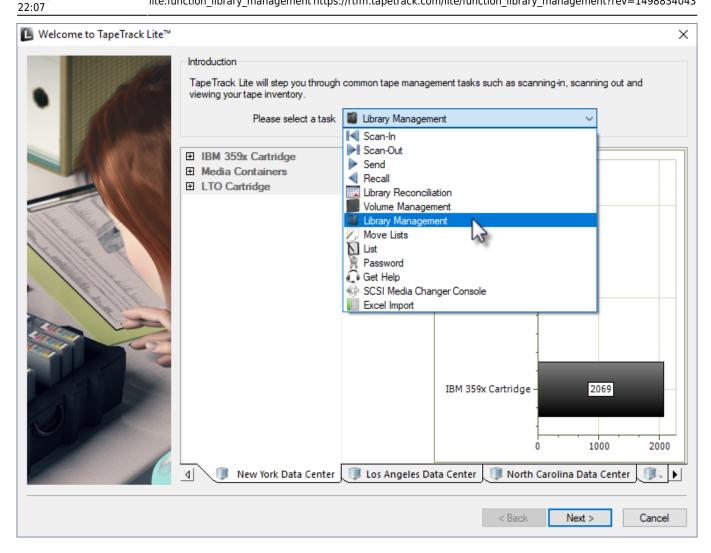
Video coming soon.....

## **Steps**

## **Select Library Management**

Select Library Management from the Library Management Tasks drop-down menu.

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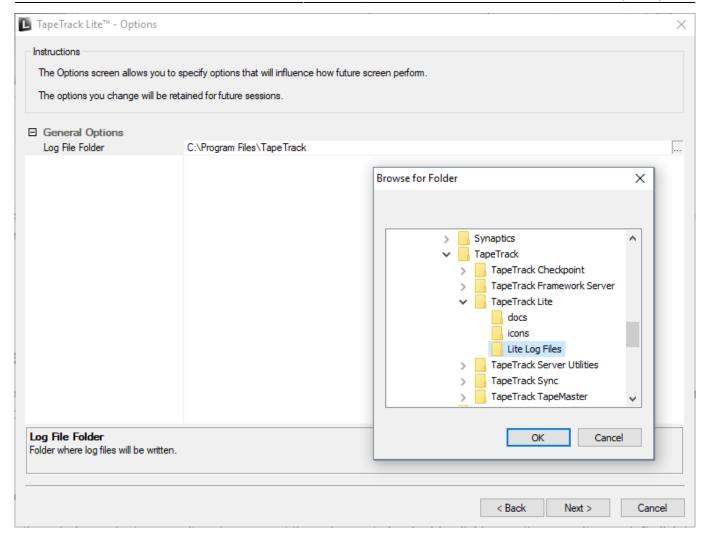


### **Options**

This will open the Options window. If required you can set the location for the log files to be written to, or leave the default. To change the default directory, click in the right of the Log File Folder and click on the more options button (...) and select the preferred directory.

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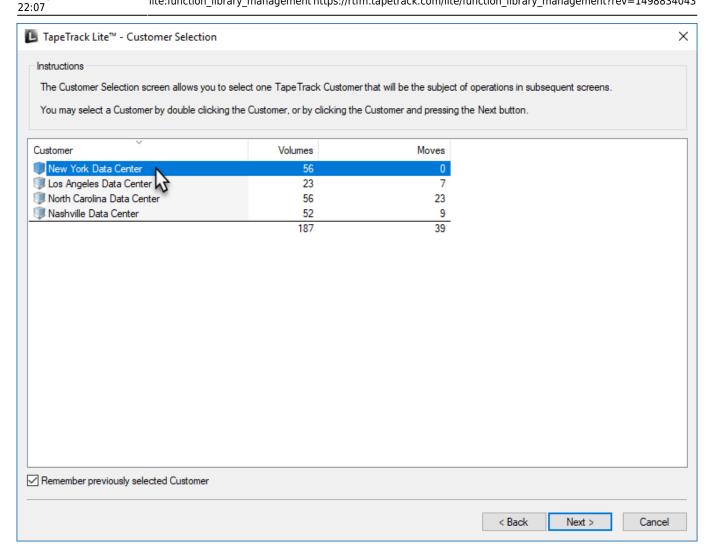


Click Next button to continue.

### **Customer Selection**

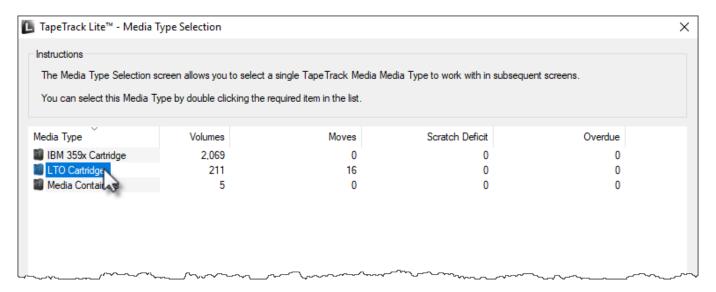
Select the account or customer that you want to manage volumes for by double-clicking the Customer-ID or left clicking the customer-ID and clicking Next at the bottom of the page.

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#### **Media Selection**

Select the media type to manage volumes by double clicking the required media or by selecting the media type and clicking Next

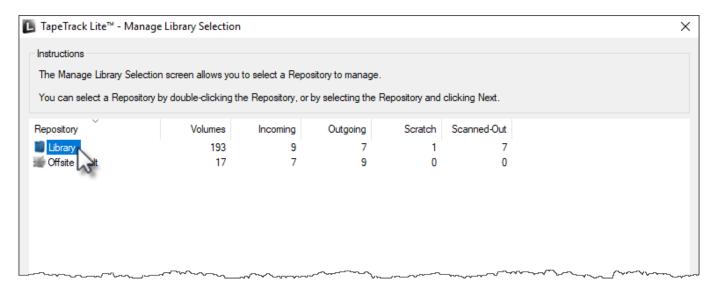


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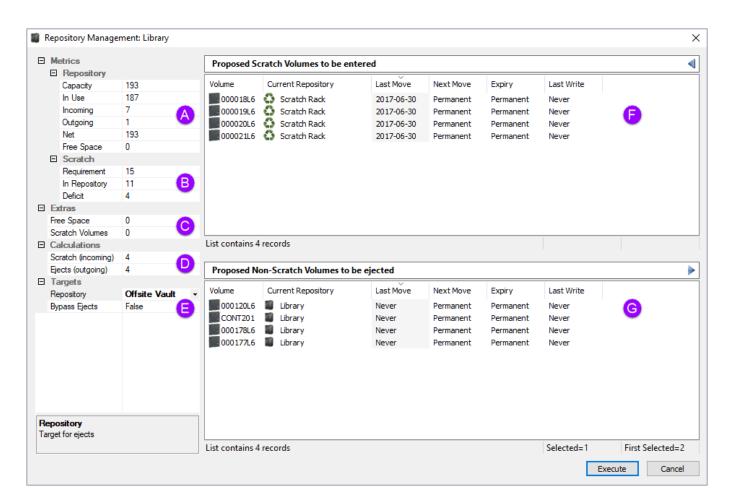
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## **Repository Selection**

Select the repository to manage by double clicking the required repository or by selecting the repository type and clicking Next



### **Volume Management**



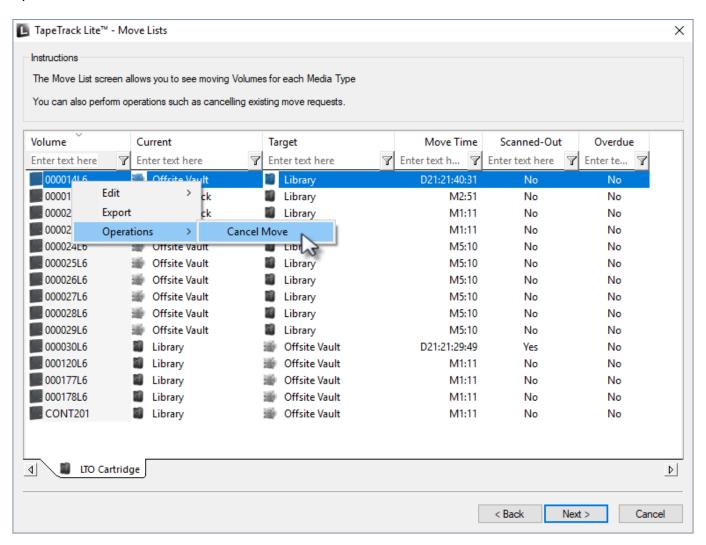
#### **Notes:**

- A Repository usage statistics.
- B Repository scratch requirements

#### **Move List**

The move list displays all tapes currently in a move status including volume ID, current and target location, elapsed move time, scanned out status and whether the volume is overdue at its intended target.

Volumes can have their move revoked or cancelled by right clicking selected volumes and choosing Operations - Cancel Move



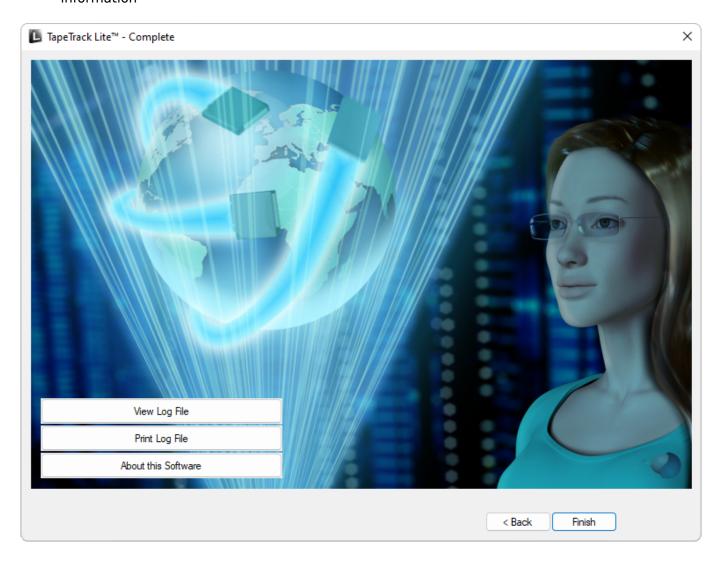
# Complete

This will bring up the Complete window, from here you can

- Click Finish, Cancel or X to exit TapeTrack Lite
- Click Back to return to start menu and select another task
- Click View Log File to view the log

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- Click Print Log File to print out log file for further reference
- Click About This Software to view product and support (email, phone & website) information



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Permanent link:

https://rtfm.tapetrack.com/lite/function\_library\_management?rev=1498834043

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