2025/12/01 06:48 1/6 Move Lists

Move Lists

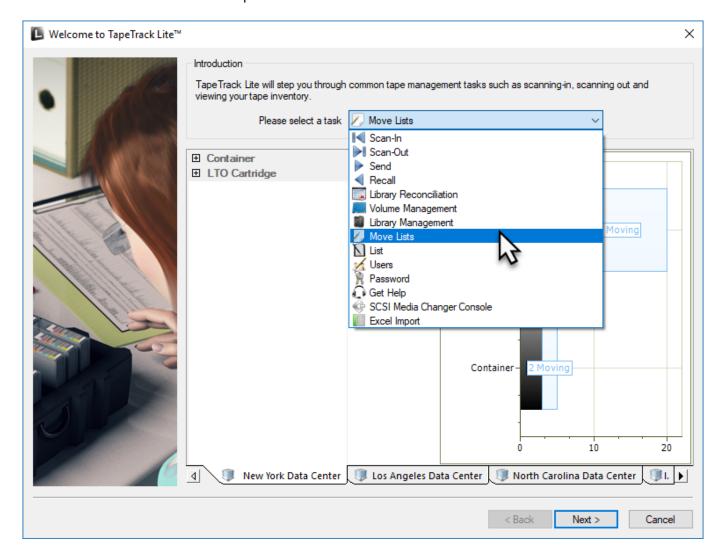
The TapeTrack Lite Move Lists function allows you to manage view moving Volumes for each Media type.

The **Move list** window displays all Volumes currently in a move status including Volume-ID, current and target location, elapsed move time, scanned out status and whether the Volume is overdue at its intended target Repository.

Move Lists Process

Select Move Lists

Select Move Lists from the drop-down task menu and click Next to continue.



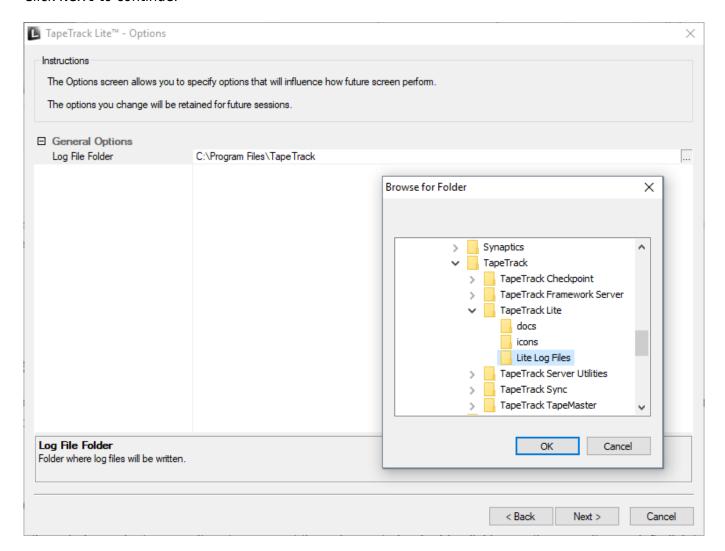
Options

This will open the **Options** window. If required you can set the location for the log files to be written

to, or leave the default.

To change the default directory, click in the field to the right of the Log File Folder, click on the more options button (...). From the **Browse For File** window select the preferred directory and click OK.

Click Next to continue.

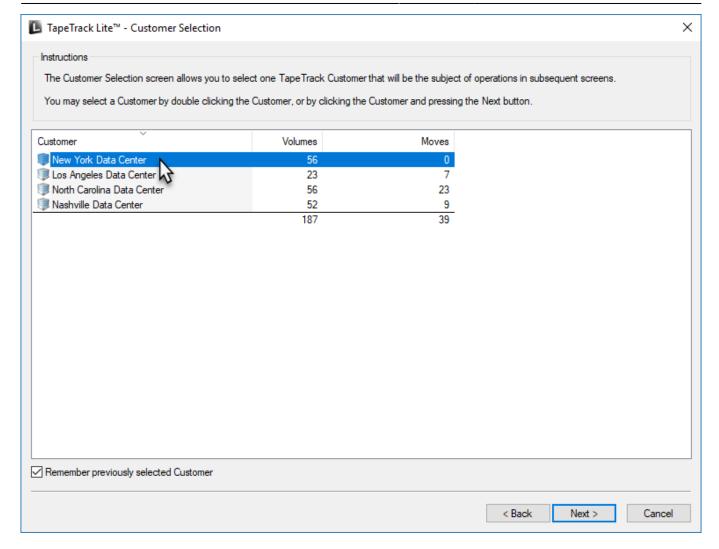


Customer Selection

Select the Customer that you want to manage Volumes for by double-clicking the Customer-ID or left-clicking the Customer-ID and clicking Next at the bottom of the page.

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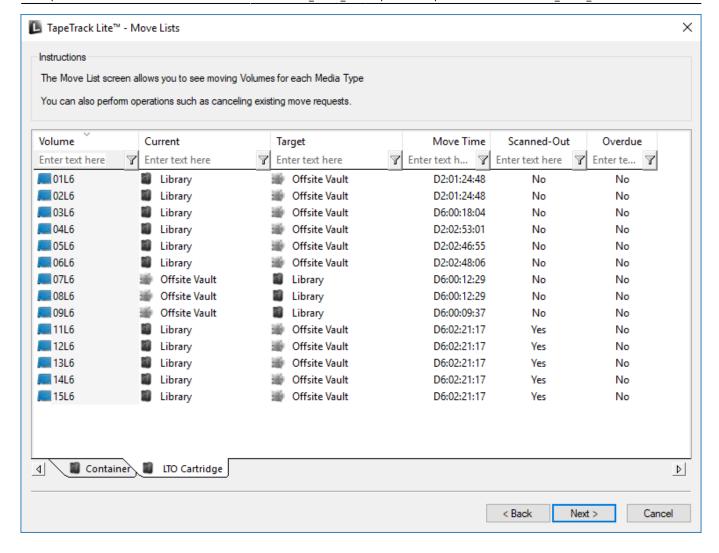


Move List

The Move Lists window displays moving Media separated into tabs by Media type

Each Move Lists tab displays:

- Volume-ID
- Current Repository
- Target Repository
- Move Time
- Scanned-Out status
- Overdue status

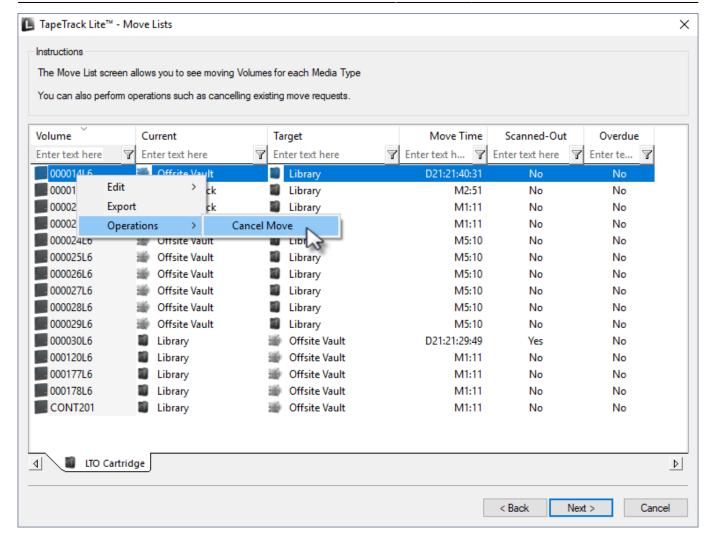


Move List Right Click Options

- Edit
 - Copy: Volume-ID's can be copied to the Windows clipboard by selecting the required volumes and right clicking the highlighted Volume/s and selecting Edit → Copy.
- **Export**: Reports can be exported by selecting the required volumes and right clicking the highlighted Volume/s and selecting Export.
- Operations
 - Cancel Move: Volumes can have their move revoked or canceled by right-clicking highlighted Volumes and selecting Operations → Cancel Move and clicking OK to the Failed Operations window (warning shows because Volume/s are being moved back to current Repository without being confirmed at target Repository)

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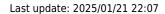


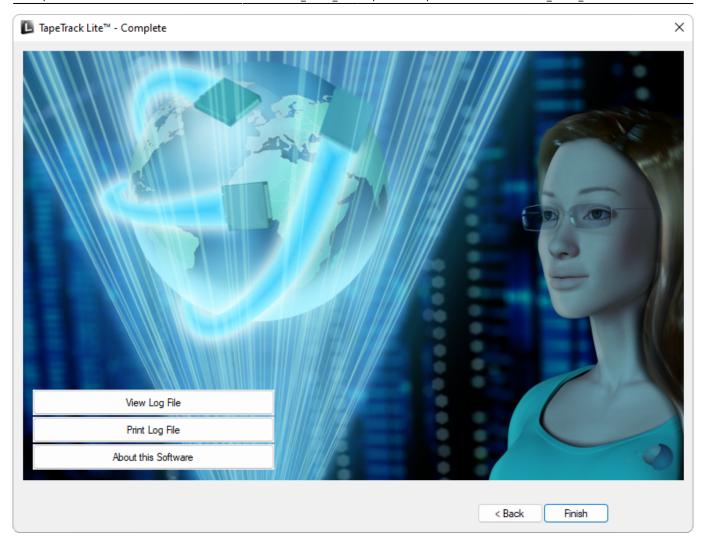
Click Next to continue.

Complete

This will bring up the **Complete** window, from here you can:

- Click View Log File to view the log.
- Click Print Log File to print out the log file for further reference.
- Click About this Software to view product and support (email, phone & website) information.
- Click Back to return to start menu and select another task.
- Click Finish, Cancel or X to exit TapeTrack Lite.





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