Overview

Scanning-In

The TapeTrack Lite Scan In function allows you scan in volumes in a move status to the current repository.

TapeTrack Lite will only allow you to initiate the Scan-In task if there are tapes currently in an Incoming status.

Video Walkthrough

Video coming soon.....

Steps

Select Scan In

- 1. Select Scan-In from the Library Management Task's drop-down menu.
- 2. Once you have selected the required task, click Next to progress to the next screen.

| ■ Welcome to TapeTrack Lite [™] | | | | × |
|--|---|--|--------|---------------|
| Welcome to TapeTrack Lite** | Introduction TapeTrack Lite will step you through viewing your tape inventory. Please select a task Library Overview To assist you in better understanding you These statistics are provided for analytic Mew York Data Center Media Containers | Send Scan-In Scan-Out Send Recall Library Reconcilia Volume Manager Library Managem Move Lists | ation | |
| | El Media Containers ELTO Cartridge | List Users Password Get Help SCSI Media Char Excel Import About this Softwar | | 22 |
| | | | < Back | Next > Cancel |

Options

This will open the Options window. If required you can set the location for the log files to be written to, or leave the default. To change the default directory, click in the right of the Log File Folder and click on the more options button (...) and select the preferred directory.

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|---|--|------------------------|
| | ns you to specify options that will influence how ill be retained for future sessions. | future screen perform. |
| General Options Log File Folder | C:\Program Files\TapeTrack | Browse for Folder |
| Log File Folder Folder where log files will be | written. | OK Cano |

Scan-In

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Cancel

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Customer Selection

Select the account or customer that you want to manage tapes for by double-clicking the customer-ID or left clicking the customer-ID and clicking Next at the bottom of the page to continue.

| stomer, or by clicking the Volumes | Moves | | | |
|------------------------------------|-----------------------|---------------|---------------|---------------|
| | Moves | | | |
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| 56 | 0 | | | |
| 23 | 7 | | | |
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| | 23 56 52 187 | 56 23 52 9 | 56 23 52 9 | 56 23 52 9 |

Scan In Location

In the Scan-In Location window select a repository to scan in the volumes to by double clicking on the repository or left click to select repository and click Next to proceed.

| 📙 TapeTrack Lite™ - Scan-Ir | n Location Selectio | on | | | | | × |
|---|---------------------|--------------------|--------------------|-----------------|------------------|--------|--------|
| 1.1.1 | | | | | | | |
| Instructions | | | | | | | |
| The Scan-In Location Selecti | on screen allows yo | u to select a sing | le Repository to w | hich you will s | can each Volume. | | |
| You can select a Repository by double-clicking the Repository, or by selecting the Repository and clicking the Next button. | | | | | | | |
| | | | | | | | |
| Repository | Volumes | Incoming | Outgoing | Scratch | Scanned-Out | | |
| 📓 Library 📐 | 17 | 4 | 3 | 3 | 0 | | |
| 🛒 Offsite Va | 17 | 3 | 4 | 5 | 0 | | |
| | 34 | 7 | 7 | 8 | 0 | | |
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Scan In Volumes

This opens the Scan-In Volumes window and the input window. The Scan-In Volume window displays customer, media and volume information.

| L TapeTrack Lite™ - Scan-In Volu | mes | | | | | | × |
|---|---|---|-----------|------------------------------|-------------|--|--------|
| Instructions The Scan-In Volumes screen allow target Repository. | ws you to Scan-In Volume ite | ms. Wh | en you sc | an each item it will be conf | imed into i | is | Ś |
| Customer US01 | New York Data Center | | | | | | |
| To Repository LIBR | Library | | | | | | |
| US01.LTO.000016L6 US01.LTO.000017L6 US01.LTO.000018L6 US01.LTO.000019L6 US01.LTO.000020L6 US01.LTO.000021L6 US01.LTO.000022L6 | m Offsite Vault Offsite Vault Offsite Vault Offsite Vault Offsite Vault Offsite Vault Offsite Vault Offsite Vault | Out No No No No No No | Location | 8 | | Scanned Items US01.LTO.000011L6 US01.LTO.00009L6 US01.LTO.000006L6 US01.LTO.000004L6 | © |
| Scan-In List (9) | Scan-In Log | | | | _▶ < Bac | k Next > | Cancel |

Notes:

- A Customer ID and description, Repository ID and description where volumes are being scanned in to.
- **B** The volumes to be scanned in.
- **C** Volumes scanned in.

Scan in the volumes using your preferred scanning method.

When all volumes are scanned in, close Scan-In Volumes window by clicking X at top right of the window.

Click Next on the Scan-In Volumes window to continue.

Complete

This will bring up the Complete window, from here you can

- Click Finish, Cancel or X to exit TapeTrack Lite
- Click Back to return to start menu and select another task
- Click View Log File to view the log
- Click Print Log File to print out log file for further reference
- Click About this Software to view product and support (email, phone & website)

information

From: https://rtfm.tapetrack.com/ - **TapeTrack Documentation**

Permanent link: https://rtfm.tapetrack.com/lite/function_scanning_in?rev=1510264975

Last update: 2025/01/21 22:07

Print Log File About this Software



Scan-In

7/7

< Back

Finish