Scanning-Out

Overview

The TapeTrack Lite Scan Out function allows you to place volumes in a move status from their current repository to a target repository.

When a volume is put into a move status this only represents the request to move the volume and a second step is required to confirm the movement of the volume.

Video Walkthrough

Video coming soon.....

Steps

Select Scan Out

- 1. The TapeTrack Lite Scan Out function allows you to place volumes in a move status from their current repository to a target repository.
- 2. When a volume is put into a move status this only represents the request to move the volume and a second step is required to confirm the movement of the volume.

🕒 Welcome to TapeTrack Lite™				×
. 14	Introduction TapeTrack Lite will step you through viewing your tape inventory.	common tape manage	ement tasks such as scanning-in	1, scanning out and
	Please select a task	Send		~
	Library Overview To assist you in better understanding yo These statistics are provided for analytic INew York Data Center Media Containers LTO Cartridge	 Scan-In Scan-Out Send Recall Library Reconcilia Volume Managem Library Managem Move Lists List Users Password Get Help SCSI Media Char Excel Import About this Softwar 	ation ment hent nger Console	Center I.
			Media Containers –	22
			< Back	Next > Cancel

Options

This will open the Options window. If required you can set the location for the log files to be written to, or leave the default. To change the default directory, click in the right of the Log File Folder and click on the more options button (...) and select the preferred directory.

-5/0 1/05 05:05		3/9S	can-C
TapeTrack Lite™ - Options			>
Instructions			
The Options screen allows you to s	specify options that will influence how	future screen perform.	
The options you change will be ret	ained for future sessions.		
General Options			
Log File Folder	C:\Program Files\TapeTrack		
		Browse for Folder	
Log File Folder Folder where log files will be written.		OK Cancel	

Click Next button to continue.

Customer Selection

Select the account or customer that you want to manage tapes for by double-clicking the Customer-ID or left clicking the customer-ID and clicking Next at the bottom of the page.

Tape Track Lite - Customer Selection				
structions				
he Customer Selection screen allows you to	o select one TapeTrack Customer	that will be the subject of o	operations in subsequent screens.	
ou may select a Customer by double clickin	ng the Customer, or by clicking the	Customer and pressing the	e Next button.	
stomer	Volumes	Moves		
New York Data Center	56	0		
Los Angeles Data Center 😽	23	7		
North Carolina Data Center	56	23		
Nashville Data Center	52	9		
	187	39		
emember previously selected Customer				

Scan Out Location

In the Scan-Out Location window select a repository to scan out the volumes to by double clicking on the repository or left click to select repository and click Next to proceed.

🚺 TapeTrack Lite™ - Scan-O	out Location Selec	tion					×
Instructions							
The Scan-Out Location Selec	tion screen allows y	ou to select a sir	ngle Repository fro	om which you w	vill scan each Volume.		
Tou can select a Repository t	by double-clicking th	le Repository, or	by selecting the H	epository and	clicking the Next button.		
Repository	Volumes	Incoming	Outgoing	Scratch	Scanned-Out		
	17 17	4	3	3	0		
Circle Vocay	34	7	7	8	0		
					< Back	Next >	Cancel

Scan Out Container Location

Select one container by double clicking or by left clicking container ID and clicking Next. To select multiple containers control + left click to select required choices. Containers can also be scanned in by clicking the Open Volume Scan-In window by clicking on Scan-in Button which will launch the Desktop Scan Window and scanning required containers. If no containers are needed simply click Next.

L TapeTrack Lite™ - Scan-Out	Container Select	ion					>
Instructions The Scan-Out Container Selection screen allows you to select Containers from the Scan-Out location that will be used to carry Volumes that are to be sent out. You do not have to select any Containers, or you can select one or more Containers.						Ŷ	
Container	Capacity	Used	Available	Reserved	Target Repository	Data-Cluster	
S01.CONT.CONT002	Undefined	0	Unknown	0			
Containers Allocation	n Log						•
					< Back	Next >	Cancel

Scan Out Volumes

The Scan Out Volumes window will display the tapes eligible for scanning out of the selected customer and repository. This window also, by default, opens the Scan Out Volumes input window. Customer-ID and Media-ID values can be entered in the upper right Defaults panel to automatically add these values to the scanned barcodes if required. The field Edit in the Defaults panel can be used to add prefix or suffixes to the volume ID. For example, setting the Customer-ID field to US01, Media-ID field to LTO and Edit field to *L5 will change a barcode of 123456 to US01.LTO.123456L5.

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🚺 TapeTrack Lite™ - Scan-(Out Volumes			×
Instructions The Scan-Out Volume scree	en allows you to Scan	-Out Volumes. Each Volume t	hat is scanned will be flagged	with the Scanned-Out flag.
Customer From Repository	US01 New 1 LIBR Library	York Data Center		
Volume US01.LTO.000006L6 US01.LTO.000007L6 US01.LTO.000009L6 US01.LTO.000010L6 US01.LTO.000017L6 US01.LTO.000017L6 US01.LTO.000017L6 US01.LTO.000017L6 US01.LTO.000021L6 US01.LTO.000022L6 US01.LTO.000022L6 US01.LTO.000023L6	To Offsite Vault Offsite Vault	Container No-Container No-Container No-Container No-Container No-Container No-Container No-Container No-Container No-Container No-Container No-Container No-Container No-Container No-Container No-Container	Data-Cluster	Scanned Items No Container USO3.LTO.CONT2O3 USO1.LTO.000003L6 USO1.LTO.000005L6 USO1.LTO.000005L6
			[< Back Next > Cancel

Notes:

- A The scan-out window shows the items that need to be scanned.
- **B** The scanned item tree shows the items that have been scanned and associated containers.
- **C** The Scanner button allows you to reiterate the Scanner Window.
- **D** The Scan-Out Log option lists any errors in scanned volumes.

Scan out the required tapes using your preferred scanning method

When finished scanning out volumes click Next to continue. If you have not scanned out the entire list a warning of Unscanned Items will be displayed. If you wish to scan out the rest of the volumes click No to return to the Scan Out Volumes window. If you wish to continue and leave the remaining volumes unscanned (they can be scanned out at a future time) click Yes to continue.

Unscanned	l Items	\times
?	There are 8 unscanned items remaining. Are you sure that you want to leave them unscanned?	
	Yes No	

Scan Out Container Update

From here you can select a repository.

🕻 Ta	Image: TapeTrack Lite™ - Scan-Out Container Update				
Instru	ictions				
The	Scan-Out Location Selection s	creen allows you to select a single Repository.			
E S	ettings				
So	can-Out Containers	True			
	ontainers				
	US01.CONT.CONT002				
	Target Repository	Offsite Vault			
	Newly assigned Volumes	3			
	Next move	Friday, April 19, 2019 (Today)			
	Description				
	Data-Cluster				
		< Back Next > Cancel			

Complete

This will bring up the Complete window, from here you can

- Click Finish, Cancel or X to exit TapeTrack Lite
- Click Back to return to start menu and select another task
- Click View Log File to view the log
- Click Print Log File to print out log file for further reference
- Click About This Software to view product and support (email, phone & website) information

Image: TapeTrack Lite™ - Complete

٠ View Log File Print Log File About this Software Finish < Back

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Permanent link: https://rtfm.tapetrack.com/lite/function_scanning_out?rev=1496855395

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