Scan-Out

The TapeTrack Lite Scan Out function allows you to place Volumes in a move status from their current repository to a target repository.

When a Volume is put into a move status this only represents the request to move the Volume and a second step is required to confirm the movement of the Volume when it arrives at the Target Repository.

Scan-Out Process

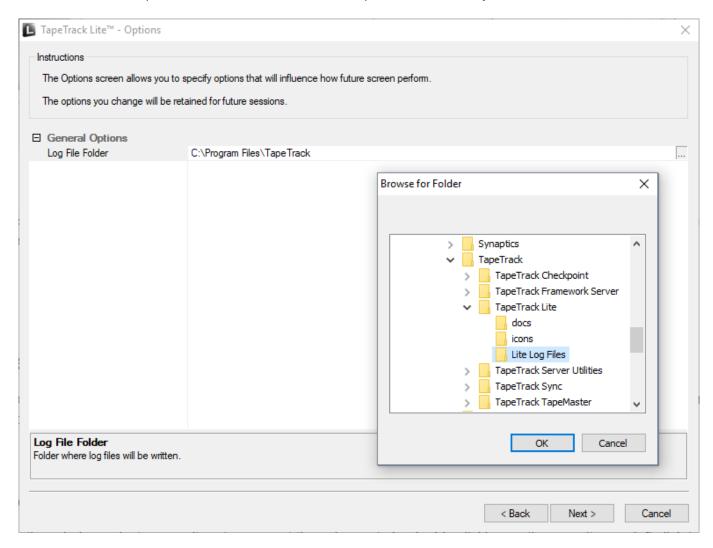
Select Scan-Out

Select Scan-Out from the Library Management Task's drop-down menu.

🕒 Welcome to TapeTrack Lite™				×
	Introduction Tape Track Lite will step you through viewing your tape inventory. Please select a task	common tape manage	ement tasks such as scanning-in,	scanning out and
		属 Scan-In		
	Library Overview	I Scan-Out	N	
	To assist you in better understanding you These statistics are provided for analytic	Library Reconcilia		
	 ▲ I New York Data Center ■ Media Containers 	Nolume Manager Library Managerr Move Lists		Center 💷. 🕨
	E LTO Cartridge	List Users Password Get Help	nger Console	3
		Excel Import	are	
312			- Media Containers-	22
1			0	20
			< Back	Next > Cancel

Options

This will open the Options window. If required you can set the location for the log files to be written to, or leave the default. To change the default directory, click in the right of the Log File Folder and click on the more options button (...) and select the preferred directory.



Click Next button to continue.

Customer Selection

Select the account or customer that you want to manage tapes for by double-clicking the Customer-ID or left-clicking the Customer-ID and clicking Next at the bottom of the page.

a TapeTrack Lite [™] - Customer Selection				>
Instructions				
The Customer Selection screen allows you to sel	lect one TapeTrack Customer	that will be the subject of o	operations in subsequent screens.	
You may select a Customer by double clicking th	e Customer, or by clicking the	Customer and pressing the	e Next button.	
Customer	Volumes	Moves		
🛡 New York Data Center	56	0		
💷 Los Angeles Data Center 😽	23	7		
Vorth Carolina Data Center	56	23		
🧊 Nashville Data Center	52 187	<u> </u>		
	107			
Remember previously selected Customer				

Scan Out Location

In the Scan-Out Location window select a repository to scan out the Volumes from by double-clicking on the Repository or left-click to select repository and click Next to proceed.

📕 TapeTrack Lite™ - Scan-O	ut Location Select	tion					×
Instructions							
The Scan-Out Location Selec	tion screen allows y	ou to select a sin	gle Repository fro	m which you w	vill scan each Volume.		
You can select a Repository b	y double-clicking th	e Repository, or l	by selecting the R	epository and	clicking the Next butto	n.	
					a 10.		
Repository	Volumes 17	Incoming	Outgoing 3	Scratch	Scanned-Out		
Library	17	4	4	3 5	0		
	34	7	7	8	0		
					< Back	Next >	Cancel

Scan Out Container Location

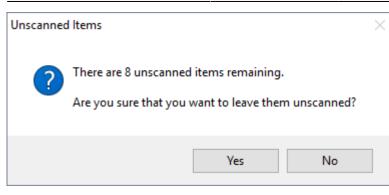
Select one container by double-clicking or by left-clicking container ID and clicking Next. To select multiple containers control + left-click to select required choices. Containers can also be scanned in by clicking the Open Volume Scan-In window by clicking on Scan-in Button which will launch the Desktop Scan Window and scanning required Containers. If no Containers are needed simply click Next.

Image: TapeTrack Lite™ - Scan-Out Container Selection \times Instructions The Scan-Out Container Selection screen allows you to select Containers from the Scan-Out location that will be used to carry Volumes that are to be sent out. You do not have to select any Containers, or you can select one or more Containers. Container Capacity Used Available Reserved Target Repository Data-Cluster SUS01.CONT.CONT00 0 Unknown 0 🚭 US02.LTO.000035Le 0 Undefined 1 Unknown Containers Allocation Log 4 ⊳ < Back Cancel Next >

Scan-Out Volumes

The Scan-Out Volumes window will display the tapes eligible for scanning out of the selected customer and repository. This window also, by default, opens the Scan-Out Volumes input window. Customer-ID and Media-ID values can be entered in the upper right Defaults panel to automatically add these values to the scanned barcodes if scanning unqualified barcodes. The field Edit in the Defaults panel can be used to add prefix or suffixes to the Volume-ID. For example, setting the Customer-ID field to US01, Media-ID field to LTO and edit field to *L5 will change a barcode of 123456 to US01.LTO.123456L5. {{:lite:lite_scan_out_volumes.png}} **__Notes:__** **A** The Scan-Out window shows the items that need to be scanned. * **B** The scanned item tree shows the items that have been scanned and associated Containers. * **C** The Scanner button allows you to reiterate the Scanner Window. * **D** The ''Scan-Out Log'' option lists any errors in scanned Volumes. Scan out the required Volumes using your preferred [[desktop:scan_window] scanning method.

When finished scanning out Volumes click Next to continue. If you have not scanned out the entire list a warning of Unscanned Items will be displayed. If you wish to scan out the rest of the Volumes click No to return to the Scan-Out Volumes window. If you wish to continue and leave the remaining Volumes unscanned (they can be scanned out at a future time) click Yes to continue.



Scan-Out Container Update

From here you can select a repository.

🖪 TapeTrack Lite™ - Scan-Out Container Update				
Instr	uctions			
The	Scan-Out Location Selection s	creen allows you to select a single Repository.		
🗆 S	Settings			
	can-Out Containers	True		
ΞC	Containers			
E	US01.CONT.CONT002			
	Target Repository	Offsite Vault		
	Newly assigned Volumes	3		
	Next move	Friday, April 19, 2019 (Today)		
	Description			
	Data-Cluster			
		< Back Next > Cancel		

Complete

This will bring up the Complete window, from here you can

- Click Finish, Cancel or X to exit TapeTrack Lite
- Click Back to return to start menu and select another task
- Click View Log File to view the log

- Click Print Log File to print out log file for further reference
- Click About this Software to view product and support (email, phone & website) information

From: https://rtfm.tapetrack.com/ - **TapeTrack Documentation**

Permanent link: https://rtfm.tapetrack.com/lite/function_scanning_out?rev=1542927881



Last update: 2025/01/21 22:07