

Send

The Lite Send function is used to select [Volumes](#) that reside in one location for the purpose of putting the [Volumes](#) into a Move status to another location or [Repository](#).

When a [Volume](#) is put into a Move status this only represents the request to move the [Volume](#) and a second step is required to Confirm the movement of the [Volume](#).

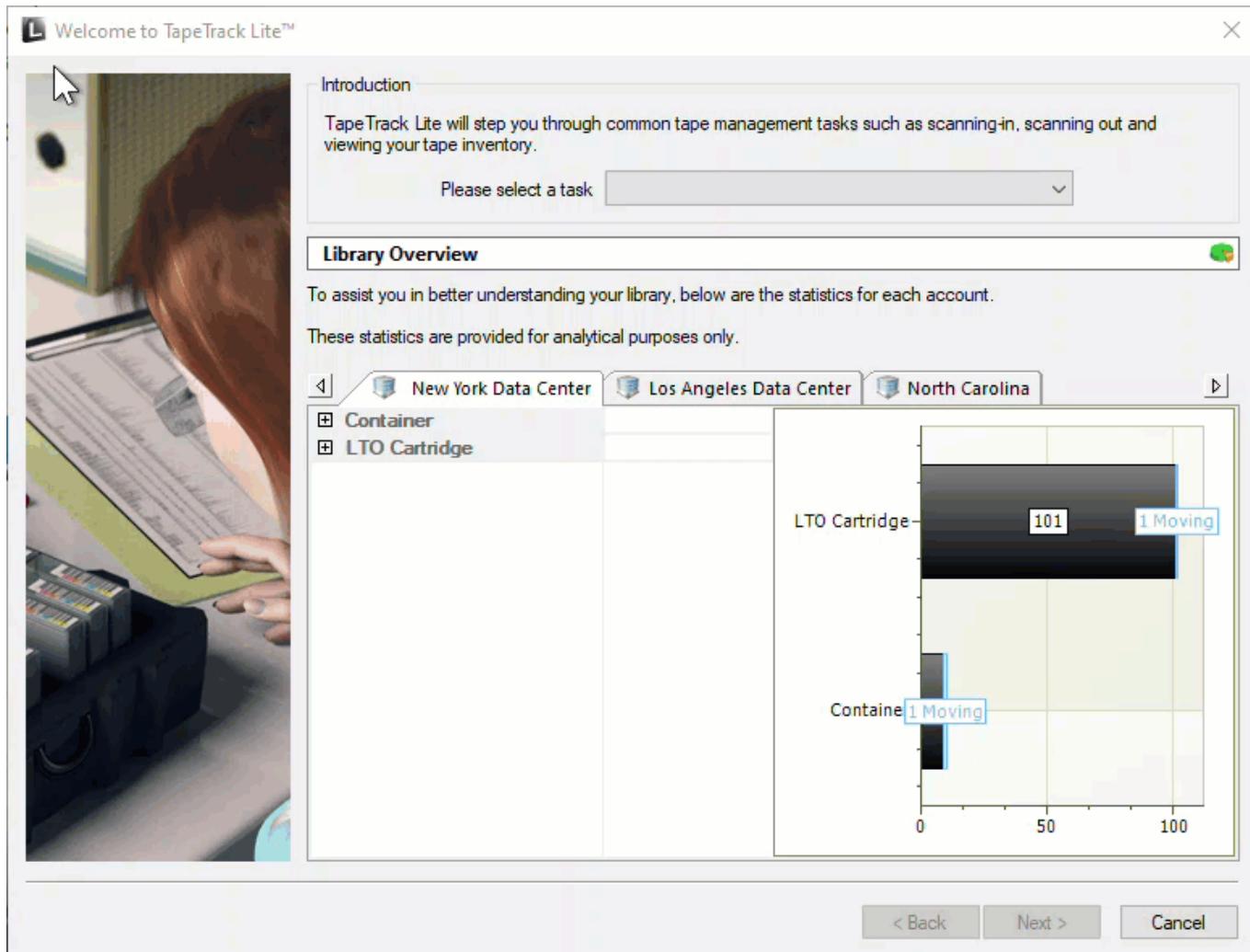
In addition to putting each [Volume](#) into a Move status, the Send function also allows you to set values such as:

1. A [Next Move Date](#) which will influence when a [Volume](#) returns to you.
2. A [Description of the Volume](#) .
3. A Time Threshold which will raise an alert if the [Volume](#) is not Scanned-In at the next location or [Repository](#).
4. A [Data Cluster](#) which can be used to automatically determine the [Next Move Date](#), using a [Simple Management Rule](#).

Send Volumes Process

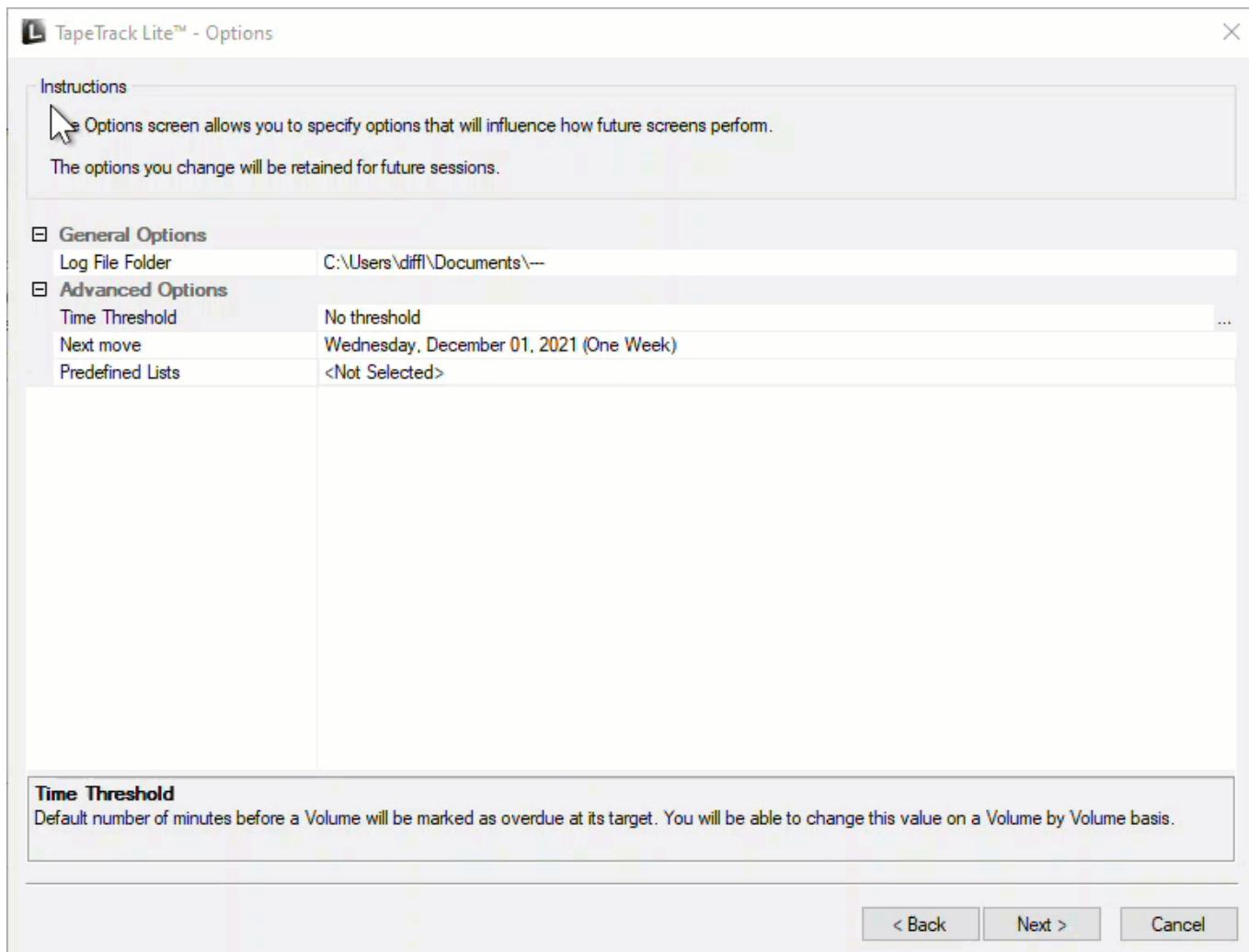
Select Send

From the drop down menu, click on the arrow to display full menu and click on Send.



Options

If required you can set the location for the log files to be written to, or leave the default. To change the default directory, click in the field to the right of the Log File Folder, click on the more options button (...) and select the preferred directory.

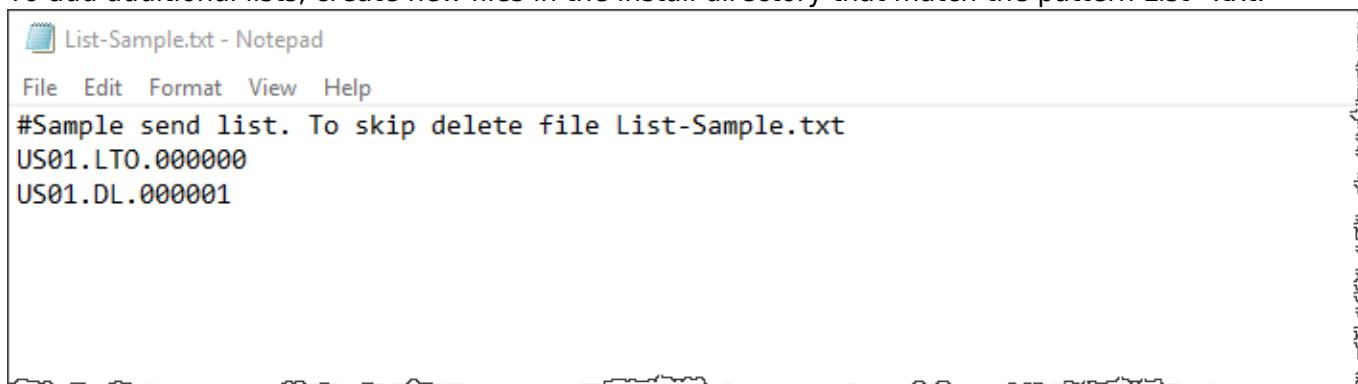


You can set the time deadline before a [Volume](#) will be marked as overdue at its Target [Repository](#). Click in the field to the right of the **Time Threshold** and click the more options button (...) to open the **Overdue Threshold** window. Set the field **Enable Threshold** option to **True** and set the number of days, hours and/or minutes before the Volumes will be considered overdue. Click **OK** to continue.

Set the **Next Move** for the Volumes by clicking in the field next to the **Next Move** and select the more options button (...) to open the **Next move date selection** window. You can set the date by clicking on the calendar or using the fields days, months and/or years to select a retention time to set the date automatically for that range.

List of pre-defined [Volumes](#) .

To add additional lists, create new files in the install directory that match the pattern **List-*.txt**.



Scanning to select Containers

If the [Volumes](#) you are sending are in Barcoded Containers, scan the Container before scanning the [Volumes](#).

If required scan subsequent Containers, as needed, before scanning the [Volume](#) to be assigned to them.



If your Container has a unqualified Barcode, be sure to edit the [Customer-ID](#) and [Media-ID](#) fields at the top right of the **Scan to add Volumes** window for each Container and subsequently scanned [Volumes](#)

Scanning to add Volumes

This opens the **Scan and Modify** window which, by default, opens the **Scan To Add Volumes** window.

Scan out the required [Volumes](#) using your preferred [scanning method](#).

When all [Volumes](#) are scanned-in, close the **Scan To Add Volumes** window by clicking X at top right of window.

Displaying Volumes

This sets focus to the **Scan And Modify** window.

All [Volumes](#) previously scanned in are displayed in the main pane of the window. Recognized [Volumes](#) are displayed with black font on white background. Unrecognized [Volumes](#) are displayed with white font on a red background.

Left-clicking on any [Volume-ID](#) will display that [Media's](#) Identity, disposition and Attributes.

To alter current settings on a [Volume](#) select required [Volume/s](#) on the left pane in the window. Change any Attribute on that [Volume](#) by clicking in Attribute window and selecting required value.

L TapeTrack Lite™ - Scan and Modify (6)

Instructions
This screen allows you to scan tapes and containers and then update information on each item.
To update any of the scanned items just click on them in the tree. You can also drag-and-drop tapes between containers.

No Container

- US01.LTO.000012L6
- US01.LTO.000013L6**
- US01.LTO.000014L6
- US01.LTO.000015L6
- US01.LTO.000016L6
- US01.LTO.100012L5**

Identity

Customer	New York Data Center
Media Type	LTO Cartridge
Volume-ID	000013L6

Disposition

Status	Known
Target	Offsite Vault
Next move	Monday, July 03, 2017 (25 days)
Time Threshold	3 days, 00 hs, 00 ms
Data-Cluster	<No Selection>

Attributes

Description	Tuesday Weekly
-------------	----------------

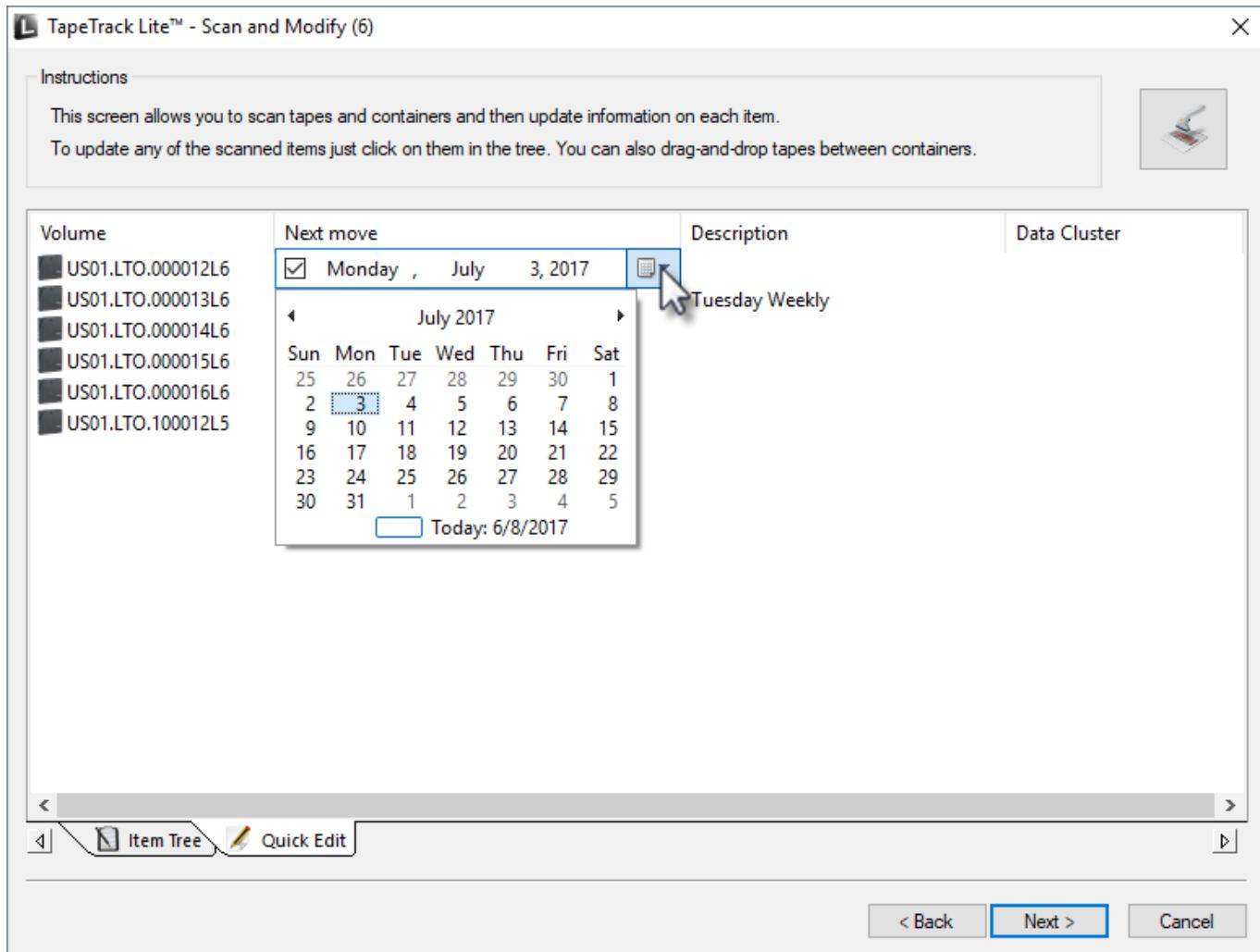
Item Tree **Quick Edit**

< Back **Next >** **Cancel**

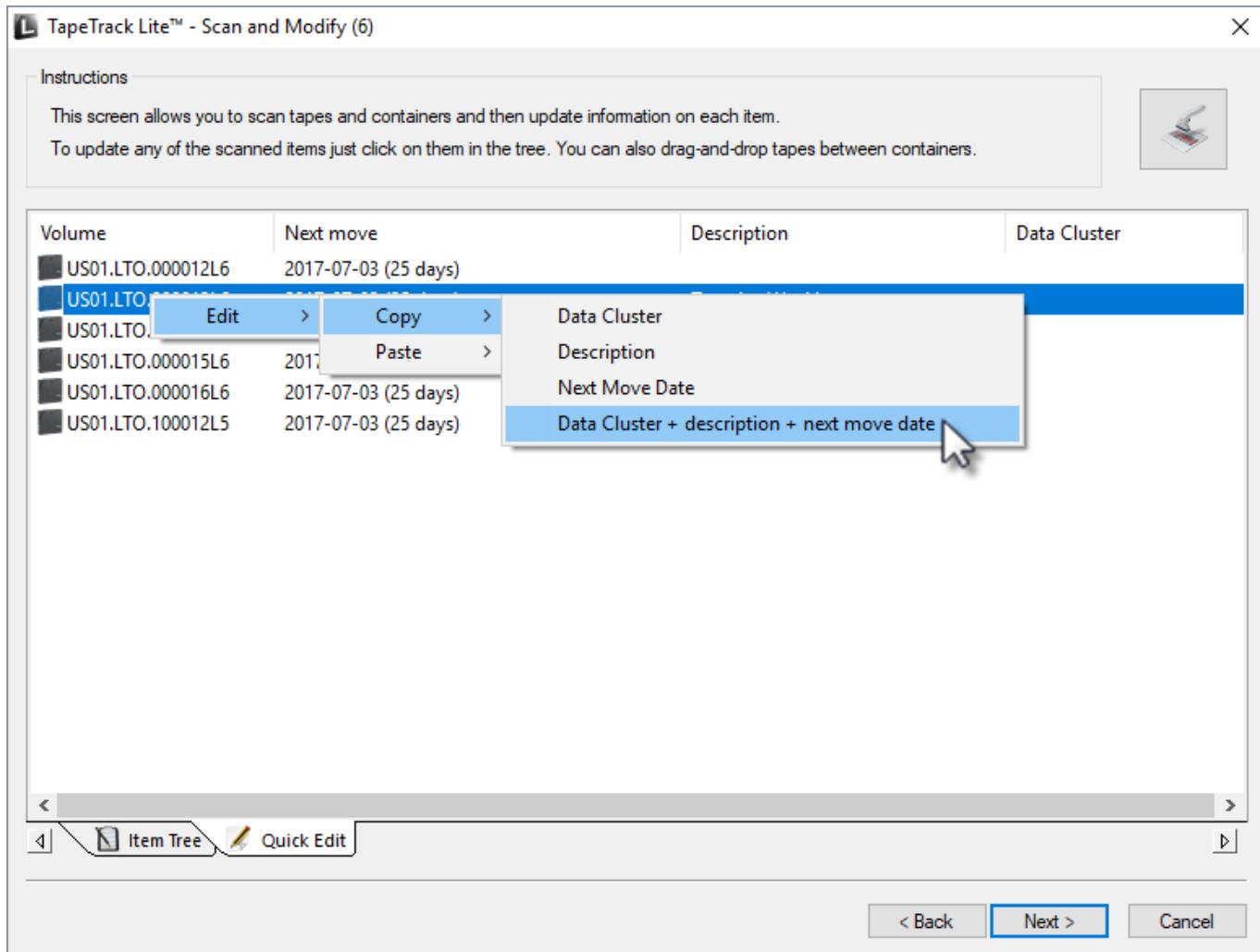
Notes:

- **A** Customer-ID, Media Type, Volume-ID
- **B** Status (Known or unknown), Target Repository, Next move date, Time threshold and Data Cluster
- **C** The [Volumes](#) Description

Multiple [Volumes](#) can be edited as a group using the Quick Edit tab. Select a [Volume](#) and set Next Move Date, Description and/or Data Cluster.



Right-click the modified **Volume** and select **Edit** → **Copy** and the appropriate value from the options.

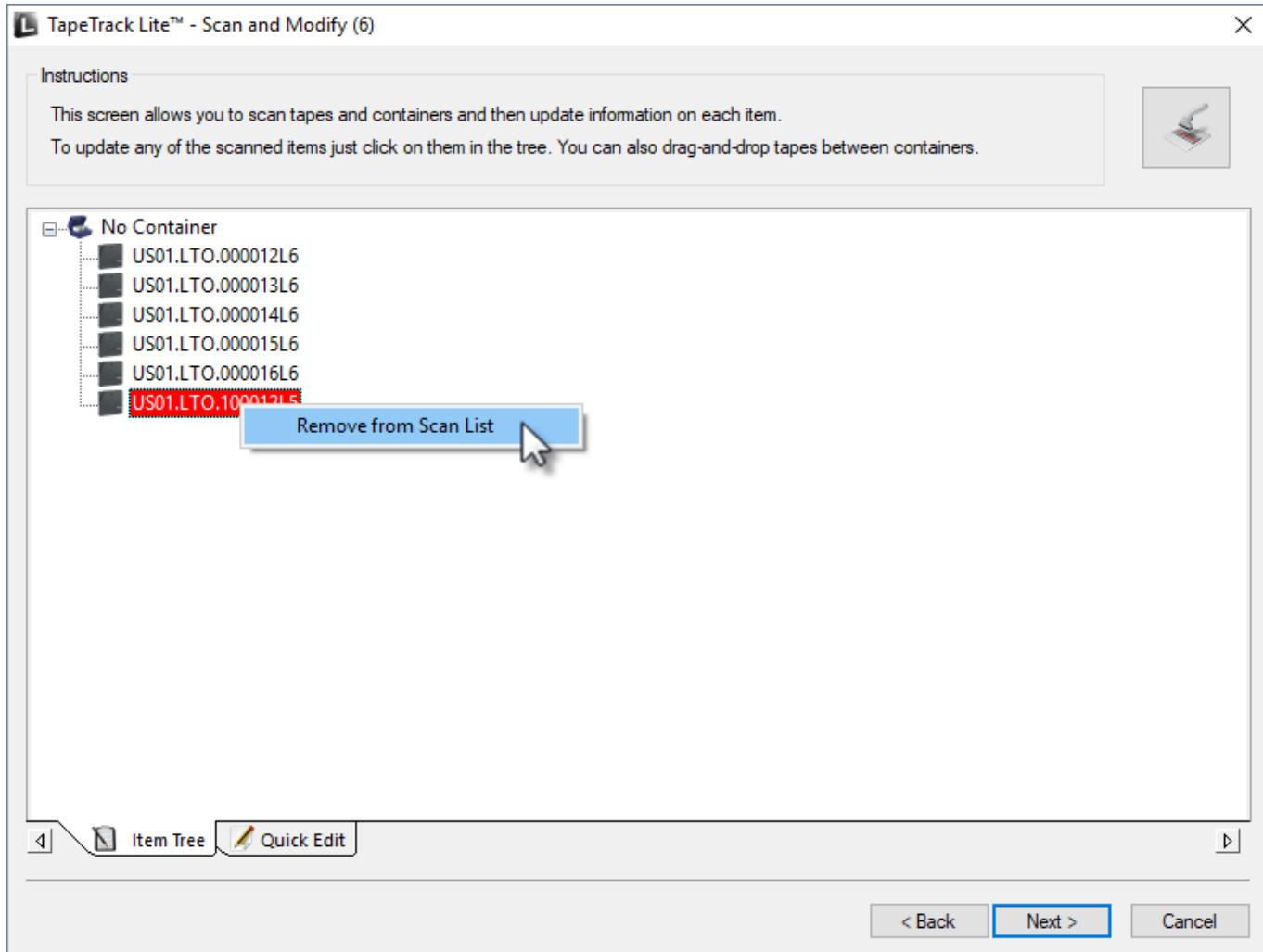


Select **Volumes** to apply the data to and right-click and select **Edit** → **Paste** and the appropriate value from the options.

After modifying **Volume** information to required values click **Next** button to continue.

If you have any unknown **Volumes** you will be prompted to add them before continuing. To add new **Media** successfully all fields associated with that **Volume** (**Customer-ID**, **Media type**, **Volume-ID** etc) must be applied.

If an unwanted **Volume** is scanned inadvertently it may be removed by right-clicking the **Volume** in the **Scan and Modify** window (Items tab) and selecting **Remove** from **Scan List**.

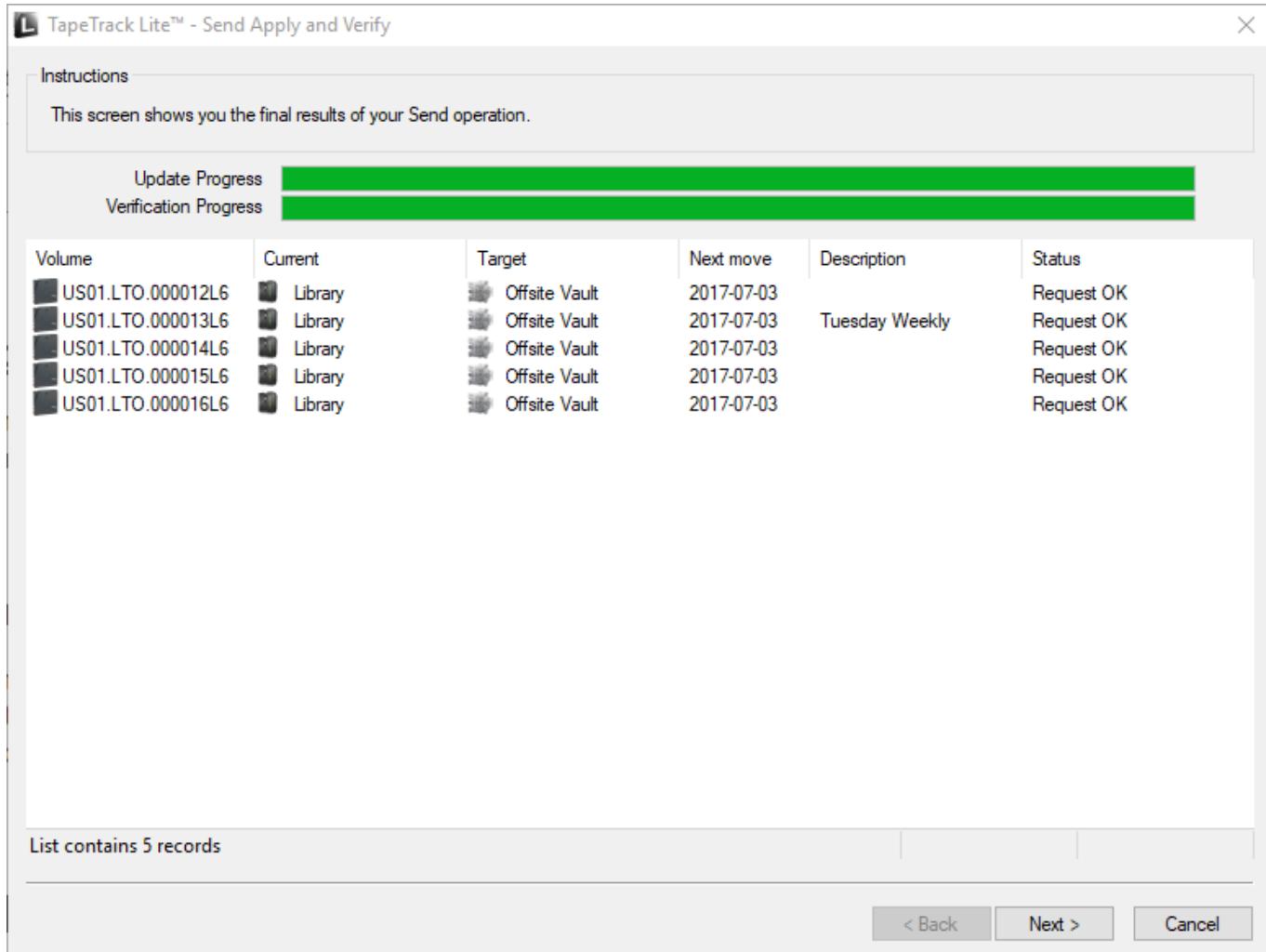


Click Next to continue.

Verifying Volumes

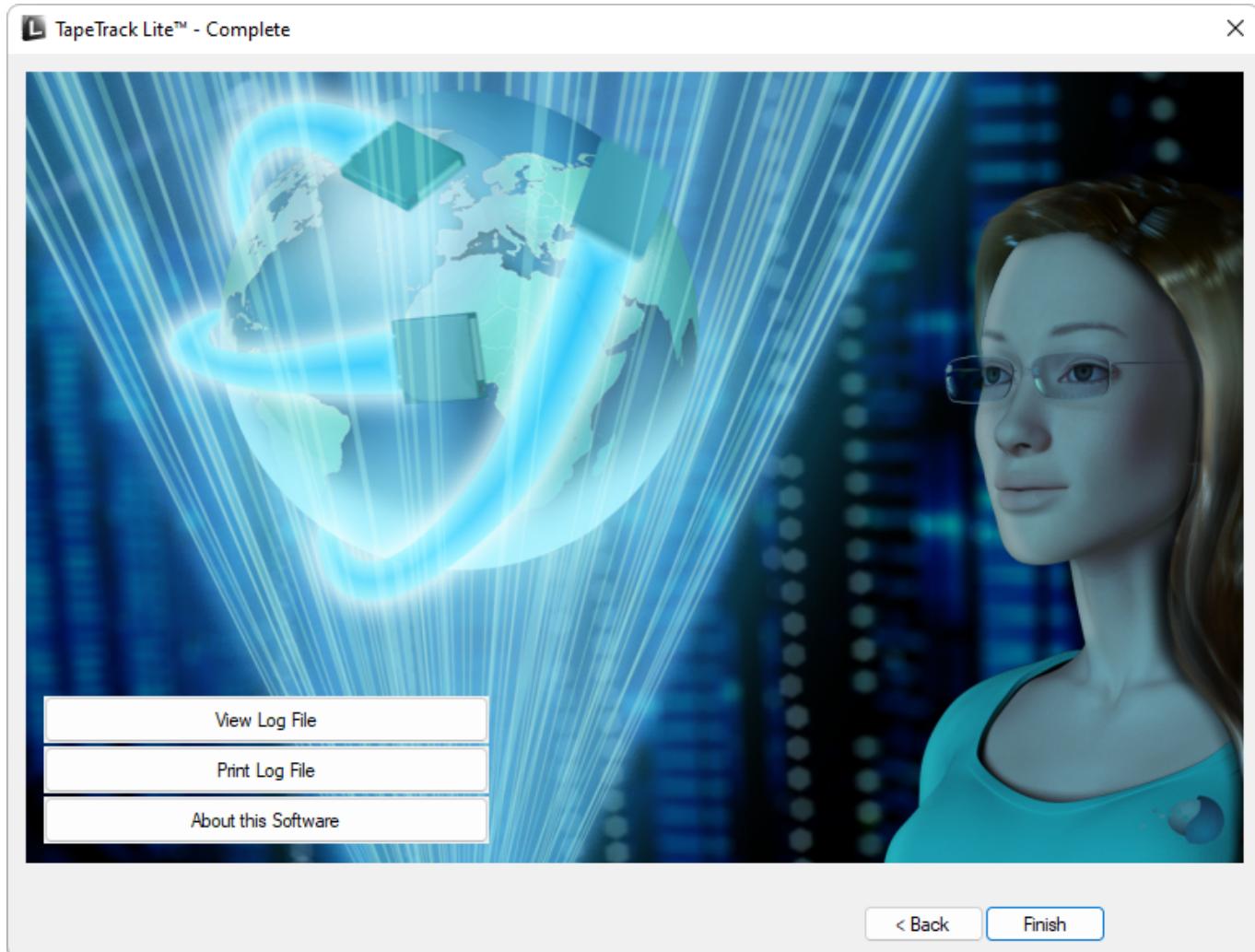
This will open the **Send Apply and Verify** window. This screen displays the final results of the Send operation including the [Volume-ID](#), Current Repository, Target Repository next move date, [Volume Description](#) and request status.

Click Next to continue.



This will bring up the **Complete** window, from here you can:

- Click **View Log File** to view the log file of the last completed process..
- Click **Print Log File** to save a PDF of the log file to print from your PDF viewer.
- Click **About this Software** to view product and support (email, phone & website) information.
- Click **Back** button to return to start menu and select another task.
- Click **Finish** button or X at the top right of the window to exit TapeTrack Lite.



2019/04/17 03:00 · Scott Cunliffe
scanning

From:
<https://rtfm.tapetrack.com/> - **TapeTrack Documentation**



Permanent link:
https://rtfm.tapetrack.com/lite/function_send?rev=1638747019

Last update: **2025/01/21 22:07**