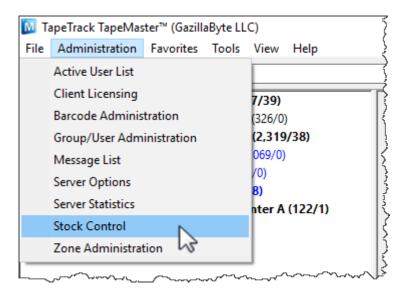
Overview

Stock Control

Select, from the main menu, Administration - Stock Control to open the stock control window.

Stock control enables you to enter volumes into TapeTrack without barcodes, to manage current



stock levels and track history of new stock usage.

Adding Stock Assignment Rules

Right click and select properties, or double click, on the first available stock control ID.

Stock Control				
Sequence Description	Count	Customer Filter	Media Filter	Voló
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In the Stock Properties window:

- Description
  - $\,\circ\,$  Insert a descriptive name for the stock control rule, e.g. for all US customers and LTO4 volumes **US LTO 4**

- Filters
  - $\,\circ\,$  Add filter to select Customer ID/s that will use this rule. e.g. For all US customers  $\textbf{US}^{*}$
  - $\circ\,$  Add Media type this rule applies to. e.g. LTO
  - Add volume filter to enforce correct volume ID association. e.g. For a 8 character ID ending in L4 ?????L4
- Totals
  - Insert minimum stock number before you alerted of low stock levels (alert is a future enhancement).
  - Current total of volumes in stock (display only).
- Options
  - Change Enabled to true to make rule active.

Click OK once all data is correct and complete. Close the stock control window and click save to commit the new rule/s to the TapeTrack Database.

Change Co	onfirmation	×
?	You have changed one or more stock items. Do you want to save the changes?	
	Yes No Cancel	

## **Customer Media Settings**

In the TapeMaster Customer Tree, right click the media type on the Customer you want to apply stock control to and select properties.

Change Stock Control to true.

If Auto stock selection is set to **false**, all new volumes must be added through the Stock Control window. If set to **true** volumes may be added directly from the inventory window in TapeMaster.

## Adding Stock

Open the stock control window and double click on the rule you want to add stock to. Click the Add Stock button and in the Count field add the new stock amount. Click OK to update the stock level.

Stock Properties											
Stock Properties		Seq.	Date/Time 2017-07-20 2017-07-20 Stock Inventor Description New Total Old Total	0 12:03:36 0 12:12:36	Type Add Stock Add Stock O 4	×	Carried 0 100	Difference 100 100	Balance 100 200	Volume	
		ist cont	New Total New adjusted St	tock total	OK	Cancel					
	[		Add Stock		Stock Adjustment	Sca	an to Assign			OK	Cancel

### **Stock Level Adjustment**

To adjust the stock level numbers, if they are not correct for any reason, from the stock control window open the rule you want to adjust the volume level on. Click on the Stock Adjustment button and enter the correct number in the New Total field and click OK.

Description	LTO Stock	Seq.	Date/Time	Туре		Carried	Difference	Balance	Volume	
Filters		1							volume	
Customer	•	2	2017-08-18 02:53:39 2017-08-18 02:54:04	Å.		0	10	10		8.LTO.01
Media	LTO	13	2017-08-18 02:54:04	Consumption	Stock Inve	ntory				8.LTO.02
Volume	•		2017-08-18 02:54:07	Consumption						8.110.02
Totals		/,4 /,5	2017-08-18 02:54:25	Consumption	Description	LTO S				8.LTO.03
Minimum Count	0	6	2017-08-18 02:54:37	Consumption	New Total	200	2			8.LTO.04
Current Total	2002	7	2017-08-18 02:54:55	Add Stock	Old Total	2002	-			0.110.04
Options		18	2017-08-18 02:57:55	Inventory Adju						
Enabled	True	/ 9	2017-08-18 02:58:05	Inventory Adj						
		10	2017-09-27 12:07:22	Inventory Adj						
		11	2017-09-27 12:07:45	Inventory Adj						
		12	2017-09-27 14:09:31	Inventory Adj						
		13	2017-09-27 14:11:49	Inventory Adj						
		14	2017-09-27 14:12:16	Inventory Adj						
		15	2017-09-27 14:12:10	Add Stock						
		16	2017-09-27 14:13:50	Inventory Adj					_	
		10	2017-09-27 14:13:30	Add Stock						
		e 11	2017-09-27 14.14.20	V AUG SLOCK						
							OK	3 Can	cel	
				L						
		List contain	ns 17 records							
					<u> </u>					

# Scan To Assign Volumes

To add new volumes, from the stock control window, open the rule you want to assign the new volume ID's too. Click on the Scan To Assign button to open the scan in window. Scan the new volume barcode/s as required.

Description Filters Customer	LTO Stock	Seq.	Date/Time	Type	Carried 0	Differen		ce Volume	× <mark>3</mark> ,
Media Volume Totals Minimum Count Current Total Options Enabled	Tr Barcode	Customer Media		Message			Defaults Customer-ID Media-ID Options Save Defaults Enable Sounds Edt Multime Records	US02 LTO True False False	0.02
		List contains	17 records						

Barcode/s that match the volume ID filter will be added to the default repository for that customers media type.

If the scanned barcode is outside the parameters of the volume ID filter, you will receive the message Volume does not match the filters for the assigned Stock-ID and the volume will not be added. Any attempts to add volumes without current stock will give an error message of Insufficient Stock to allow Volume to be added

🗰 Scan to Assign		×
	Defaults Customer-ID Media-ID Options	US01 LTO
	Save Defaults Enable Sounds Edit Multiline Records	True False False
Barcode Customer Media Type Volume-ID Message 10000114 Provide Data Center LTO Cartridge 10000114 Insufficient Stock to allow Volume to be added 10000115 Volume does not match the filters for the assigned Stock-II		
d Messages (2)		

# Scan To Assign Volumes From TapeMaster Inventory Window

Volumes can be added directly from the customer inventory window in TapeMaster if the

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Permanent link: https://rtfm.tapetrack.com/master/admin_stock_control?rev=1500647868

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