# **Stock Control**

## Overview

Stock control enables you to enter volumes into TapeTrack without barcodes, to manage current stock levels and track history of new stock usage.

## **Adding Stock Assignment Rules**

From the menu click Administration  $\rightarrow$  Stock Control

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File	Administration Favorites Tools	View Help				, ,				
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	Client Licensing	6/756) *** Licensed fo								
	Barcode Administration	r (326/5)	-	Inventory Q DR 9	Strategies 🕌 Data Clusters	s 🔟 Simg				
	Group/User Administration	)	Volumes							
	Message List	(2,287/729)								
	Server Options	nter (123/22)		Scope		ID i				
	Server Statistics			Customer	Los Angeles Data Center	Enter tex				
	Server Statistics			Media	LTO Cartridge	0000				
	Stock Control			List Options						
	Zone Administration	1 1		Hide un-selected	False	0000				
	Zone Administration			Date Format	%A, %B %d, %Y	0000				
				Attribute Field	Description	0000				
				Library Health		0000				
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Right click and select properties, or double click, on the first available stock control ID.

equence Description	Count	Customer Filter	Media Filter	Vo
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004	θ			
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009	0			
010	<del>0</del>			
011	<del>0</del>			
012	<del>0</del>			
013	0			

In the Stock Properties window:

- Description
  - $\,\circ\,$  Insert a descriptive name for the stock control rule, e.g. for all US customers and LTO4

#### volumes US LTO 4

- Filters
  - Add filter to select Customer ID/s that will use this rule. e.g. For all US customers US\*
  - Add Media type this rule applies to. e.g. LTO
  - Add volume filter to enforce correct volume ID association. e.g. For a 8 character ID ending in L4 ?????L4
- Totals
  - Insert minimum stock number before you are alerted of low stock levels (alert is a future enhancement).
  - Current total of volumes in stock (display only).
- Options
  - Change Enabled to true to make rule active.

Click OK once all data is correct and complete. Close the stock control window and click save to commit the new rule/s to the TapeTrack Database.

Change Co	onfirmation	×
?	You have changed one or more stock items. Do you want to save the changes?	
	Yes No Cancel	

#### **Customer Media Settings**

In the TapeMaster Customer Tree, right click the media type on the Customer you want to apply stock control to and select properties.

Change Stock Control to true.

If Auto stock selection is set to **false**, all new volumes must be added through the Stock Control window. If set to **true** volumes may be added directly from the inventory window in TapeMaster.

t Media: LTO Cartridge (102/22)	2
Identity 💷 Volume-ID Building	Poptions
Hide Media Type	False
Internal	False
Maximum Volumes	0
Maximum Repositories	0
Allowable Volume-IDs	
Default Media Type	False
Auto Simple Management	False
Auto Container	False
Stock Controlled	True
Auto Stock Selection	True
Relaxed Barcode Matching	False
No Move-back Warning	False
Lock Volumes	False
No HealthCheck	False
Show Built In Repositories	False
Remove barcode suffix	
Barcodes use Modulo43	False
Default Repository	Library

#### **Adding Stock**

Open the stock control window and double click on the rule you want to add stock to. Click the Add Stock button (1) and add the new stock amount in the Count field (2). Click OK (3) to update the stock level.

I7         2017-09-27 14:14:20         Add Stock           OK         OK         Cancel	Media LTO Volume * Totals Minimum Count 0 Current Total 2002 ■ Options Enabled True	2       3         2       4         5       6         7       8         9       10         11       12         13       14         7       15         16       17	2017-08-18 02:54:07 2017-08-18 02:54:23 2017-08-18 02:54:37 2017-08-18 02:54:37 2017-08-18 02:54:55 2017-08-18 02:58:05 2017-08-18 02:58:05 2017-09-27 12:07:22 2017-09-27 12:07:45 2017-09-27 14:09:31 2017-09-27 14:11:49 2017-09-27 14:11:49 2017-09-27 14:13:50 2017-09-27 14:14:20	<ul> <li>Consumption</li> <li>Inventory Adju:</li> <li>Consumption</li> <li>Consumption</li> <li>Add Stock</li> <li>Inventory Adju:</li> <li>Inventory Adju:</li> <li>Inventory Adju:</li> <li>Inventory Adju:</li> <li>Inventory Adju:</li> <li>Add Stock</li> <li>Inventory Adju:</li> <li>Add Stock</li> <li>Inventory Adju:</li> <li>Add Stock</li> <li>Add Stock</li> <li>Add Stock</li> </ul>	Count		< <u>3</u> Ca	x	.LTO.02 .LTO.03 .LTO.04
OK 3 Cancel						Oł	Car	ncel	

Click OK (4) to close **Stock Properties** window.

#### **Stock Level Adjustment**

To adjust the stock level numbers, if they are not correct for any reason, from the stock control window open the rule you want to adjust the volume level on. Click on the Stock Adjustment button and enter the correct number in the New Total field and click OK.

escription	LTO Stock	Seq.	Date/Time	Туре		Carried D	fference	Balance	Volume	
<ul> <li>Filters         Customer         Media         Volume         E         Totals         Minimum Count         Current Total         Options         Enabled         </li> </ul>	• LTO • 2002 True	1 2 3 4 5 6 7 7 8 9 10 11 12 13 14 15 16 7 17	2017-08-18 02:53:39 2017-08-18 02:54:04 2017-08-18 02:54:07 2017-08-18 02:54:37 2017-08-18 02:54:37 2017-08-18 02:54:55 2017-08-18 02:55:55 2017-08-18 02:58:05 2017-09-27 12:07:22 2017-09-27 12:07:45 2017-09-27 14:109:31 2017-09-27 14:11:49 2017-09-27 14:11:216 2017-09-27 14:13:24 2017-09-27 14:13:50 2017-09-27 14:14:20	Consumption Inventory Adju Consumption	Stock Invento Description New Total Old Total	0 ry 200 2002	10	10 Canc	× 8.LTO.01 8.LTO.02 8.LTO.03 8.LTO.04	
		List contair	ns 17 records							

### Scan To Assign Volumes

To add new volumes, from the stock control window, open the rule you want to assign the new Volume-ID's to. Click on the Scan To Assign button to open the scan in window. Scan the new volume barcode/s as required.

Stock Control

Stock Properties										×
Description I Filters Customer	LTO Stock	Seq.	Date/Time	Type		Carried	Differen		ce Volume	×3.
Media I Volume I Totals Minimum Count I Current Total 2 Options		1			2			Defaults Customer-ID Media-ID Options Save Defaults Enable Sounds Edt Multiline Records	US02 LTO True False False	0.02 0.03 0.04
	10001214 §	7 8		Request OK						
		sages (1)	17 records				4			
	[		d Stock	Stock Adjustment		Scan to Assign	1			OK 4 Cancel

Barcodes that match the Volume ID filter will be added to the default repository for that customer's media type.

If the scanned barcode is outside the parameters of the volume ID filter, you will receive the message **Volume does not match the filters for the assigned Stock-ID** and the volume will not be added.

Any attempts to add volumes without current stock will give an error message of **Insufficient Stock** to allow Volume to be added.

iiii) Scan to Assign				×
		0	Defaults Customer-ID Media-ID Options	US01 LTO
	100001L4		Save Defaults Enable Sounds Edit Multiline Records	True False False
Barcode Customer Im 100001L4 I New York Data Center Im 100001L5 I New York Data Center K Messages (2)				

#### Scan To Assign Volumes From TapeMaster Inventory Window

Volumes can be added directly from the customer inventory window in TapeMaster if the media options are set to allow this.

Right click in the Inventory window and select Special Operations - Scan - Scan To Add

Volumes to open the scan in window and scan in new volume ID's to default repository.

To add volumes to the desired repository (other than default), right click the target repository and select Scan - To Add to open the scan in window. Scan the new volume/s and close scan window when complete.

From: https://rtfm.tapetrack.com/ - TapeTrack Documentation

Permanent link: https://rtfm.tapetrack.com/master/admin\_stock\_control?rev=1507517244



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