# **Stock Control**

## Overview

Stock control enables you to enter volumes into TapeTrack without barcodes, to manage current stock levels and track history of new stock usage.

### **Adding Stock Assignment Rules**

From the menu click Administration  $\rightarrow \texttt{Stock}$  <code>Control</code>

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Right-click and select properties, or double click, on the first available stock control ID.

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In the Stock Properties window:

- Description
  - $\,\circ\,$  Insert a descriptive name for the stock control rule, e.g. for all US customers and LTO4

#### volumes US LTO 4

- Filters
  - Add filter to select Customer ID/s that will use this rule. e.g. For all US customers US\*
  - Add Media type this rule applies to. e.g. LTO
  - Add volume filter to enforce correct volume ID association. e.g. For a 8 character ID ending in L4 ?????L4
- Totals
  - Insert minimum stock number before you are alerted of low stock levels (alert is a future enhancement).
  - Current total of volumes in stock (display only).
- Options
  - Change Enabled to true to make rule active.

Click OK once all data is correct and complete. Close the stock control window and click save to commit the new rule/s to the TapeTrack Database.

Change Co	onfirmation	×
?	You have changed one or more stock items. Do you want to save the changes?	
	Yes No Cancel	

#### **Customer Media Settings**

In the TapeMaster Customer Tree, right-click the media type on the Customer you want to apply stock control to and select Properties.

Change Stock Control to true.

If Auto stock selection is set to **false**, all new volumes must be added through the Stock Control window. If set to **true** volumes may be added directly from the inventory window in TapeMaster.

Identity 💷 Volume-ID Building	Poptions
Volume-to building	a opinio
Hide Media Type	False
Internal	False
Maximum Volumes	0
Maximum Repositories	0
Allowable Volume-IDs	
Default Media Type	False
Auto Simple Management	False
Auto Container	False
Stock Controlled	True
Auto Stock Selection	True
Relaxed Barcode Matching	False
No Move-back Warning	False
Lock Volumes	False
No HealthCheck	False
Show BuiltIn Repositories	False
Remove barcode suffix	
Barcodes use Modulo43	False
Default Repository	Library

## **Adding Stock**

From the menu click Administration  $\rightarrow$  Stock Control

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Right-click and select Properties, or double-click, on the first available stock control ID.

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Click the Add Stock button (1) and add the new stock amount in the Count field (2).

Click 0K (3) to update the stock level.

Click OK (4) to close **Stock Properties** window.

Stock Properties Description Filters Customer Media Volume Totals Minimum Count Current Total Options Enabled	LTO Stock  LTO  0  2002  True	Seq. 1 2 3 4 5 6 7 8 9 10 11 1 1 1 1 1 1 1 1 1 1 1 1	Date/Time 2017-08-18 02:53:39 2017-08-18 02:54:04 2017-08-18 02:54:04 2017-08-18 02:54:23 2017-08-18 02:54:37 2017-08-18 02:54:40 2017-08-18 02:54:40 2017-08-18 02:54:55 2017-08-18 02:58:05 2017-09-18 02:58:05 2017-09-27 12:07:22	Consumption     Inventory Adju:     Consumption     Consumption     Add Stock     Inventory Adju:     Inventory Adju:     Inventory Adju:     Inventory Adju:	Add Stock escription ount	Carried 0 LTO 100	Difference 10 Stock	Balance 10	Volume ×	.LTO.01 .LTO.02 .LTO.03 .LTO.04	
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### **Stock Level Adjustment**

From the menu click Administration  $\rightarrow$  Stock Control

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Right-click and select Properties, or double-click, on the first available stock control ID.

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Click on the Stock Adjustment button and enter the correct number in the New Total field and click OK.

Click OK (4) to close **Stock Properties** window.

Description	LTO Stock	Seq.	Date/Time	Туре		Carried	Difference	Balance	Volume		
Filters Customer Media Volume Totals Minimum Count Current Total Options Enabled	• LTO • 2002 True	1         2         3         4         5         6         7         8         9         10         11         12         13         14         15         16         17	2017-08-18 02:53:39 2017-08-18 02:54:04 2017-08-18 02:54:07 2017-08-18 02:54:37 2017-08-18 02:54:37 2017-08-18 02:54:37 2017-08-18 02:54:55 2017-08-18 02:54:55 2017-08-18 02:58:05 2017-08-18 02:58:05 2017-09-27 12:07:45 2017-09-27 14:09:31 2017-09-27 14:10:31 2017-09-27 14:12:16 2017-09-27 14:13:50 2017-09-27 14:14:20	Add Stock	Stock Inven Description New Total Old Total	0	10	10	× 8.LT 8.LT 8.LT	D.02 D.03	
		List contair	ns 17 records								

#### **Scan To Assign Volumes**

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To add new volumes, from the stock control window, open the rule you want to assign the new Volume-ID's to. Click on the Scan To Assign button to open the scan in window. Scan the new volume barcode/s as required.

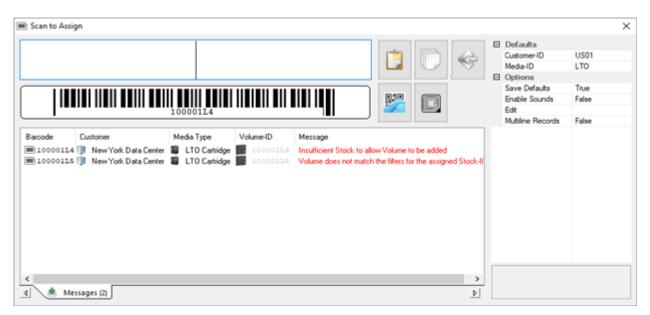
Stock Properties												×
Description Filters Customer Media	LTO Stock	Seq.	Date/Time	Type	Stock	Carrie	d Diffe	erence 10	10	Volume	< <mark>3</mark> ,	
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Barcodes that match the Volume ID filter will be added to the default repository for that customer's media type.

If the scanned barcode is outside the parameters of the volume ID filter, you will receive the message

Volume does not match the filters for the assigned Stock-ID and the volume will not be added.

Any attempts to add volumes without current stock will give an error message of **Insufficient Stock** to allow Volume to be added.



#### Scan To Assign Volumes From TapeMaster Inventory Window

Volumes can be added directly from the customer inventory window in TapeMaster if the media options are set to allow this.

Right-click in the Inventory window and select Special Operations  $\rightarrow$  Scan  $\rightarrow$  Scan To Add Volumes to open the scan in window and scan in new volume ID's to default repository.

To add volumes to the desired repository (other than default), right-click the target repository and select Scan  $\rightarrow$  To Add to open the scan in window. Scan the new volume/s and close the scan window when complete.

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Permanent link: https://rtfm.tapetrack.com/master/admin\_stock\_control?rev=1510348296



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