# Overview

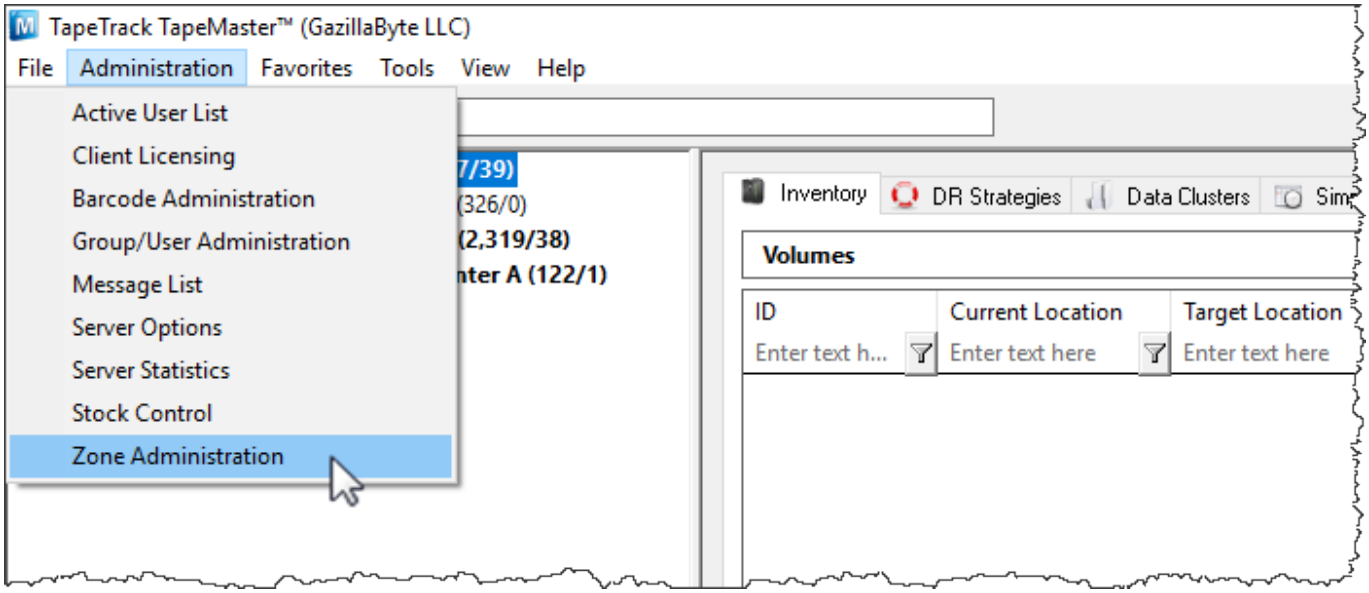
A Zone is a specific location where Volumes can be Slotted. Most commonly, Zones are shelving units, cabinets, or high-density storage drawers.

You must create a zone before it can be applied to a repository

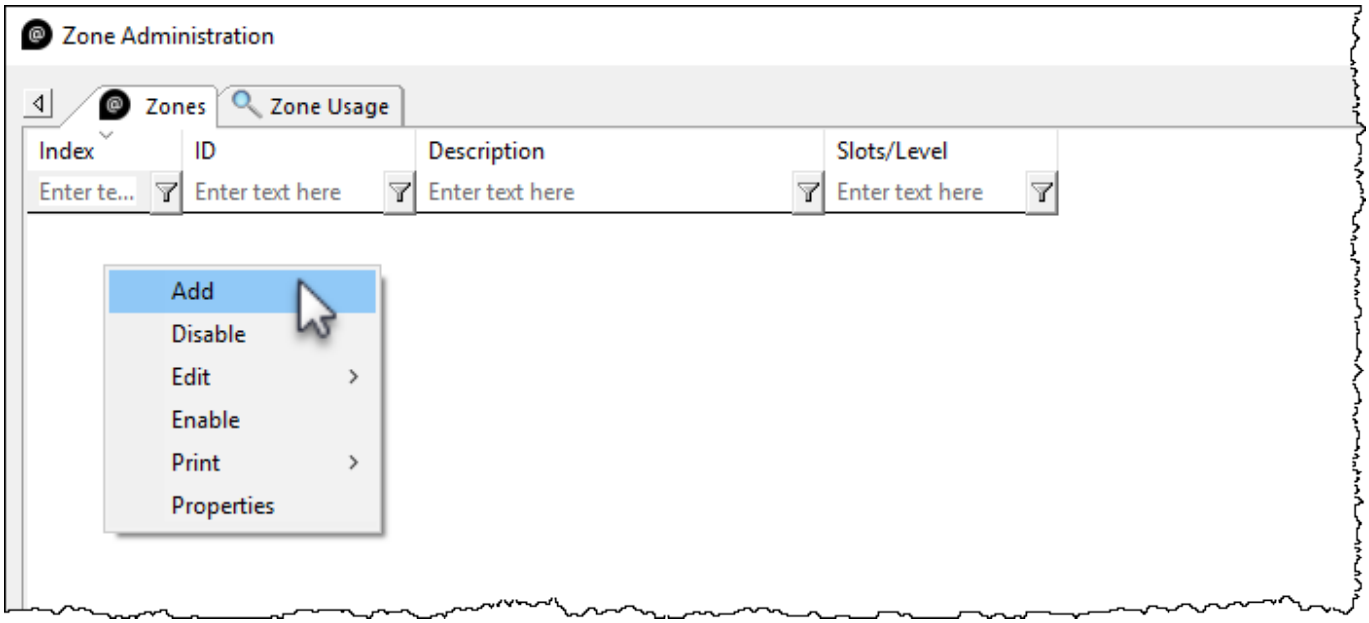
Setting up a zone's parameters allows TapeTrack to give you the specific zone, shelf and slot address to efficiently store and pick volumes.

## Creating A Zone

From the menu click `Administration→Zone Administration`.

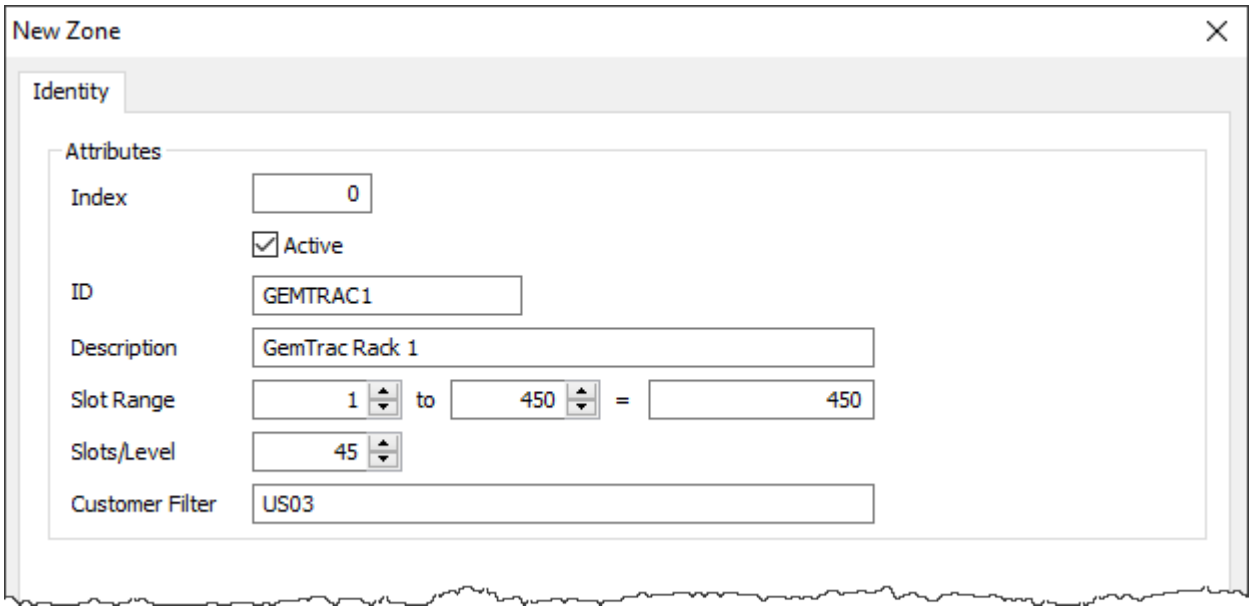



Right click in the main window and select Add.




In the `Identity` tab add:

- Zone ID
- Zone description
- Total number of slots
- Number of slots per row
- Customer filter (optional)




## Associating a Zone with a Repository

Once Zones are set in Zone Administration, they must be added to the appropriate Repository. This can be done under the Zones Tab in the Repository Properties Window. For more information, see Adding Zones to a Repository.

## Slotting

Slotting can be done manually or automatically. For more information, see Slotting.

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