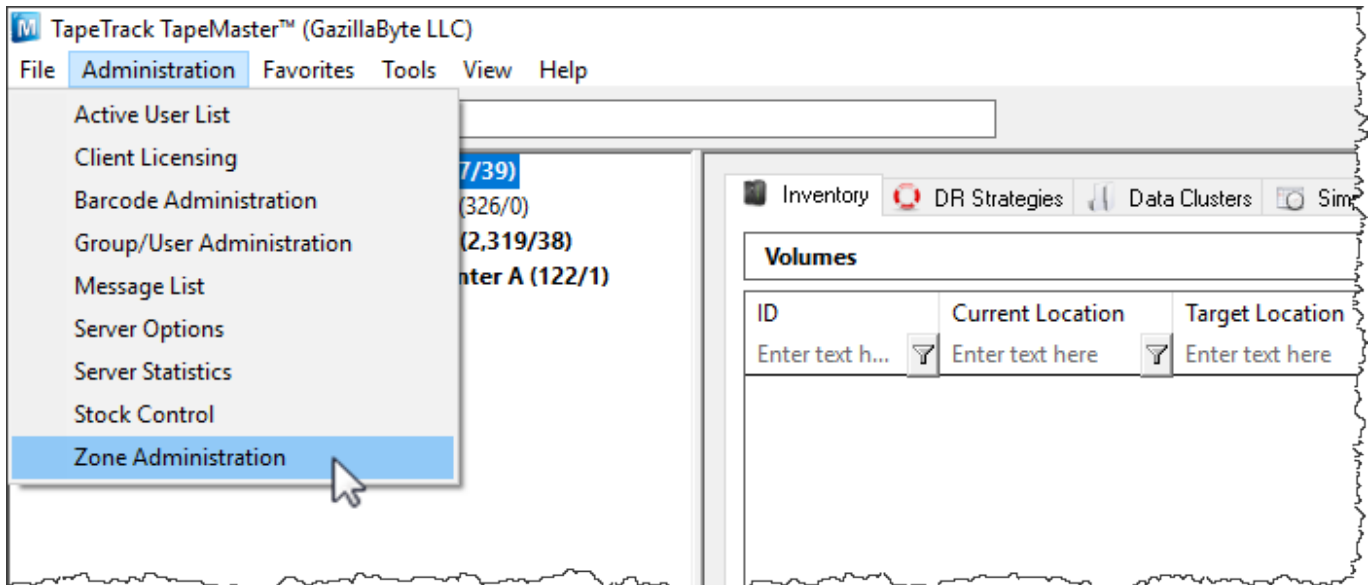


# Creating A Zone

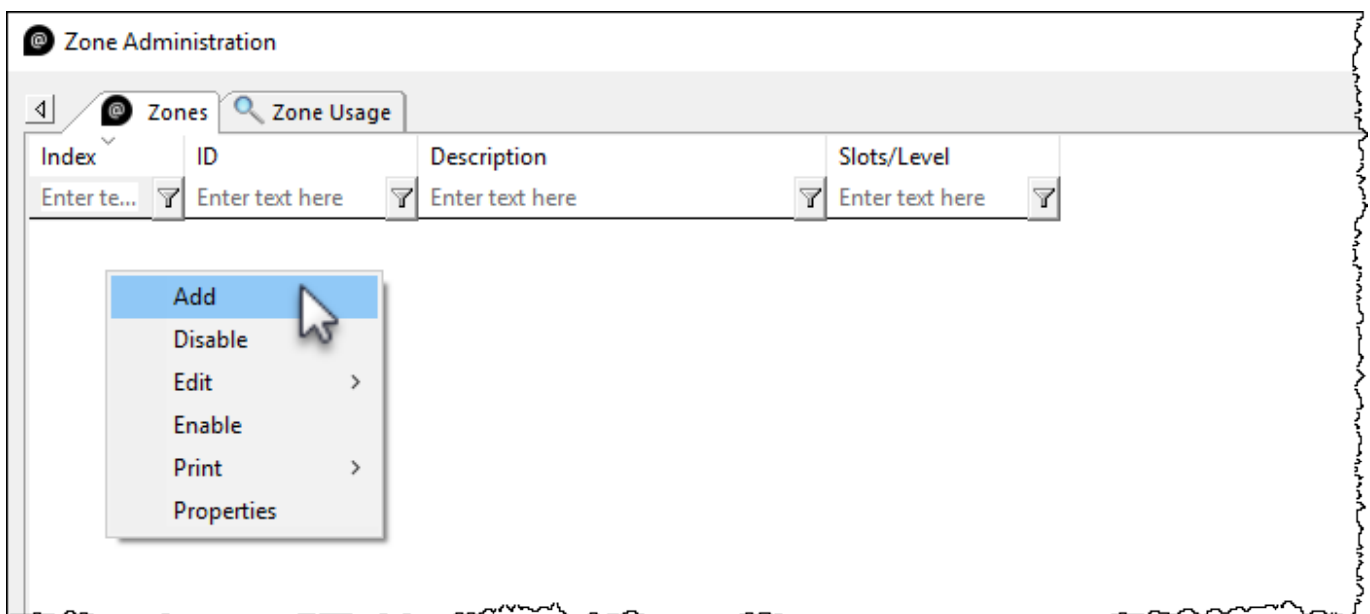
Setting up a zone's parameters allows TapeTrack to give you the specific zone, shelf and slot address to efficiently store and pick volumes.

## Creating A Zone

From the menu click Administration→Zone Administration.



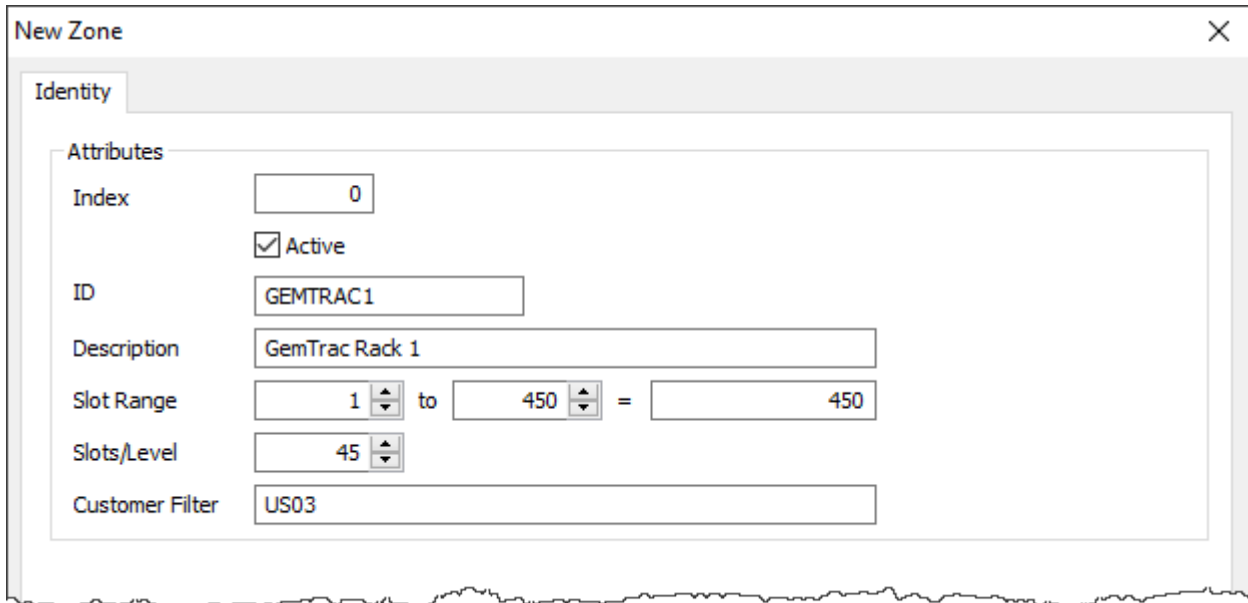
Right click in the main window and select Add.



In the Identity tab add:

- Zone ID
- Zone description
- Total number of slots

- Number of slots per row
- Customer filter (optional)



Click OK to save.

Once created zones can be applied to a repository

## Slotting

Slotting can be done manually or automatically.

From:  
<https://rtfm.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:  
[https://rtfm.tapetrack.com/master/admin\\_zone?rev=1502815662](https://rtfm.tapetrack.com/master/admin_zone?rev=1502815662)

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