Overview

Groups are used to assign access privileges to a collection of users without the need to assign them to each user on an individual basis. This also makes it efficient to manage access changes to the entire group/s without the need to know what users belong to which group.

Creating A Group

If creating a new group from the Add a New User window skip to Edit New Group

On the Administration drop down menu in TapeTrack TapeMaster select Group/User Administration.

IapeTrack TapeMaster™ (GazillaByte	LLC)	
File Administration Favorites Too Active User List Client Licensing Barcode Administration Barcode Administration Group/User Administration Image: Complex and the second	ols View Help 5/39) (326/0) (2,319/38) nter A (121/1)	Inventory OR Strategies I Data Clusters Sim Volumes ID Current Location Target Location Fla Enter text h Enter text h Enter text So En

Select the Groups tab and right click in the main window and select Add Group.

2 User Administration	
▲ Users Storups → Active Directory Associations	
ID Description	Users
Enter text here	Y E Y
🥵 Default	4
Add Group	
Delete Group	Į
Properties	ł
	4

Edit New Group

Identity

In the Identity tab enter a unique group ID (max 10 alphanumeric characters) and a group description.

Edit New Group	\times
🥵 Identity 📑 Roles 🤶 Access 🔒 Options	
Attributes	
Group-ID Tape_Lib	
Description Tape Library	
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Roles

Set positional role description required (optional) for hierarchy of users within the group. Roles rank from highest (0) to lowest (7)

Roles do not alter permissions of a User in the TapeMaster product, however, roles can be used in TapeTrack Lite to view Users and modify their information. Users of a lower Role-ID Number (0, 1 or 2) can view and modify Passwords for Users of a higher Role-ID Number using the User Management Task in TapeTrack Lite.

Edit New Group		Х
🤒 Identity 📑	Roles 🙎 Access 🔒 Options	
Role ID	Role Description	
0	Supervisor	
1	Librarian	
2		
III 3 III 4		
5		
6		
7		
You can define u will be able to up	p to 8 Roles. Each role should report into the Role above. Roles 0, 1 and date. User profiles that are of a lower level	2

Access

Assign group access by adding required ID/s or ID ranges Customer ID field and changing to true the types of access needed.

- Read allows any user assigned to the group to read information on the defined customer ID.
- Write allows any user assigned to the group to write information on the defined customer ID.
- Alter allows any user assigned to the group to add or delete information on the defined customer ID.

Edit New Group		×
🤒 Identity 📑 Ro	oles 🧵 Access 🔒 Op	ptions
Customer-ID US Read Tr Write Tr Alter Tr	irue irue irue	ustomer-ID Access II US* Read,Write,Alter
Access Prediction	on	6
Customer De	lescription	Access
I US01 Ne	lew York Data Center	Read,Write,Alter
🤍 US02 Lo	os Angeles Data Center	Read,Write,Alter
III US03 No	lorth Carolina Data Center A	Read,Write,Alter
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Click Add to assign the customer ID and access rights. The assigned ID and rights will now be displayed on the right window and predicted access shown below. You can add as many customer ID and access rights combinations as required by repeating the above process.

Customer Filter Examples		
*	All customers	
US*	All customers starting with US	
US??	All four character customers starting with US	
US01	Only US01	

Options

Set User ID formats that any user assigned to this group must adhere to. If left as * any ID format will be accepted.

Edit New Group		Х
🤒 Identity 📑 Roles 🙎 Access	Coptions	
Valid User Filter	•	

User ID Filter Examples	
*	Any format
LB*	User ID's must start with LB
*LB	User ID's must end with LB
LB??????	User ID's start with LB and be 8 characters long

Click OK to save new group.

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Permanent link: https://rtfm.tapetrack.com/master/create_group?rev=1502301435

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