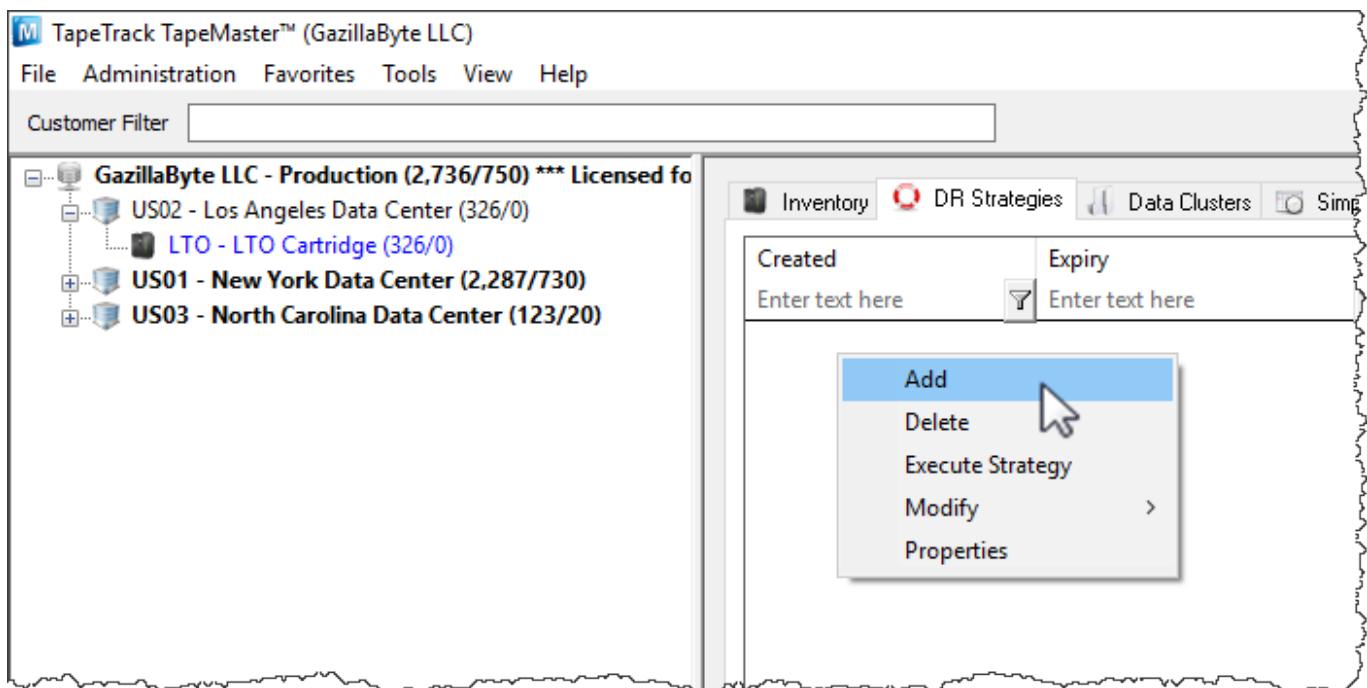


Adding and Maintaining DR Strategies

A Disaster Recovery Strategy, referred to in TapeTrack as a “DR Strategy”, is a list of [Volumes](#) necessary to restore a system back to a given time in the event of catastrophic system failure. Typically, these DR Strategies are automated through TapeTrack Sync's integration with your back-up software; however, they can be manually created as well.

Creating a DR Strategy

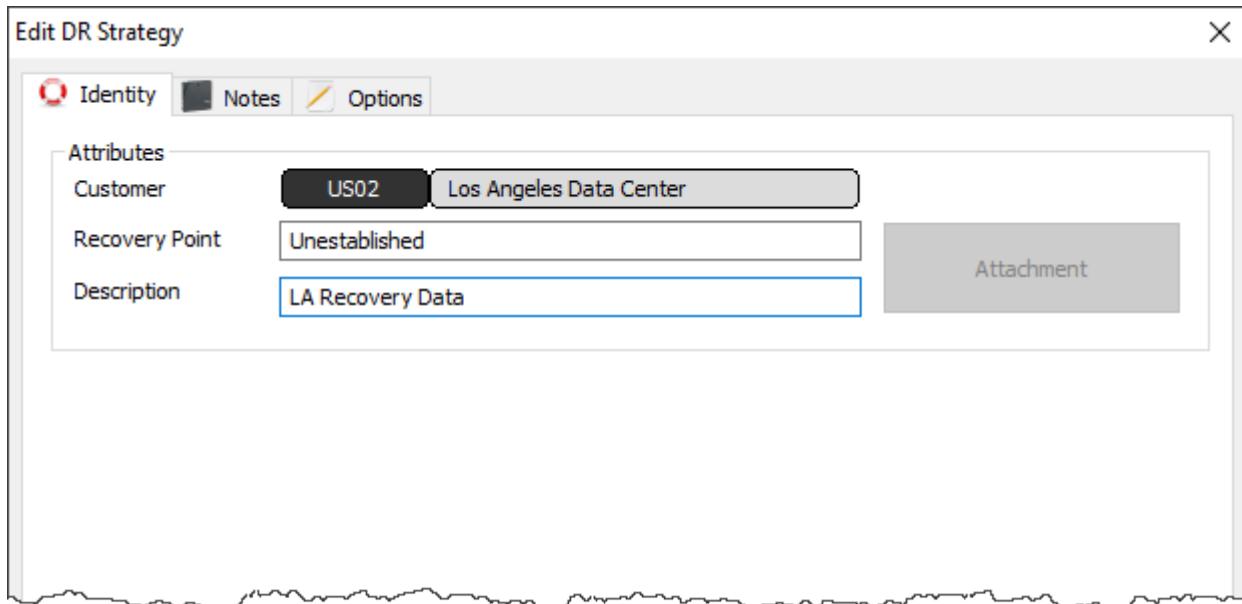
DR Strategies can be manually created in the DR Strategies Administration Tab by: Right-clicking and selecting Add or by pressing the **Insert** key on the keyboard. This will launch the DR Strategy Creation window.



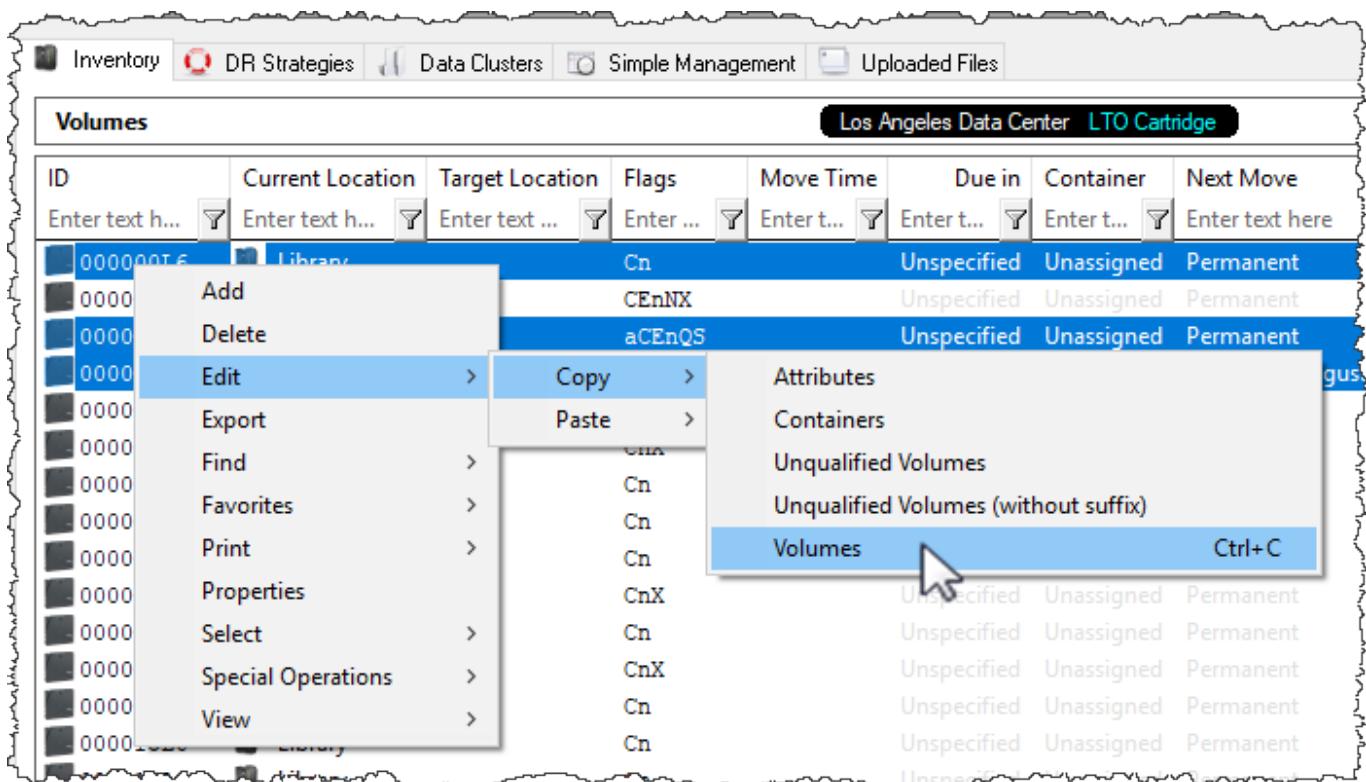
Identity

The DR Strategy Creation window will prompt for a description and provide tabs that offer the ability to take notes regarding a DR Strategy and also some various options. A full summary of these options can be found under the Edit DR Strategy page.

To create a DR Strategy, enter a description and click “Save”. The new DR Strategy will appear in the DR Strategies Administration Tab.



Return to Inventory Administration Tab [Volume List](#) and select the **volumes** that should be included in the new DR Strategy. Right-click the highlighted items and select **Edit → Copy → Volumes**.



Return to the DR Strategies Administration Tab and double-click or right-click the newly created DR Strategy and select “Properties” to launch the Edit DR Strategy window.

Item List

A new tab will appear that was not in the DR Strategy Creation window called “Item List”. Select this tab. Right-click and select **Edit → Paste**. The **Volumes** that were selected in the [Volume List](#) will appear in Item List. If these **Volumes** are not in a **Repository** that is set as offsite, their status will appear as “Volume is NOT offsite”.

Media-ID	Volume-ID	Repository	Location	Status
Ent...	Enter te...	Enter text...	Enter text h...	Enter text here
LTO	000002L6	Library	No-Alloc [0]	Volume is NOT off-site
LTO	000003L6	Library	No-Alloc [0]	Volume is NOT off-site
LTO	000005L6	Library	No-Alloc [0]	Volume is NOT off-site
LTO	000000L6	Library	No-Alloc [0]	Volume is NOT off-site

Once the [volumes](#) are moved to an offsite [Repository](#), the DR Strategy will gain a status of "OK".

Media-ID	Volume-ID	Repository	Location	Status
Ent...	Enter te...	Enter text...	Enter text h...	Enter text here
LTO	000002L6	Offsite Vault	No-Alloc [0]	OK
LTO	000003L6	Offsite Vault	No-Alloc [0]	OK
LTO	000005L6	Offsite Vault	No-Alloc [0]	OK
LTO	000000L6	Offsite Vault	No-Alloc [0]	OK

Notes

The Notes Tab provides an area to write notes about a DR Strategy. This can include emergency contacts, plans, instructions, etc.

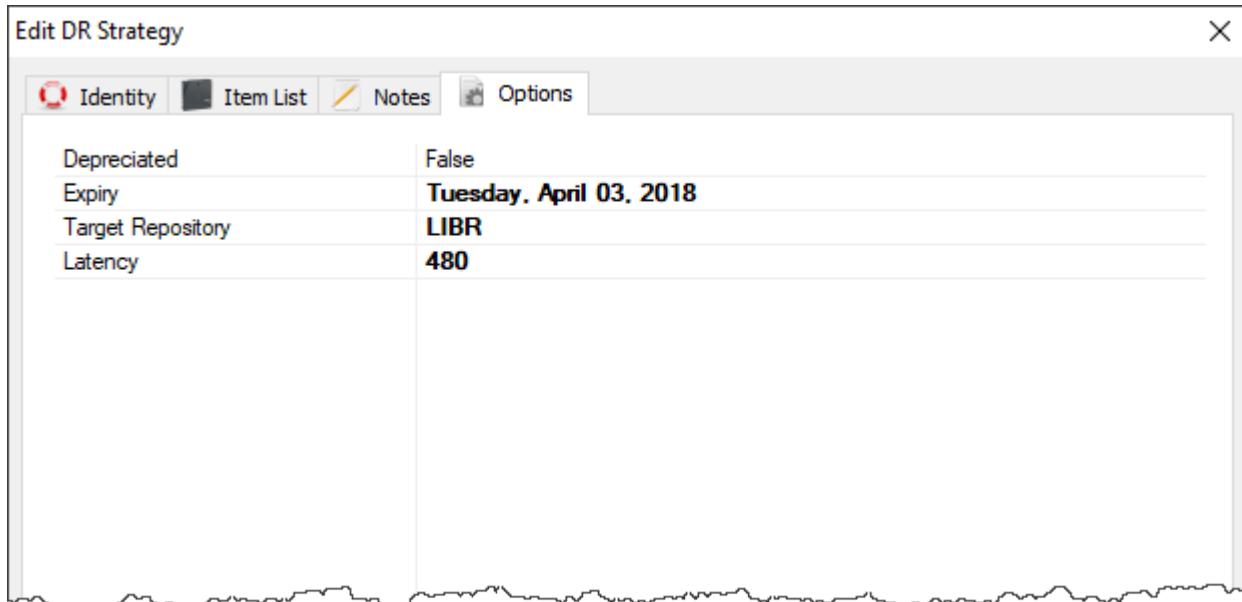
Options

The Options Tab provides four different options that govern how the DR Strategy behaves.

- **Deprecated:** When a DR Strategy is deprecated, it is considered no longer active. This means it no longer affects the [Library Health](#) score but has not yet been deleted.
- **Expiry:** The Expiry date sets the date for when the DR Strategy is considered no longer relevant or useful.
- **Target Repository:** The Target Repository is the [Repository](#) that [Volumes](#) in the Item List are

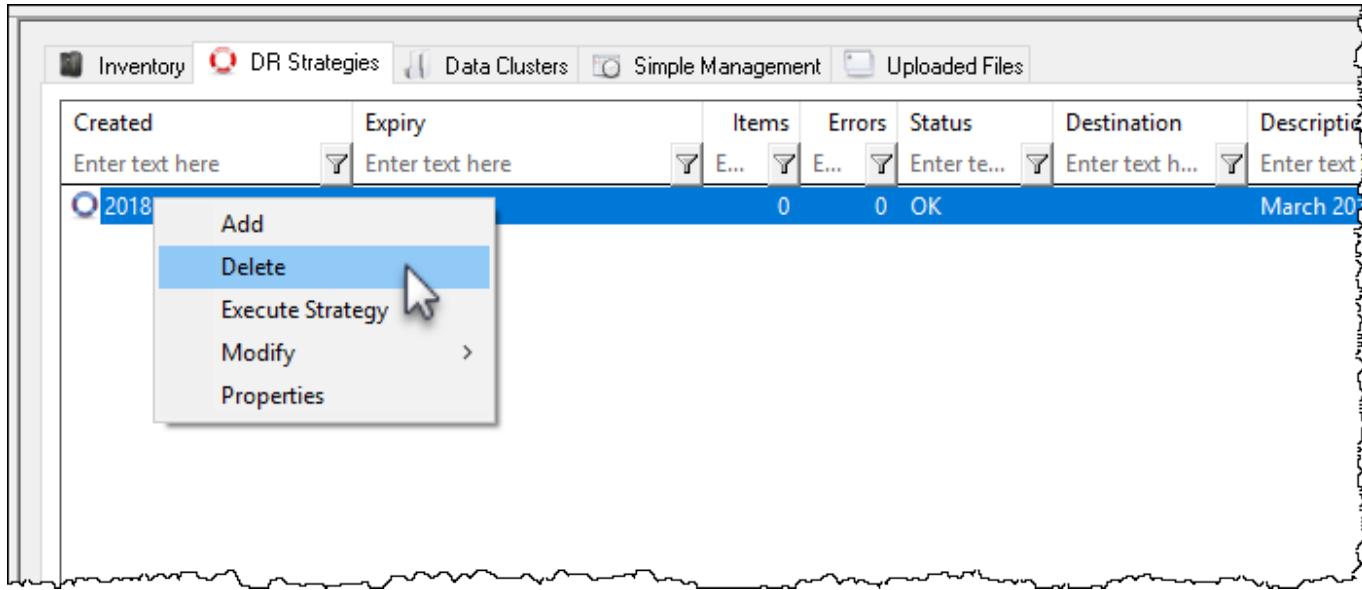
sent to when the DR Strategy is executed.

- **Latency:** Latency sets a certain number of minutes before the DR Strategy is included in the [Library Health](#) Score. Since a DR Strategy is considered to have errors whenever a [Volume](#) in the Item List is not in a [Repository](#) set as offsite, the latency allows time for [Volumes](#) to arrive at the offsite [Repository](#) before affecting [Library Health](#).

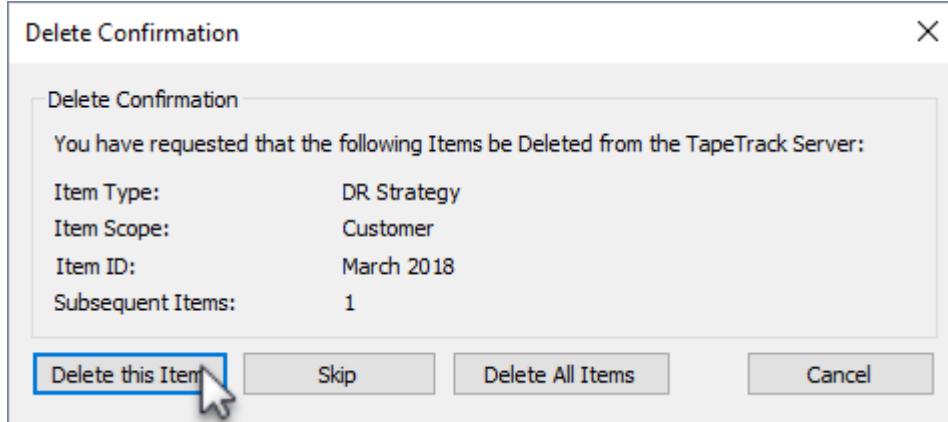


Deleting a Strategy

To remove a DR strategy, right-click the required strategy, or strategies, and select Delete.



Click **Delete this Item** to delete one at a time or **Delete All Items** to delete a range of strategies.



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