

# Inventory Tab

The Inventory Administration Tab is the main access point for Asset Management in TapeMaster. It displays all of the [Volumes](#) and [Repositories](#) being managed in the selected [Customer/Media Type](#).

ID	Current Location	Target Location	Next Move	Description
000000L6	Library		Permanent	
000001L6	Offsite Vault		Permanent	
000002L6	Library		Permanent	
000003L6	Offsite Vault		Permanent	
000004L6	Library	Offsite Vault	Permanent	Friday Backup
000005L6	Library	Offsite Vault	Permanent	Friday Backup
000006L6	Library	Offsite Vault	Permanent	Monthly January
000007L6	Offsite Vault		Permanent	
000008L6	Library		Permanent	
000009L6	Library	Offsite Vault	Permanent	Friday Backup
000010L6	GemTrac		Permanent	
000011L6	Library		Permanent	
000012L6	Library		Permanent	
000013L6	Offsite Vault	GemTrac	Permanent	
000014L6	Offsite Vault		Permanent	
000015L6	Library		Permanent	
000016L6	GemTrac		Permanent	

## Right-Click Options

- [Edit](#)
  - [Copy](#)
    - Attributes: Copies the displayed [attributes](#) of selected [Volumes](#) to the clipboard.
    - Containers: Copies the Container ID's (Cust.Media.Cont) the selected Volume/s are assigned to.
    - Unqualified Volumes: Copies the [unqualified Volume-ID's](#) (no Customer-ID or Media-ID) of the selected [Volumes](#).

- Unqualified Volumes (without suffix): Copies the [unqualified Volume-ID's](#) (no [Customer-ID](#) or [Media-ID](#)) without the suffix (e.g. 123456L6 will copy as 123456) of the selected [Volumes](#).
- Volumes (Ctrl\_C): Copies the [Volume-ID's](#) (including [Customer-ID](#) and [Media-ID](#)) of the selected [Volumes](#).
- Paste
  - Attributes: Pastes clipboard contents into the displayed Attribute of the selected [Volumes](#).
  - Select In List:
    - Attribute: Selects [Volume](#) from the inventory using the Attribute values in the clipboard.
    - Volume: Selects [Volume](#) from the inventory using the [volume-ID's](#) in the clipboard.
  - Volumes (Ctrl+V): When focus is in the inventory window, creates new [Volume](#) from the value/s in the clipboard. When focus is in the filter fields, pastes value into the filter.
  - Value by ID
    - Attribute: Pastes in Attribute values by [Volume-ID](#).
    - Long Barcode: Pastes in Long Barcode value to associated Hashed Volume-ID's.
    - Next Move: Pastes in next move date by [Volume-ID](#).
- Find
  - Notes: Display [Volume](#) notes from search criteria.
  - Datasets: Display [Volume](#) Datasets from search criteria.
- Favorites
  - Set: Add favorite [Flag](#) to selected [Volumes](#).
  - Un-Set: Remove favorite [Flag](#) to selected [Volumes](#).
- Reports
  - Attribute Table: Displays table listing and pie chart of selected [Volumes](#) Attribute values.
  - Catalog Table: Displays table of Catalog values.
  - Date Aging
    - Birthday: Displays a table and bar graph of selected [Volumes](#) birthday or creation date.
    - Expiry Date: Displays a table and bar graph of selected [Volumes](#) expiry date.
    - Last Audit Failure Time: Displays a table and bar graph of selected [Volumes](#) last audit failure.
    - Last Mount: Displays a table and bar graph of selected [Volumes](#) last mount date and time.
    - Last Move Time: Displays a table and bar graph of selected [Volumes](#) last move date and time.
    - Last Read Time: Displays a table and bar graph of selected [Volumes](#) last read time.
    - Last Sync: Displays a table and bar graph of selected [Volumes](#) last sync date and time.
    - Last Write Time: Displays a table and bar graph of selected [Volumes](#) last write date and time.
    - Last Update Time: Displays a table and bar graph of selected [Volumes](#) last update day and time.
    - Next Move: Displays a table and bar graph of selected [Volumes](#) next move date.
  - Generation Disbursement Table: Displays a table of selected [Volumes](#) based on

- volume generation (e.g. LTO 4, LTO 5 etc) as well as scratch status.
- Health Table
- **History Rewind**: Displays **Volume** location based on a date or range of dates.
- **History**: Displays **Volume** history including location, date, movement, scan and user information of selected **Volumes**.
- **Special Operations**
  - **Add Note**: Opens Add Note window to add a note to selected **Volumes**.
  - **Check for Duplicate within Customer**: Checks for duplicate Volume-ID's within the selected customers other media types.
  - **Capture Home Slot**: Sets currently assigned Slot as Home Slot.
  - **Confirm**: Confirms selected **Volumes** into their target **Repository**.
  - **Container**
    - **De-Register**: De-registers, or removes, a **Volume's** container status.
    - **Register**: Registers a Volume as a Container.
    - **Purge**: Removes all **Volumes** assigned to the container.
  - **Detect missing Volumes in Sequence**: Highlights any **Volumes** missing from a numerical sequence of selected **Volumes**.
  - **Modify**
    - **Assign to new/no Container**: Opens the Container Selection window to select Container assignment.
    - **Data Cluster**: Opens Data Cluster Selection window to assign selected **Volumes** to a data cluster.
    - **Generation**: Assigns generation value to selected **Volumes**.
    - **Home Repository**: Assigns a Home Repository value to the selected **Volumes**.
    - **Flags**: Opens the Modify Flags window to add, remove or toggle the selected **Volumes** **Flags**.
    - **Next Move**: Opens the Next Move Date Selection window to set the next move date for the selected **Volumes**.
  - **Scan**
    - **Scan to Add Volumes**: Opens the **Barcode Scanning Window** and add the **Volumes** being scanned to the selected **Customer** and **Media Type**.
    - **Scan to Select Volumes**: Opens the **Barcode Scanning Window** and select the **Volumes** being scanned in the **Volume List**.
  - **Search Next Move Dates**: Opens Next Move Date Search window, displaying Volume-ID's and move dates based on filter criteria.
  - **Show Next Move in Month View**: Opens a window displaying the **move** dates for the selected **Volume(s)** in a calendar format.
  - **Slots**
    - **Find Duplicate Slots**: Searches the current **Media Type** for any slots occupied by multiple **Volumes**.
  - **Support**
    - **Create Export File** Creates a TapeTrack export file to send to the GazillaByte helpdesk to help troubleshooting problems.
- **Special Printing**
  - **Labels**: Print barcode labels of selected **Volumes**.
- **Run Command**
  - **Eject Volumes (Netbackup)**
  - **Eject Volumes (Networker)**

- **Add (Insert)**: Add a new **Volume** to the current Inventory window.
  - **Delete (Delete)**: Delete the selected **Volumes**.
  - **Properties (Spacebar)**: Opens the Properties window for each of the selected **Volumes**.
  - **Refresh (F5)**: Refreshes the displayed data with the database.
  - **Swap Location (Backspace)**: Toggles the selected Slotted **Volumes** display between virtual and physical Slots.
  - **Toggle Warning Flag (F2)**: Adds or removes Warning Flag from selected **Volumes**.
  - **Toggle Move Lock Flag (F3)**: Adds or removes Move Lock Flag from selected **Volumes**.
  - **Confirm (F4)**: Confirms **Volumes** into the Target **Repository**.
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- **Copy Column**

- ID: Copies **Volume-ID's** of selected **Volumes** to Windows clipboard.
- Current Location: Copies Current Locations of selected **Volumes** to Windows clipboard.
- Target Location: Copies Target Locations of selected **Volumes** to Windows clipboard.
- Flags: Copies Flags of selected **Volumes** to Windows clipboard.
- Move Time: Copies Move times of selected **Volumes** to Windows clipboard.
- Due In: Copies Due In times of selected **Volumes** to Windows clipboard.
- Container: Copies assigned Containers of selected **Volumes** to Windows clipboard.
- Next Move: Copies Next Move dates of selected **Volumes** to Windows clipboard.
- Description: Copies Descriptions of selected **Volumes** to Windows clipboard.

- **Count Unique Values**

- ID: Copies **Volume-ID's** of selected **Volumes** and displays unique values in a pie chart and list with totals.
- Current Location: Copies Current Locations of selected **Volumes** and displays unique values in a pie chart and list with totals.
- Target Location: Copies Target Locations of selected **Volumes** and displays unique values in a pie chart and list with totals.
- Flags: Copies Flag combinations of selected **Volumes** and displays unique values in a pie chart and list with totals.
- Move Time: Copies Move Times of selected **Volumes** and displays unique values in a pie chart and list with totals.
- Due In: Copies Due In times of selected **Volumes** and displays unique values in a pie chart and list with totals.
- Container: Copies assigned Containers of selected **Volumes** and displays unique values in a pie chart and list with totals.
- Next Move: Copies Next Move dates of selected **Volumes** and displays unique values in a pie chart and list with totals.
- Description: Copies Descriptions of selected **Volumes** and displays unique values in a pie chart and list with totals.

- **Export (Ctrl+E)**: Export selected **Volumes** to file, either PDF, CSV, Excel, Text or XML.

- **Filters**

- Clear All (Ctrl+F): Clear all filters.
- Save (Ctrl+K): Save current filters.
- Restore (Ctrl+L): Restore saved filters.

- **Print (Ctrl+P)**: Export selected **Volumes** to PDF.

- **Select**

- All: Selects all **Volume** of current Customer's media.
- Invert: Inverts selection of the selected **Volumes** of current Customer's Media

- Random: Selects a user set number of records at random.

- **View**

- Icon (Ctrl+1): Set inventory view to Icons.
- List (Ctrl+2): Set inventory view to List.
- Report (Ctrl+3): Set inventory view to Report.
- Small Icon (Ctrl+4): Set inventory view to Small Icons.

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