

# Inventory Tab

The Inventory Administration Tab is the main access point for Asset Management in TapeMaster. It displays all of the Volumes and Repositories being managed in the selected Customer / Media Type.

## Right Click Options

- **Add:** Add a new [volume](#).
- **Delete:** Delete a [volume](#).
- **Edit**
  - **Copy**
    - **Attributes:** Copies the displayed [attributes](#) of selected [volumes](#) to the clipboard.
    - **Containers:** Copies the assigned container ID's (Cust.Media.Cont) of the selected [volumes](#).
    - **Unqualified Volumes:** Copies the unqualified volume ID's (no customer or media ID) of the selected [volumes](#).
    - **Unqualified Volumes (without suffix):** Copies the unqualified [volume ID's](#) (no [customer](#) or [media ID](#)) without the suffix (e.g. 123456L6 will copy as 123456) of the selected [volumes](#).
    - **Volumes Ctrl\_C:** Copies the [volume ID's](#) (including [customer](#) and [media ID](#) ID) of the selected [volumes](#).
  - **Paste**
    - **Attributes:** Pastes clipboard contents into the displayed attribute of the selected [volumes](#).
    - **Select In List:**
      - **Attribute:** Selects [volumes](#) from the inventory using the attribute values in the clipboard.
      - **Volume:** Selects [volumes](#) from the inventory using the [volume ID's](#) in the clipboard.
    - **Volumes Ctrl+V:** Creates new [volumes](#) from the value/s in the clipboard.
    - **Value by ID**
      - **Attribute:** Pastes in attribute values by [volume ID](#).
      - **Next Move:** Pastes in next move date by [volume ID](#).
- **Export:** Export selected [volumes](#) to file, either CSV, Email, Excel, Text or XML.
- **Find**
  - **Notes:** Display [volume](#) notes from search criteria.
  - **Datasets:** Display [volume](#) datasets from search criteria.
- **Favorites**
  - **Set:** Add favorite flag to selected [volumes](#).
  - **Un-Set:** Remove favorite flag to selected [volumes](#).
- **Print**
  - **All:** Print all [volumes](#) of current customer media.
  - **Labels:** Print barcode labels of selected [volumes](#).
  - **Selected:** Print selected [volumes](#) of current customer media.
- **Properties**
- **Select**
  - **All:** Selects all [volumes](#) of current customer's media.

- **Invert** Inverts selection of the selected **volumes** of current customer's media
- **Special Operations**
  - **Add Note**: Opens Add Note window to add a note to selected **volumes**.
  - **Check for Duplicate within Customer**: Checks for duplicate volume ID's within the selected customers other media types.
  - **Confirm**: Confirms selected **volumes** into their target repository.
  - **Container**
    - **De-Register**: De-registers, or removes, a volume's container status.
    - **Register**: Registers a volume as a container.
    - **Purge**: Removes all **volumes** assigned to the container.
  - **Detect missing Volumes in Sequence**: Highlights any **volumes** missing from a numerical sequence of selected **volumes**.
  - **Modify**
    - **Assign to new/no container**: Opens the Container Selection window to select container assignment.
    - **Data Cluster**: Opens Data Cluster Selection window to assign selected volumes to a data cluster.
    - **Home Repository**: Assigns a home repository value to the selected volumes .
    - **Flags**: Opens the Modify Flags window to add, remove or toggle the selected volumes flags.
    - **Next Move**: Opens the Next Move Date Selection window to set the next move date for the selected volumes.
  - **Scan**
    - **Scan to Add Volumes**: Opens the **Barcode Scanning Window** and add the **Volumes** being scanned to the selected **Customer** and **Media Type**.
    - **Scan to Select Volumes**: Opens the **Barcode Scanning Window** and select the **Volumes** being scanned in the **Volume List**.
  - **Search Next Move Dates**: Opens Next Move Date Search window, displaying volume ID's and move dates based on filter criteria.
  - **Show Next Move in Month View**: Opens a window displaying the **move** dates for the selected **Volume(s)** in a calendar format.
  - **Slots**
    - **Find Duplicate Slots**: Searches the current **Media Type** for any slots occupied by multiple **Volumes**.
  - **Support**
    - **Create Export File** Creates a TapeTrack export file to send to the GazillaByte helpdesk to help troubleshooting problems.
- **View**
  - **Attribute Pie**: Displays a pie graph of selected volumes attribute values.
  - **Attribute Table**: Displays table listing of selected volumes attribute values.
  - **Date Aging**
    - **Birthday**: Displays a table and bar graph of selected volumes birthday or creation date.
    - **Expiry Date**: Displays a table and bar graph of selected volumes expiry date.
    - **Last Audit Failure Time**: Displays a table and bar graph of selected volumes last audit failure.
    - **Last Move Time**: Displays a table and bar graph of selected volumes last move date and time.
    - **Last Sync**: Displays a table and bar graph of selected volumes last sync date and time.
    - **Last Write Time**: Displays a table and bar graph of selected volumes last write

- date and time.
- **Last Update Time:** Displays a table and bar graph of selected volumes last update day and time.
- **Next Move:** Displays a table and bar graph of selected volumes next move date.
- **Generation Disbursement Table:** Displays a table of selected volumes based on volume generation (e.g. LTO 4, LTO 5 etc) and scratch status.
- **Health Table**
- **History Rewind:** Displays volume location based on a date or range of dates.
- **History:** Displays volume history including location, date, movement, scan and user information of selected volumes.

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