

# Inventory Tab

The Inventory Administration Tab is the main access point for Asset Management in TapeMaster. It displays all of the [Volumes](#) and [Repositories](#) being managed in the selected Customer / Media Type.

## Right Click Options

- **Add:** Add a new [volume](#).
- **Delete:** Delete a [volume](#).
- **Edit**
  - **Copy**
    - **Attributes:** Copies the displayed [attributes](#) of selected [volumes](#) to the clipboard.
    - **Containers:** Copies the assigned container ID's (Cust.Media.Cont) of the selected [volumes](#).
    - **Unqualified Volumes:** Copies the [unqualified volume ID's](#) (no customer or media ID) of the selected [volumes](#).
    - **Unqualified Volumes (without suffix):** Copies the [unqualified volume ID's](#) (no [customer](#) or [media ID](#)) without the suffix (e.g. 123456L6 will copy as 123456) of the selected [volumes](#).
    - **Volumes (Ctrl\_C):** Copies the [volume ID's](#) (including [customer](#) and [media ID](#) ID) of the selected [volumes](#).
  - **Paste**
    - **Attributes:** Pastes clipboard contents into the displayed attribute of the selected [volumes](#).
    - **Select In List:**
      - **Attribute:** Selects [volume](#) from the inventory using the attribute values in the clipboard.
      - **Volume:** Selects [volume](#) from the inventory using the [volume ID's](#) in the clipboard.
    - **Volumes Ctrl+V:** Creates new [volume](#) from the value/s in the clipboard.
    - **Value by ID**
      - **Attribute:** Pastes in attribute values by [volume ID](#).
      - **Next Move:** Pastes in next move date by [volume ID](#).
- **Export:** Export selected [volumes](#) to file, either CSV, Email, Excel, Text or XML.
- **Find**
  - **Notes:** Display [volume](#) notes from search criteria.
  - **Datasets:** Display [volume](#) datasets from search criteria.
- **Favorites**
  - **Set:** Add favorite flag to selected [volume](#).
  - **Un-Set:** Remove favorite flag to selected [volumes](#).
- **Print**
  - **Labels:** Print barcode labels of selected [volumes](#).
- **Properties**
- **Select**
  - **All:** Selects all [volume](#) of current customer's media.
  - **Invert** Inverts selection of the selected [volumes](#) of current customer's media
- **Special Operations**

- **Add Note**: Opens Add Note window to add a note to selected [volumes](#).
- **Check for Duplicate within Customer**: Checks for duplicate volume ID's within the selected customers other media types.
- **Confirm**: Confirms selected [volumes](#) into their target repository.
- **Container**
  - **De-Register**: De-registers, or removes, a [volume's](#) container status.
  - **Register**: Registers a volume as a container.
  - **Purge**: Removes all [volumes](#) assigned to the container.
- **Detect missing Volumes in Sequence**: Highlights any [volumes](#) missing from a numerical sequence of selected [volumes](#).
- **Modify**
  - **Assign to new/no container**: Opens the Container Selection window to select container assignment.
  - **Data Cluster**: Opens Data Cluster Selection window to assign selected volumes to a data cluster.
  - **Home Repository**: Assigns a home repository value to the selected volumes .
  - **Flags**: Opens the Modify Flags window to add, remove or toggle the selected volumes flags.
  - **Next Move**: Opens the Next Move Date Selection window to set the next move date for the selected volumes.
- **Scan**
  - **Scan to Add Volumes**: Opens the [Barcode Scanning Window](#) and add the [volumes](#) being scanned to the selected [Customer](#) and [Media Type](#).
  - **Scan to Select Volumes**: Opens the [Barcode Scanning Window](#) and select the [volumes](#) being scanned in the [Volume List](#).
- **Search Next Move Dates**: Opens Next Move Date Search window, displaying volume ID's and move dates based on filter criteria.
- **Show Next Move in Month View**: Opens a window displaying the [move](#) dates for the selected [Volume\(s\)](#) in a calendar format.
- **Slots**
  - **Find Duplicate Slots**: Searches the current [Media Type](#) for any slots occupied by multiple [volumes](#).
- **Support**
  - **Create Export File** Creates a TapeTrack export file to send to the GazillaByte helpdesk to help troubleshooting problems.
- **View**
  - **Attribute Pie**: Displays a pie graph of selected [volumes](#) attribute values.
  - **Attribute Table**: Displays table listing of selected [volumes](#) attribute values.
  - **Date Aging**
    - **Birthday**: Displays a table and bar graph of selected [volumes](#) birthday or creation date.
    - **Expiry Date**: Displays a table and bar graph of selected [volumes](#) expiry date.
    - **Last Audit Failure Time**: Displays a table and bar graph of selected [volumes](#) last audit failure.
    - **Last Move Time**: Displays a table and bar graph of selected [volumes](#) last move date and time.
    - **Last Sync**: Displays a table and bar graph of selected [volumes](#) last sync date and time.
    - **Last Write Time**: Displays a table and bar graph of selected [volumes](#) last write date and time.
    - **Last Update Time**: Displays a table and bar graph of selected [volumes](#) last update

day and time.

- **Next Move:** Displays a table and bar graph of selected **volumes** next move date.
- **Generation Disbursement Table:** Displays a table of selected **volumes** based on volume generation (e.g. LTO 4, LTO 5 etc) as well as scratch status.
- **Health Table**
- **History Rewind:** Displays **volume** location based on a date or range of dates.
- **History:** Displays **volume** history including location, date, movement, scan and user information of selected **volumes**.

From:

<https://rtfm.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:

[https://rtfm.tapetrack.com/master/inventory\\_right\\_menu?rev=1539824205](https://rtfm.tapetrack.com/master/inventory_right_menu?rev=1539824205)

Last update: **2025/01/21 22:07**

