

# Inventory Tab

The Inventory Administration Tab is the main access point for Asset Management in TapeMaster. It displays all of the [Volumes](#) and [Repositories](#) being managed in the selected Customer / Media Type.

## Right Click Options

- **Add:** Add a new [Volume](#).
- **Delete:** Delete a [Volume](#).
- **Edit**
  - **Copy**
    - **Attributes:** Copies the displayed [attributes](#) of selected [Volumes](#) to the clipboard.
    - **Containers:** Copies the Container ID's (Cust.Media.Cont) the Volume/s are assigned to.
    - **Unqualified Volumes:** Copies the [unqualified Volume-ID's](#) (no Customer-ID or Media-ID) of the selected [Volumes](#).
    - **Unqualified Volumes (without suffix):** Copies the [unqualified Volume-ID's](#) (no [Customer-ID](#) or [Media-ID](#)) without the suffix (e.g. 123456L6 will copy as 123456) of the selected [Volumes](#).
    - **Volumes (Ctrl\_C):** Copies the [Volume-ID's](#) (including [Customer-ID](#) and [Media-ID](#) ) of the selected [Volumes](#).
  - **Paste**
    - **Attributes:** Pastes clipboard contents into the displayed attribute of the selected [Volumes](#).
    - **Select In List:**
      - **Attribute:** Selects [Volume](#) from the inventory using the attribute values in the clipboard.
      - **Volume:** Selects [Volume](#) from the inventory using the [volume-ID's](#) in the clipboard.
    - **Volumes Ctrl+V:** Creates new [Volume](#) from the value/s in the clipboard.
    - **Value by ID**
      - **Attribute:** Pastes in attribute values by [Volume-ID](#).
      - **Next Move:** Pastes in next move date by [Volume-ID](#).
- **Export:** Export selected [Volumes](#) to file, either CSV, Email, Excel, Text or XML.
- **Find**
  - **Notes:** Display [Volume](#) notes from search criteria.
  - **Datasets:** Display [Volume](#) Datasets from search criteria.
- **Favorites**
  - **Set:** Add favorite flag to selected [Volumes](#).
  - **Un-Set:** Remove favorite flag to selected [Volumes](#).
- **Print**
  - **Labels:** Print barcode labels of selected [Volumes](#).
- **Properties**
- **Select**
  - **All:** Selects all [Volume](#) of current Customer's media.
  - **Invert** Inverts selection of the selected [Volumes](#) of current Customer's Media
- **Special Operations**

- **Add Note:** Opens Add Note window to add a note to selected [Volumes](#).
- **Check for Duplicate within Customer:** Checks for duplicate Volume-ID's within the selected customers other media types.
- **Confirm:** Confirms selected [Volumes](#) into their target repository.
- **Container**
  - **De-Register:** De-registers, or removes, a [Volume's](#) container status.
  - **Register:** Registers a Volume as a Container.
  - **Purge:** Removes all [Volumes](#) assigned to the container.
- **Detect missing Volumes in Sequence:** Highlights any [Volumes](#) missing from a numerical sequence of selected [Volumes](#).
- **Modify**
  - **Assign to new/no Container:** Opens the Container Selection window to select container assignment.
  - **Data Cluster:** Opens Data Cluster Selection window to assign selected [Volumes](#) to a data cluster.
  - **Home Repository:** Assigns a Home Repository value to the selected [Volumes](#).
  - **Flags:** Opens the Modify Flags window to add, remove or toggle the selected [Volumes](#) flags.
  - **Next Move:** Opens the Next Move Date Selection window to set the next move date for the selected [Volumes](#).
- **Scan**
  - **Scan to Add Volumes:** Opens the [Barcode Scanning Window](#) and add the [Volumes](#) being scanned to the selected [Customer](#) and [Media Type](#).
  - **Scan to Select Volumes:** Opens the [Barcode Scanning Window](#) and select the [Volumes](#) being scanned in the [Volume List](#).
- **Search Next Move Dates:** Opens Next Move Date Search window, displaying Volume-ID's and move dates based on filter criteria.
- **Show Next Move in Month View:** Opens a window displaying the [move](#) dates for the selected [Volume\(s\)](#) in a calendar format.
- **Slots**
  - **Find Duplicate Slots:** Searches the current [Media Type](#) for any slots occupied by multiple [Volumes](#).
- **Support**
  - **Create Export File** Creates a TapeTrack export file to send to the GazillaByte helpdesk to help troubleshooting problems.
- **View**
  - **Attribute Pie:** Displays a pie graph of selected [Volumes](#) attribute values.
  - **Attribute Table:** Displays table listing of selected [Volumes](#) attribute values.
  - **Date Aging**
    - **Birthday:** Displays a table and bar graph of selected [Volumes](#) birthday or creation date.
    - **Expiry Date:** Displays a table and bar graph of selected [Volumes](#) expiry date.
    - **Last Audit Failure Time:** Displays a table and bar graph of selected [Volumes](#) last audit failure.
    - **Last Move Time:** Displays a table and bar graph of selected [Volumes](#) last move date and time.
    - **Last Sync:** Displays a table and bar graph of selected [Volumes](#) last sync date and time.
    - **Last Write Time:** Displays a table and bar graph of selected [Volumes](#) last write date and time.
    - **Last Update Time:** Displays a table and bar graph of selected [Volumes](#) last update

day and time.

- **Next Move:** Displays a table and bar graph of selected **Volumes** next move date.
- **Generation Disbursement Table:** Displays a table of selected **Volumes** based on volume generation (e.g. LTO 4, LTO 5 etc) as well as scratch status.
- **Health Table**
- **History Rewind:** Displays **Volume** location based on a date or range of dates.
- **History:** Displays **Volume** history including location, date, movement, scan and user information of selected **Volumes**.

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