

# Inventory Tab

The Inventory Administration Tab is the main access point for Asset Management in TapeMaster. It displays all of the [Volumes](#) and [Repositories](#) being managed in the selected Customer / Media Type.

## Right Click Options

- **Add**: Add a new [Volume](#).
- **Delete**: Delete a [Volume](#).
- **Edit**
  - **Copy**
    - **Attributes**: Copies the displayed [attributes](#) of selected [Volumes](#) to the clipboard.
    - **Containers**: Copies the Container ID's (Cust.Media.Cont) the selected Volume/s are assigned to.
    - **Unqualified Volumes**: Copies the [unqualified Volume-ID's](#) (no Customer-ID or Media-ID) of the selected [Volumes](#).
    - **Unqualified Volumes (without suffix)**: Copies the [unqualified Volume-ID's](#) (no [Customer-ID](#) or [Media-ID](#)) without the suffix (e.g. 123456L6 will copy as 123456) of the selected [Volumes](#).
    - **Volumes** (Ctrl\_C): Copies the [Volume-ID's](#) (including [Customer-ID](#) and [Media-ID](#) ) of the selected [Volumes](#).
  - **Paste**
    - **Attributes**: Pastes clipboard contents into the displayed attribute of the selected [Volumes](#).
    - **Select In List**:
      - **Attribute**: Selects [Volume](#) from the inventory using the attribute values in the clipboard.
      - **Volume**: Selects [Volume](#) from the inventory using the [volume-ID's](#) in the clipboard.
    - **Volumes** Ctrl+V: Creates new [Volume](#) from the value/s in the clipboard.
    - **Value by ID**
      - **Attribute**: Pastes in attribute values by [Volume-ID](#).
      - **Long Barcode**: Pastes in Long Barcode value to associated Hashed Volume ID's.
      - **Next Move**: Pastes in next move date by [Volume-ID](#).
- **Export**: Export selected [Volumes](#) to file, either CSV, Email, Excel, Text or XML.
- **Find**
  - **Notes**: Display [Volume](#) notes from search criteria.
  - **Datasets**: Display [Volume](#) Datasets from search criteria.
- **Favorites**
  - **Set**: Add favorite flag to selected [Volumes](#).
  - **Un-Set**: Remove favorite flag to selected [Volumes](#).
- **Print**
  - **Labels**: Print barcode labels of selected [Volumes](#).
- **Properties**
- **Select**
  - **All**: Selects all [Volume](#) of current Customer's media.

- **Invert** Inverts selection of the selected **Volumes** of current Customer's Media
- **Special Operations**
  - **Add Note**: Opens Add Note window to add a note to selected **Volumes**.
  - **Check for Duplicate within Customer**: Checks for duplicate Volume-ID's within the selected customers other media types.
  - **Confirm**: Confirms selected **Volumes** into their target repository.
  - **Container**
    - **De-Register**: De-registers, or removes, a **Volume's** container status.
    - **Register**: Registers a Volume as a Container.
    - **Purge**: Removes all **Volumes** assigned to the container.
  - **Detect missing Volumes in Sequence**: Highlights any **Volumes** missing from a numerical sequence of selected **Volumes**.
  - **Modify**
    - **Assign to new/no Container**: Opens the Container Selection window to select container assignment.
    - **Data Cluster**: Opens Data Cluster Selection window to assign selected **Volumes** to a data cluster.
    - **Home Repository**: Assigns a Home Repository value to the selected **Volumes**.
    - **Flags**: Opens the Modify Flags window to add, remove or toggle the selected **Volumes** flags.
    - **Next Move**: Opens the Next Move Date Selection window to set the next move date for the selected **Volumes**.
  - **Scan**
    - **Scan to Add Volumes**: Opens the **Barcode Scanning Window** and add the **Volumes** being scanned to the selected **Customer** and **Media Type**.
    - **Scan to Select Volumes**: Opens the **Barcode Scanning Window** and select the **Volumes** being scanned in the **Volume List**.
  - **Search Next Move Dates**: Opens Next Move Date Search window, displaying Volume-ID's and move dates based on filter criteria.
  - **Show Next Move in Month View**: Opens a window displaying the **move** dates for the selected **Volume(s)** in a calendar format.
  - **Slots**
    - **Find Duplicate Slots**: Searches the current **Media Type** for any slots occupied by multiple **Volumes**.
  - **Support**
    - **Create Export File** Creates a TapeTrack export file to send to the GazillaByte helpdesk to help troubleshooting problems.
- **View**
  - **Attribute Pie**: Displays a pie graph of selected **Volumes** attribute values.
  - **Attribute Table**: Displays table listing of selected **Volumes** attribute values.
  - **Date Aging**
    - **Birthday**: Displays a table and bar graph of selected **Volumes** birthday or creation date.
    - **Expiry Date**: Displays a table and bar graph of selected **Volumes** expiry date.
    - **Last Audit Failure Time**: Displays a table and bar graph of selected **Volumes** last audit failure.
    - **Last Move Time**: Displays a table and bar graph of selected **Volumes** last move date and time.
    - **Last Sync**: Displays a table and bar graph of selected **Volumes** last sync date and time.
    - **Last Write Time**: Displays a table and bar graph of selected **Volumes** last write

- date and time.
- **Last Update Time:** Displays a table and bar graph of selected **Volumes** last update day and time.
- **Next Move:** Displays a table and bar graph of selected **Volumes** next move date.
- **Generation Disbursement Table:** Displays a table of selected **Volumes** based on volume generation (e.g. LTO 4, LTO 5 etc) as well as scratch status.
- **Health Table**
- **History Rewind:** Displays **Volume** location based on a date or range of dates.
- **History:** Displays **Volume** history including location, date, movement, scan and user information of selected **Volumes**.

From:

<https://rtfm.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:

[https://rtfm.tapetrack.com/master/inventory\\_right\\_menu?rev=1546478445](https://rtfm.tapetrack.com/master/inventory_right_menu?rev=1546478445)

Last update: **2025/01/21 22:07**

