

# Inventory Tab

The Inventory Administration Tab is the main access point for Asset Management in TapeMaster. It displays all of the [Volumes](#) and [Repositories](#) being managed in the selected [Customer/Media Type](#).

ID	Current Location	Target Location	Next Move	Description
000012L6	Library	Transport	Permanent	
000013L6	Offsite Vault	Offsite Vault [000282]	Thursday, January 01, 1970 (-18786...	
000014L6	Offsite Vault	Offsite Vault [000283]	Permanent	
000015L6	Offsite Vault	Offsite Vault [000284]	Permanent	
000016L6	Offsite Vault	Library	Permanent	
000017L6	Offsite Vault	Library	Permanent	
000018L6	Library		Permanent	
000019L6	Offsite Vault	Library	Permanent	
000020L6	Offsite Vault	Offsite Vault [000014]	Permanent	
000021L6	Offsite Vault	Library	Permanent	
000022L6	Offsite Vault	Offsite Vault [000285]	Permanent	
000023L6	Offsite Vault	Offsite Vault [000286]	Permanent	

## Right-Click Options

- **Edit**
  - **Copy**
    - **Attributes:** Copies the displayed [attributes](#) of selected [Volumes](#) to the clipboard.
    - **Containers:** Copies the Container ID's (Cust.Media.Cont) the selected Volume/s are assigned to.
    - **Unqualified Volumes:** Copies the [unqualified Volume-ID's](#) (no Customer-ID or Media-ID) of the selected [Volumes](#).
    - **Unqualified Volumes (without suffix):** Copies the [unqualified Volume-ID's](#) (no [Customer-ID](#) or [Media-ID](#)) without the suffix (e.g. 123456L6 will copy as 123456) of the selected [Volumes](#).
    - **Volumes (Ctrl\_C):** Copies the [Volume-ID's](#) (including [Customer-ID](#) and [Media-ID](#)) of the selected [Volumes](#).
  - **Paste**
    - **Attributes:** Pastes clipboard contents into the displayed Attribute of the selected [Volumes](#).
    - **Select In List:**
      - **Attribute:** Selects [Volume](#) from the inventory using the Attribute values in the clipboard.
      - **Volume:** Selects [Volume](#) from the inventory using the [volume-ID's](#) in the clipboard.
    - **Volumes (Ctrl+V):** When focus is in the inventory window, creates new [Volume](#) from the value/s in the clipboard. When focus is in the filter fields, pastes value into the filter.
    - **Value by ID**

- **Attribute:** Pastes in Attribute values by **Volume-ID**.
- **Long Barcode:** Pastes in Long Barcode value to associated Hashed Volume-ID's.
- **Next Move:** Pastes in next move date by **Volume-ID**.
- **Find**
  - Notes: Display **Volume** notes from search criteria.
  - Datasets: Display **Volume** Datasets from search criteria.
- **Favorites**
  - **Set:** Add favorite flag to selected **Volumes**.
  - **Un-Set:** Remove favorite flag to selected **Volumes**.
- **Reports**
  - **Attribute Table:** Displays table listing and pie chart of selected **Volumes** Attribute values.
  - **Catalog Table:** Displays table of Catalog values.
  - **Date Aging**
    - **Birthday:** Displays a table and bar graph of selected **Volumes** birthday or creation date.
    - **Expiry Date:** Displays a table and bar graph of selected **Volumes** expiry date.
    - **Last Audit Failure Time:** Displays a table and bar graph of selected **Volumes** last audit failure.
    - **Last Mount:** Displays a table and bar graph of selected **Volumes** last mount date and time.
    - **Last Move Time:** Displays a table and bar graph of selected **Volumes** last move date and time.
    - **Last Read Time:** Displays a table and bar graph of selected **Volumes** last read time.
    - **Last Sync:** Displays a table and bar graph of selected **Volumes** last sync date and time.
    - **Last Write Time:** Displays a table and bar graph of selected **Volumes** last write date and time.
    - **Last Update Time:** Displays a table and bar graph of selected **Volumes** last update day and time.
    - **Next Move:** Displays a table and bar graph of selected **Volumes** next move date.
  - **Generation Disbursement Table:** Displays a table of selected **Volumes** based on volume generation (e.g. LTO 4, LTO 5 etc) as well as scratch status.
  - **Health Table**
  - **History Rewind:** Displays **Volume** location based on a date or range of dates.
  - **History:** Displays **Volume** history including location, date, movement, scan and user information of selected **Volumes**.
- **Special Operations**
  - **Add Note:** Opens Add Note window to add a note to selected **Volumes**.
  - **Check for Duplicate within Customer:** Checks for duplicate Volume-ID's within the selected customers other media types.
  - **Capture Home Slot:** Sets currently assigned Slot as Home Slot.
  - **Confirm:** Confirms selected **Volumes** into their target repository.
  - **Container**
    - **De-Register:** De-registers, or removes, a **Volume's** container status.
    - **Register:** Registers a Volume as a Container.
    - **Purge:** Removes all **Volumes** assigned to the container.
  - **Detect missing Volumes in Sequence:** Highlights any **Volumes** missing from a numerical sequence of selected **Volumes**.

- **Modify**
    - **Assign to new/no Container**: Opens the Container Selection window to select container assignment.
    - **Data Cluster**: Opens Data Cluster Selection window to assign selected **Volumes** to a data cluster.
    - **Generation**: Assigns generation value to selected **Volumes**.
    - **Home Repository**: Assigns a Home Repository value to the selected **Volumes**.
    - **Flags**: Opens the Modify Flags window to add, remove or toggle the selected **Volumes** flags.
    - **Next Move**: Opens the Next Move Date Selection window to set the next move date for the selected **Volumes**.
  - **Scan**
    - **Scan to Add Volumes**: Opens the **Barcode Scanning Window** and add the **Volumes** being scanned to the selected **Customer** and **Media Type**.
    - **Scan to Select Volumes**: Opens the **Barcode Scanning Window** and select the **Volumes** being scanned in the **Volume List**.
  - **Search Next Move Dates**: Opens Next Move Date Search window, displaying Volume-ID's and move dates based on filter criteria.
  - **Show Next Move in Month View**: Opens a window displaying the **move** dates for the selected **Volume(s)** in a calendar format.
  - **Slots**
    - **Find Duplicate Slots**: Searches the current **Media Type** for any slots occupied by multiple **Volumes**.
  - **Support**
    - **Create Export File** Creates a TapeTrack export file to send to the GazillaByte helpdesk to help troubleshooting problems.
  - **Special Printing**
    - **Labels**: Print barcode labels of selected **Volumes**.
  - **Run Command**
    - Eject Volumes (Netbackup)
    - Eject Volumes (Networker)
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- **Add (Insert)**: Add a new **Volume** to the current Inventory window.
  - **Delete (Delete)**: Delete the selected **Volumes**.
  - **Properties (Spacebar)**: Opens the Properties window for each of the selected **Volumes**.
  - **Refresh (F5)**: Refreshes the displayed data with the database.
  - **Swap Location (Backspace)**: Toggles the selected Slotted **Volumes** display between virtual and physical Slots.
  - **Toggle Warning Flag (F2)**: Adds or removes Warning Flag from selected **Volumes**.
  - **Toggle Move Lock Flag (F3)**: Adds or removes Move Lock Flag from selected **Volumes**.
  - **Confirm (F4)**: Confirms **Volumes** into the Target Repository.
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- **Copy Column**
  - ID: Copies Volume-ID's of selected Volumes to Windows clipboard.
  - Current Location: Copies Current Locations of selected Volumes to Windows clipboard.
  - Target Location: Copies Target Locations of selected Volumes to Windows clipboard.
  - Flags: Copies Flags of selected Volumes to Windows clipboard.
  - Move Time: Copies Move times of selected Volumes to Windows clipboard.
  - Due In: Copies Due In times of selected Volumes to Windows clipboard.
  - Container: Copies assigned Containers of selected Volumes to Windows clipboard.
  - Next Move: Copies Next Move dates of selected Volumes to Windows clipboard.
  - Description: Copies Descriptions of selected Volumes to Windows clipboard.
- **Copy Unique Values**
  - ID
  - Current Location
  - Target Location
  - Flags
  - Move Time
  - Due In
  - Container
  - Next Move
  - Description
- **Export (Ctrl+E):** Export selected [Volumes](#) to file, either PDF, CSV, Excel, Text or XML.
- **Filters**
  - Clear All (Ctrl+F): Clear all filters.
  - Save (Ctrl+K): Save current filters.
  - Restore (Ctrl+L): Restore saved filters.
- **Print (Ctrl+P):** Export selected [Volumes](#) to PDF.
- **Select**
  - All: Selects all [Volume](#) of current Customer's media.
  - Invert: Inverts selection of the selected [Volumes](#) of current Customer's Media
  - Random: Selects a user set number of records at random.
- **View**
  - Icon (Ctrl+1): Set inventory view to Icons.
  - List (Ctrl+2): Set inventory view to List.
  - Report (Ctrl+3): Set inventory view to Report.
  - Small Icon (Ctrl+4): Set inventory view to Small Icons.

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