Modify Next Move Date

Next Move can be used to set the next move date of a volume or group of volumes via a calendar interface.

Select a volume or range of volumes (shift + click and or control + click) from the inventory window which you want to set a move date. Right click the highlighted volume/s and select Special Operations→Modify→Next Move.

Volumes										New Yor	
ID Current Location		tion	Target Location	Flags	Flags Move Time		Due in Container			Next N	
Enter text h 🍸	Enter text h	. 7	Enter text he	Enter 🍸	Enter t 🍸	Ente	rt 🍸	Enter text here	7	Enter .	
Add				aCn		Uns	pecified	🗳 US03.LTO.	CONT203	Perma	
Delete				aCn		Uns	pecified	🚭 US03.LTO.	CONT203	Perma	
Edit		,		aCn0		Uns	pecified	🖏 US03.LTO.	CONT203	Perma	
Evenent		ŕ		Cn		Uns	pecified	Unassigned		Perm	
Export			Offsite Vault	CMn	M9:10						
Find		`	Offsite Vault	CMn	M9:10						
Favorites		>		CnO							
Print		>		Cn0							
Properties			Offsite Vault	CMnZ	M9:10	Uns	pecified	Unassigned		Perm	
Select		>		CnZ		Uns	pecified	Unassigned		Perm	
Special Operations		>	Add Note	<u> </u>							
View		>	Check for Dur	olicate within (Customer						
0000417.6	10 Liberry	-	Confirm	Sincace within 1	customer						
00004116	Library		Confirm								
00004216	Library		Container			2					
00004316	Library		Detect missin	g Volumes in s	equence	_1				Perm	
00004416	Library		Modify			>	Ass	ign to new/no co	ntainer		
00004516	Library		Scan			>	Dat	a Cluster			
0000471.6	Library		Search Next Move Dates				Home Repository				
0000481.6			Show Next Move in Month View				Flags				
0000491.6			Slote				Nev	t Move	N		
		. L,	51013	~-		1	I VEX	c move			

From the Next move date selection window, check the **Automatically move Volume on the specified date** box to display the calendar.

Select the next move date by either:

Setting the number of days, months and years via the up-down buttons

or

Scrolling through the calendar and clicking on the required date. Clicking on the top heading of the calendar box will zoom out from month, to year, to 10 year range, to 100 year range to allow fast aquisition of reqired date. Clicking on the values in the lower section of the calendar will zoom back in sequentially from 100 year range to the days of the month.

Next move date selection												
14												
Retair	Automatically move Volume on the specified date. Retain for 0 days 6 months 1 years											
	4	August 2019										
		Sun	Mon	Tue	Wed	Thu	Fri	Sat				
	311	28	29	30	31	1	2	3				
	32	4	5	6	7	8	9	10				
	33	11	12	13	14	15	16	17				
	34	18	19	20	21	22	23	24				
	35	25	26	27	28	29	30	31				
	36	1	2	3	4	5	6	7				
Today: 2/7/2018												
	ОК						Cancel					

Once the return date has been selected, click 0K to close and set the next move date.

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