Modify Next Move Date

Next Move can be used to set the next move date of a volume or group of volumes via a calendar interface.

Select a volume or range of volumes (shift + click and or control + click) from the inventory window which you want to set a move date. Right click the highlighted volume/s and select Special Operations→Modify→Next Move.

V-1									-	Nam Va	
Volumes									•	New Yo	
ID Current Location		tion	Target Location	Flags	Move Time		Due in	Container		Next I	
Enter text h 🍸	Enter text h	7	Enter text he 🍸	Enter 🍸	Enter t 🍸	En	ter t 🍸	Enter text here	7	Enter	
Add				aCn		Un	specified	US03.LTO.C	ONT203	Perm	
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		Ĺ		Cn		Un	specified	Unassigned		Perm	
Export			Offsite Vault	CMn	M9:10						
Find		`	Offsite Vault	CMn	M9:10						
Favorites		2		CnO							
Print		>		CnO							
Properties			Offsite Vault	CMnZ	M9:10		specified	Unassigned		Perm	
Select		>		CnZ		Un	specified	Unassigned		Perm	
Special Op	erations	>	Add Note				pecified				
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000041L6	10 Library	-	Confirm	reace within v	astorner		pecified				
000041L6	 Library Library 						pecified				
00004216	Library		Container			>	pecified				
00004318	Library		Detect missing	Volumes in s	equence		pecified				
00004416	Library		Modify			>	Assi	ign to new/no cor	ntainer		
00004516	Library		Scan			>	Data	a Cluster			
00004716	Library		Search Next Move Dates				Home Repository				
00004816	Library		Show Next Move in Month View				Flags				
00004916 Library			Slots					t Move	N		

From the Next move date selection window, check the **Automatically move Volume on the specified date** box to display the calendar.

Select the next move date by either:

Setting the number of days, months and years via the up-down buttons

or

Scrolling through the calendar and clicking on the required date. Clicking on the top heading of the calendar box will zoom out from month, to year, to 10 year range, to 100 year range to allow fast acquisition of required date. Clicking on the values in the lower section of the calendar will zoom back in sequentially from 100 year range to the days of the month.

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Next move date selection											
14											
Automatically move Volume on the specified date. Retain for 0 - days 6 - months 1 - years											
	4		×								
	31 32 33 34 35 36	28 4 11	Mon 29 5 12 19 26 2	30 6 13 20 27 3	Wed 31 7 14 21 28 4 coday: 2	1 8 15 22 29 5	2 9 16 23 30 6	Sat 3 10 17 24 31 7			
	OK							Cancel			

Once the return date has been selected, click 0K to close and set the next move date.

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