



# Adding and Deleting Repositories

Repositories are locations where Volumes can be located. This page contains information about Adding and Deleting Repositories.

## Adding a Repository

To add a Repository, right-click on the Media Type that the Repository will be listed under and select Add Repository. This will launch Edit New Repository window. The first tab on the Edit New Repository window is the Identity tab. The Identity tab requires the input of a Repository-ID and a Description. You can add up to four characters as the Repository-ID and up to twenty characters for the Description. 

## Deleting a Repository

To delete a Repository, right-click on the Repository that needs to be deleted and select "Delete this Item." **Note:** There must not be any Volumes in this Repository in order to delete it. 

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