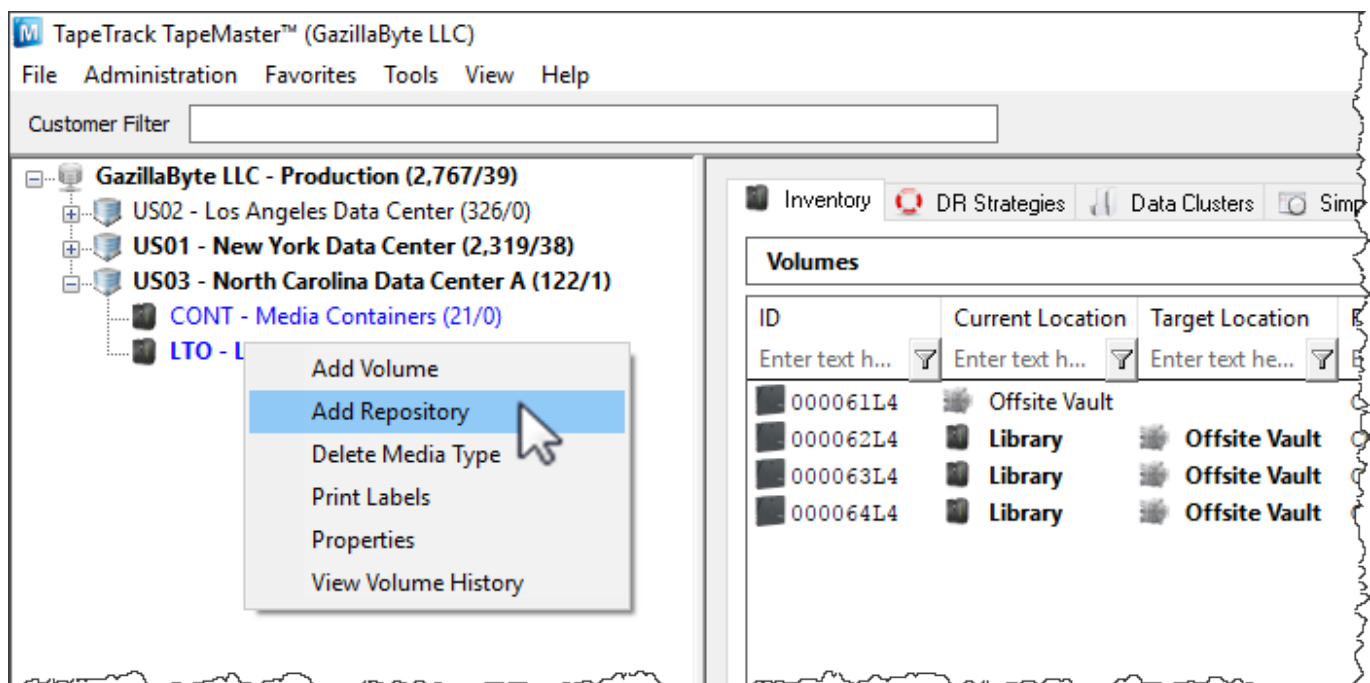# Adding and Deleting Repositories

Overview

Repositories are locations where Volumes can be located. This page contains information about Adding and Deleting Repositories.

Adding a Repository

To add a Repository, right-click on the Media Type that the Repository will be listed under and select `Add Repository`.

or right click in the repository window and select Add.
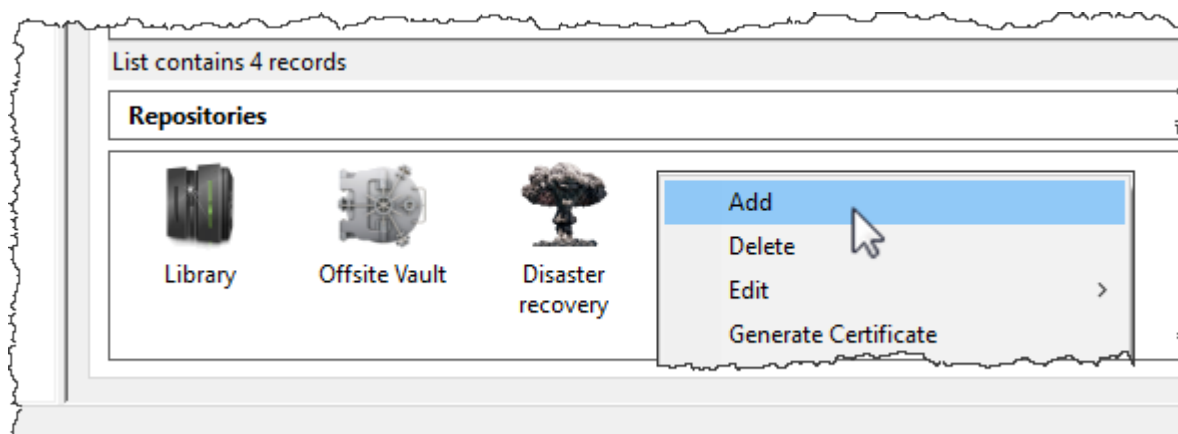
This will launch `Edit New Repository` window.

Basic Repository Options

Identity

Insert the Repository ID (up to 4 permanent alphanumeric characters) and repository description (up to 20 alphanumeric characters)

Options

Select type of repository to change display icon to match repository function. The basic choices are:

- Destruction
- Disaster Recovery
- Legal Hold
- Library
- Ordered
- Rack
- Scratch
- Transport
- Vault
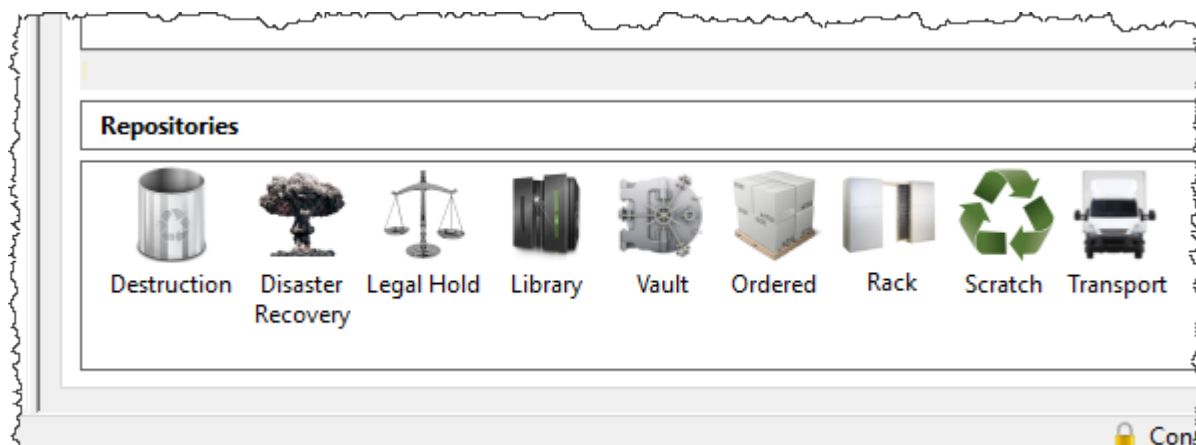
Select the repository the volume will move to next (required for all automated tape movement) after this repository.

Deleting a Repository

To delete a Repository, right-click on the Repository that needs to be deleted and select `Delete`. **Note**:There must not be any Volumes in this Repository in order to delete it.

From:

https://rtfm.tapetrack.com/ - **TapeTrack Documentation**

Permanent link:

https://rtfm.tapetrack.com/master/repository?rev=1500303461

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