

# Repository Window

The repository window displays current repositories allocated to the displayed media type of the selected customer.

## Right Click Options

- Add: Adds a new repository.
- Delete: Deletes a current repository.
- Edit:
  - Paste Volumes: Pastes volumes from clipboard.
- Generate Certificate: Generates a certificate recording creation time, volume count, number of volumes marked as either surplus or deficit.
- Make Default Repository: Designates the repository as the default location all new volumes will be added to when created.
- Manage: Manage libraries, eject volumes and add scratch volumes.
- Properties: Open repository properties window.
- Scan:
  - To Add: Open scan window to add new volumes.
  - To Scan-In: Open scan window to scan in volumes to the selected repository.
  - To Scan-Out: Open scan window to scan out volumes from the selected repository.
  - To Move: Open scan window to scan volumes to be placed in a move status from their current location to the selected repository.
- Size:
  - Normal Size: Display repository window at normal size.
  - Normal Size x 1.5: Display repository window at 1.5 times the normal size.
  - Normal Size x 2: Display repository window at 2 times the normal size.
- [View Repository Usage Map](#):
- Visibility:
  - Hide: Hide or remove repository from view.
  - Show Hidden: Show hidden repositories.
  - Un-Hide: Un-hide or make visible hidden repositories.

From:

<https://rtfm.tapetrack.com/> - TapeTrack Documentation



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