





## Right-Click Options

Right-clicking in the table (left) side of the report gives you the options:

- **Edit**
  - **Copy**: Copies the selected volume ID's to the clipboard.
- **Export**
  - **To Email**: Adds a fixed with text file with Volume IDs, Date and number of days until expiry to email
  - **To Text File**: Exports Volume IDs, Date and number of days until expiry to fixed width text file.
- **Print**
  - **All**: Prints all volumes with Date and number of days until expiry.
  - **Selected**: Prints selected volumes with Date number of days until expiry.

Click the X in the top right of the window to close.

From:  
<https://rtfm.tapetrack.com/> - **TapeTrack Documentation**

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Last update: **2025/01/21 22:07**

