Date Aging - Last Update Time

Displays a table and bar graph of selected Volumes last update time and date.

Selecting Volumes for Display

Select all Volumes by right-clicking in the inventory window and select Select \rightarrow All, or using shift+click and/or control+click select the range of Volumes required.

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Display Volume Last Update Time

Right-click the selected Volumes and click Reports→Date Aging→Last Update Time.

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Volumes and associated information can be reordered by Volume-ID, Date or Days since last write by clicking on column headings. Clicking on the same heading will change the displayed order between ascending and descending order.



Right-Click Options

Right clicking on the left window will present a menu of extra functions:

- Properties: Opens Volume Properties, if multiple Volumes are selected Volume Properties will open sequentially for each one.
- Copy Column
 - Volume-ID: Copies selected Volume-ID's column values to Windows Clipboard.
 - Date: Copies selected Volume-ID's Dates column values to Windows Clipboard.
 - Days: Copies selected Volume-ID's Days column values to Windows Clipboard.
- Count Unique Values
 - Volume-ID: Counts unique selected Volume-ID's column values and displays them in a Pie Chart and table.
 - $\circ\,$ Date: Counts unique selected Dates column values and displays them in a Pie Chart and table.
 - $\circ\,$ Days: Counts unique selected Days column values and displays them in a Pie Chart and table.
- Export: Opens Export window to export selected Volume-ID's to file.
- Filters
 - Clear All
 - Restore
 - Save
- Print: Prints selected Volumes to PDF.

- Select
 - All: Selects all Volumes.
 - Invert: Inverts Volume selection.
 - Random: Opens dialog to select a number of random Volumes (input number or percentage to be selected)
- View
 - Icon: Displays list in Icon format.
 - List: Displays Volume-ID's in List format.
 - Report: Displays list in Report format including Volume-ID, Date and Days.
 - Small Icon: Displays list in Small Icon format.

• Extras

- Balance Columns: Balances column spacing in report.
- Display Gridlines: Adds Gridlines to rows in report.
- Display Pyjama Paper Style: Adds Pyjama paper style shading to rows in report.

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