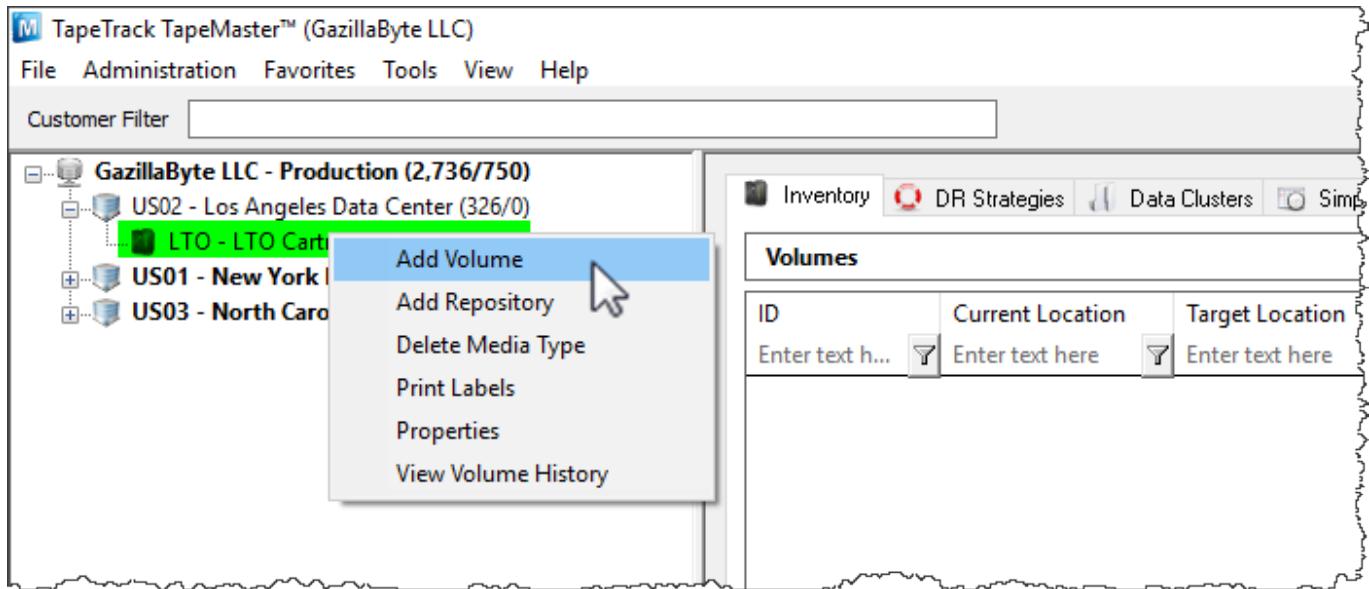


# Adding and Deleting Volumes

## Adding Volumes

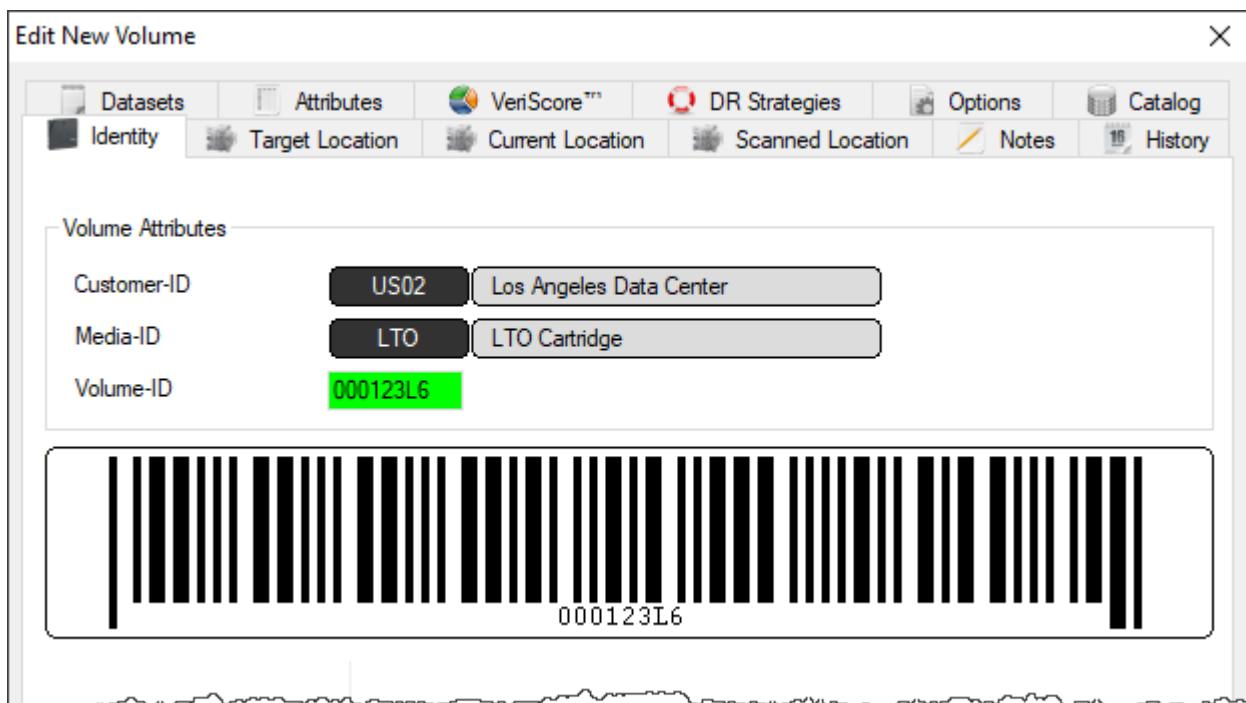
### Method 1

To add a Volume, right-click on a Media Type and select "Add Volume".



### Method 2

Press the Insert key on the keyboard when viewing the Volume List.



## Method 3

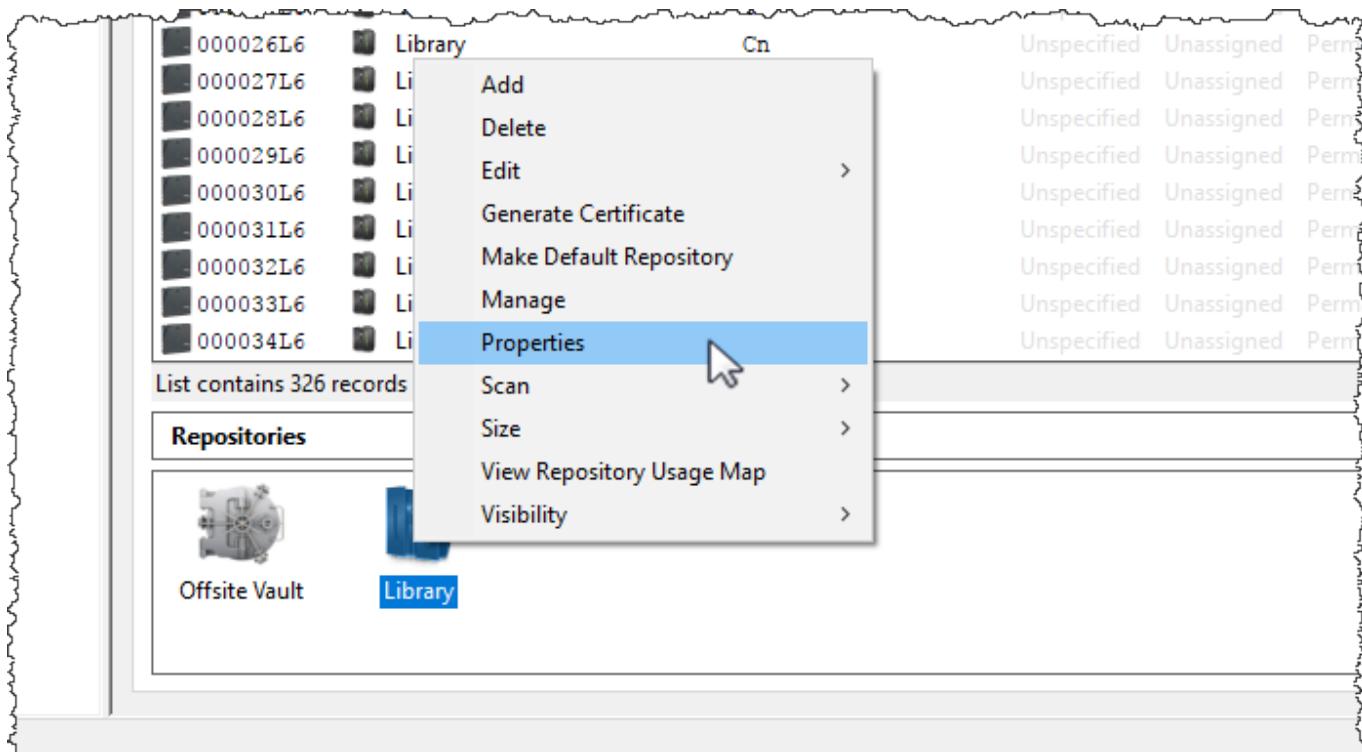
Utilize the Volume Serial Building tool located in the Media Type Properties Window. [image](#)

## Method 4

Right-Click in the Volume List, navigate to Special Operations, and select “Scan to Add Volumes” to use a Barcode scanner to add Volumes. [image](#)

## Deleting Volumes

To delete a Volume **Allow Deletes** must be set to True for the repository the relevant Volume is residing in. To enable this right click on the Repository and select Properties



Under the Options tab, set **Allow Deletes** to True and Save.



Set **Allow Deletes** back to False when finished removing required volumes to stop accidental deletion of any other volumes.

Edit Repository: Library

Identity Zones Slot Usage Options Usage History Movement History Certification

GUIDs

Local	55533033-0000-0000-4c54-4f004c494252
Remote	00000000-0000-0000-0000-000000000000
Allowable Volume-IDs	
Type	Library
Scratch Mode	No Change
Scratch Priority	0
Offsite	False
Primary	False
No Distribution	False
Internal	False
Sort Sequence	0
Force Simple Management	False
No Next Repository	True
Allow Deletes	True
Allow Overlaps	False

Select a volume or range select a group of volumes. Right-click and select Delete. A Delete Confirmation window will be displayed. Select Delete this Item or . The volume will now be deleted from the database. To delete multiple Volumes, select the volumes in the Volume List, Right-click, and select Delete Volume. Then select Delete All Items".

Inventory DR Strategies Data Clusters Simple Management Uploaded Files

Volumes Nashville Data Center LTO Cartridge

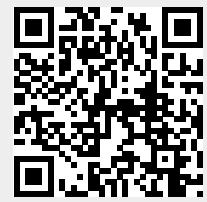
ID	Current Location	Target Location	Flags	Move Time	Due in	Container	Next Mov
000001T.3	Library		CnN	Unspecified	Unspecified	Unassigned	Permanent
00	Add	Library	CDMnNt	D1:01:06:49	Unspecified	Unassigned	Tuesday,
00	Delete		CnNtZ		Unspecified	Unassigned	Permanent
00	Edit		CnNtZ		Unspecified	Unassigned	Permanent
00	Export	Library	CMnNtZ	D4:03:08:46	Unspecified	Unassigned	Permanent
00	Find		CnN		Unspecified	Unassigned	Permanent
00	Favorites		CnNt		Unspecified	Unassigned	Permanent
00	Print		CnNtO		Unspecified	Unassigned	Permanent
00	Properties	Library	CMnNZ	D4:03:08:46	Unspecified	Unassigned	Permanent
00	Select	Library	CMnZ	D4:03:08:46	Unspecified	Unassigned	Permanent
00	Special Operations	Library	CMnZ	D4:03:08:46	Unspecified	Unassigned	Permanent
00	View	Library	CMnZ	D4:03:08:46	Unspecified	Unassigned	Permanent



If a deleted Volume is added back in to the database, all it's history will remain.

From:

<https://rtfm.tapetrack.com/> - **TapeTrack Documentation**



Permanent link:

<https://rtfm.tapetrack.com/master/volumes?rev=1504904175>

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