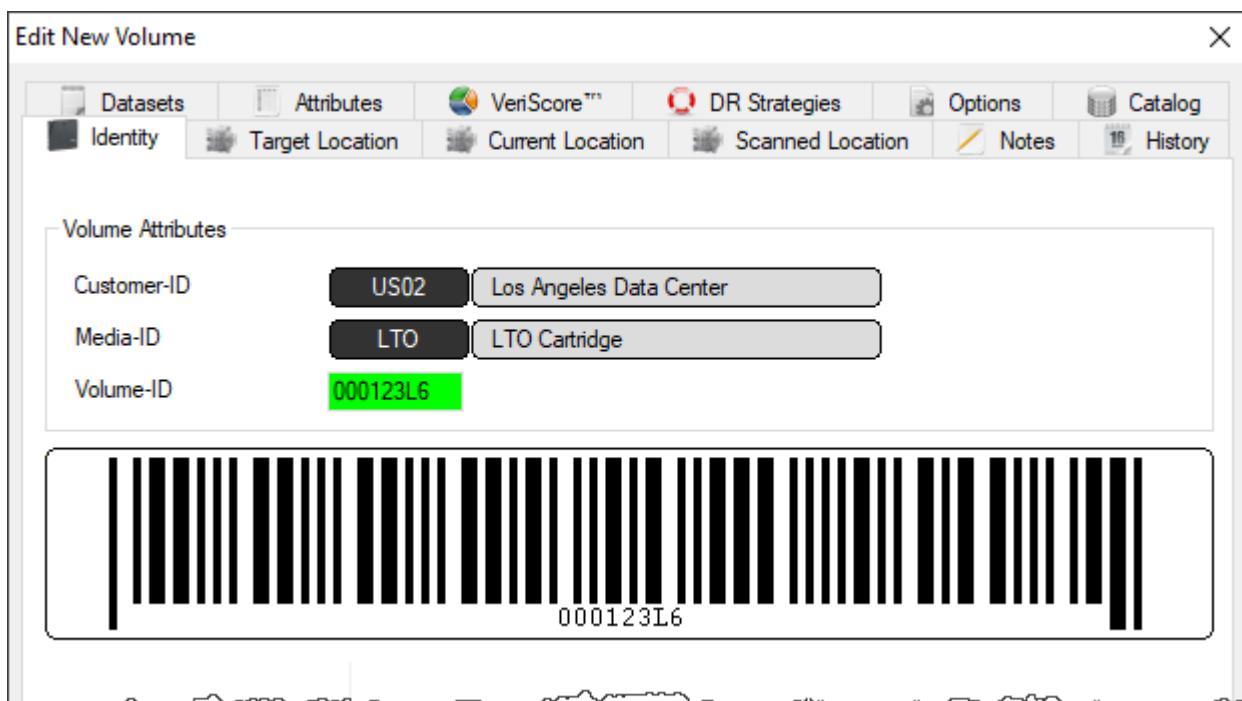
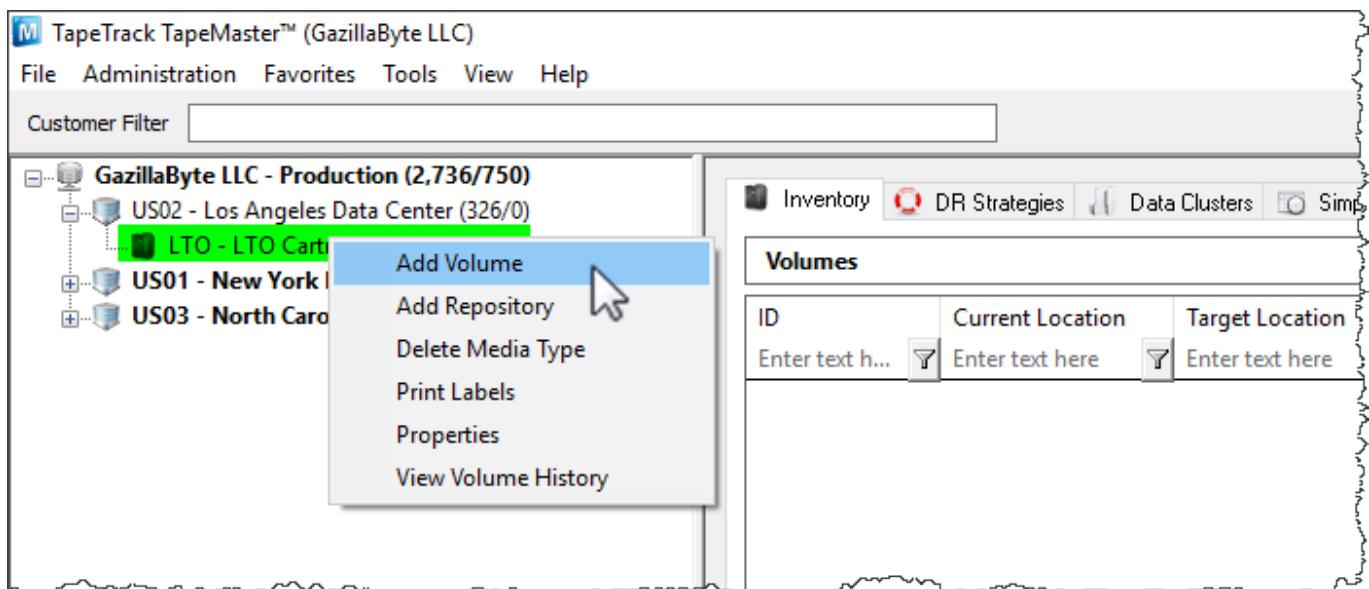


# Adding and Deleting Volumes

## Adding Volumes

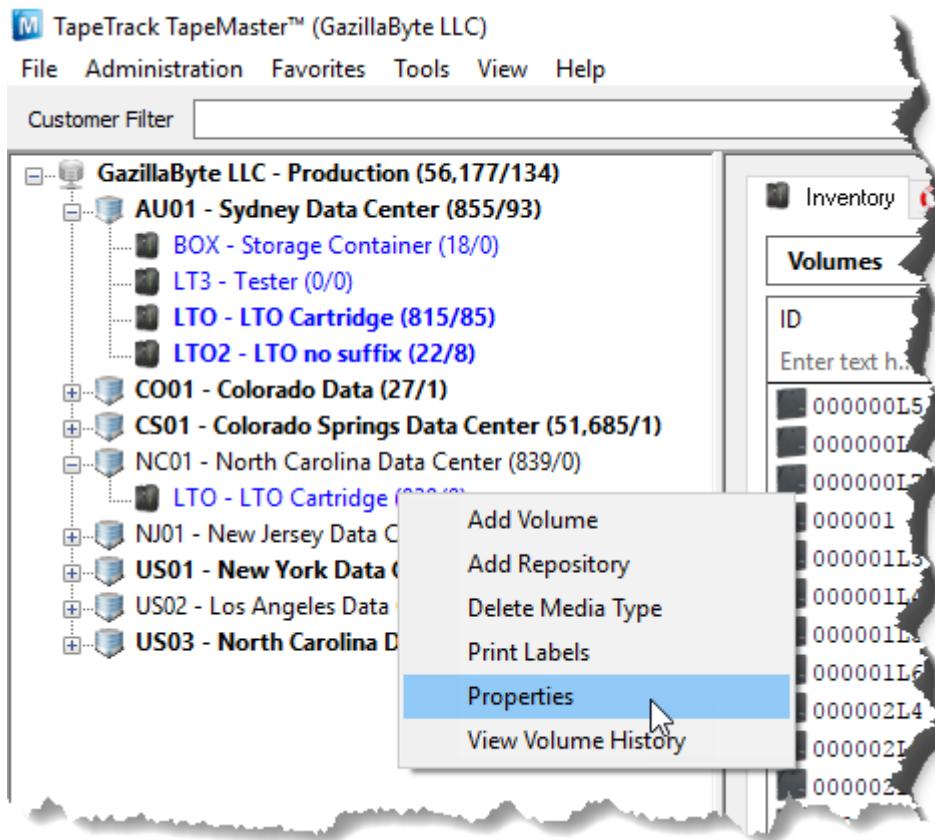
### Method 1

To add a Volume, right-click on a Media Type and select “Add Volume” or press **Insert** on the keyboard when viewing the Volume List. Insert the volume ID of the new volume to be added and click Save.



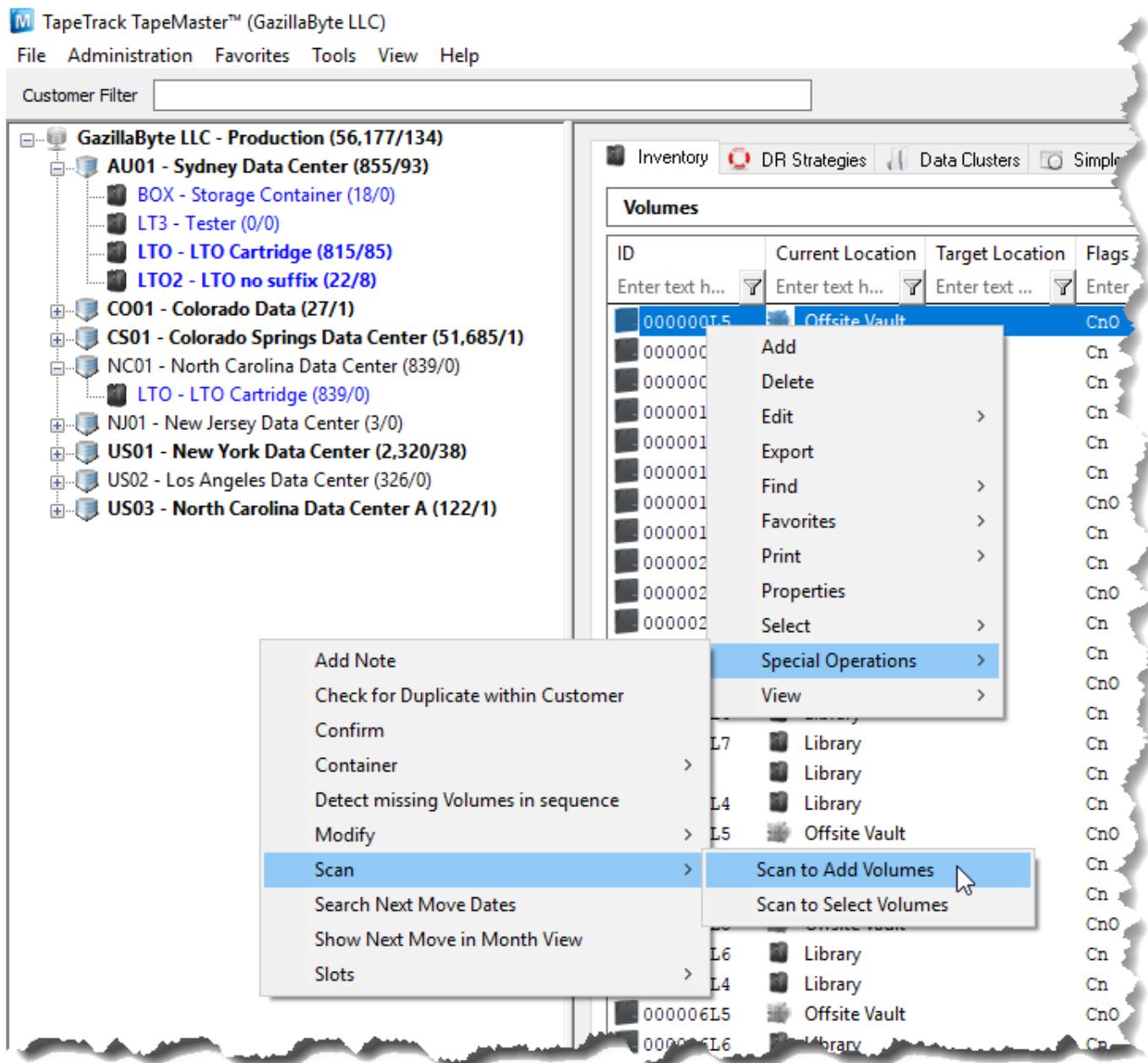
## Method 2

Utilize the Volume Serial Building tool located in the Media Type Properties Window.



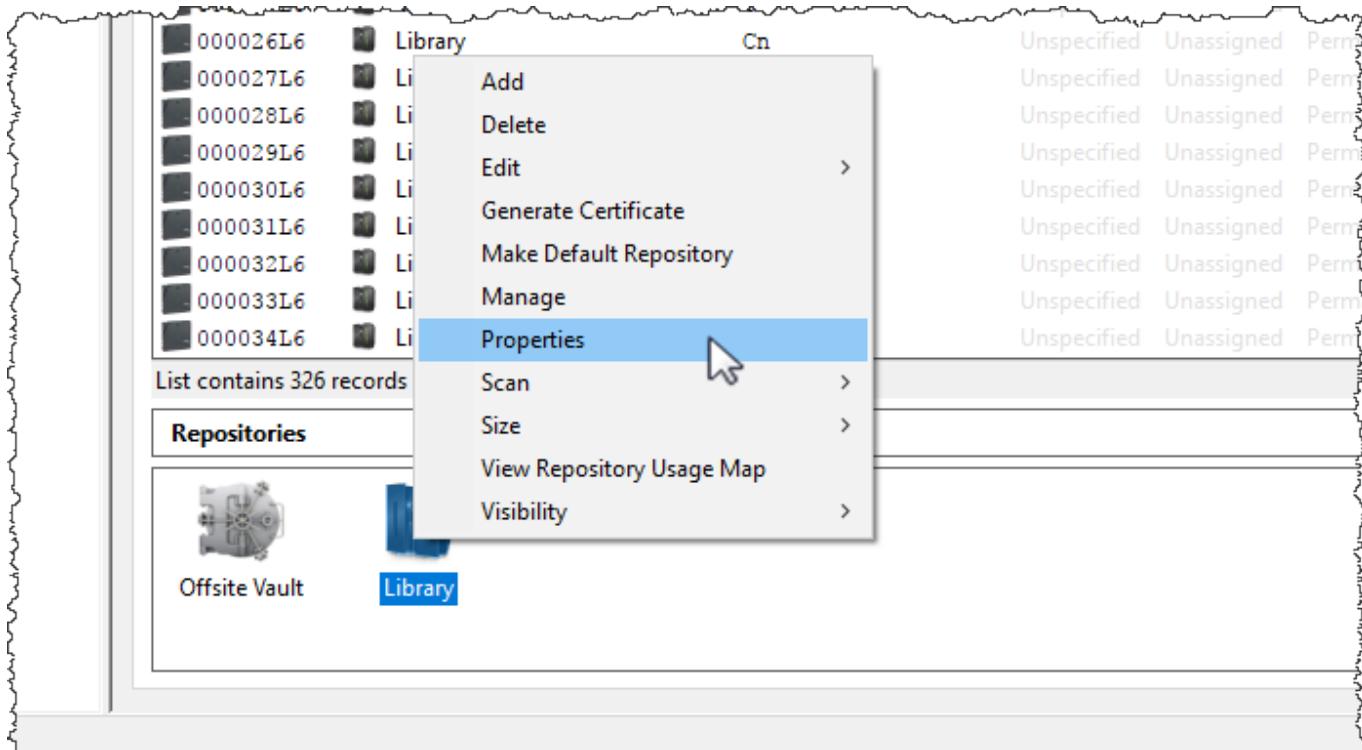
## Method 3

Right-Click in the Volume List, navigate to Special Operations, and select “Scan to Add Volumes” to use a Barcode scanner to add Volumes.



## Deleting Volumes

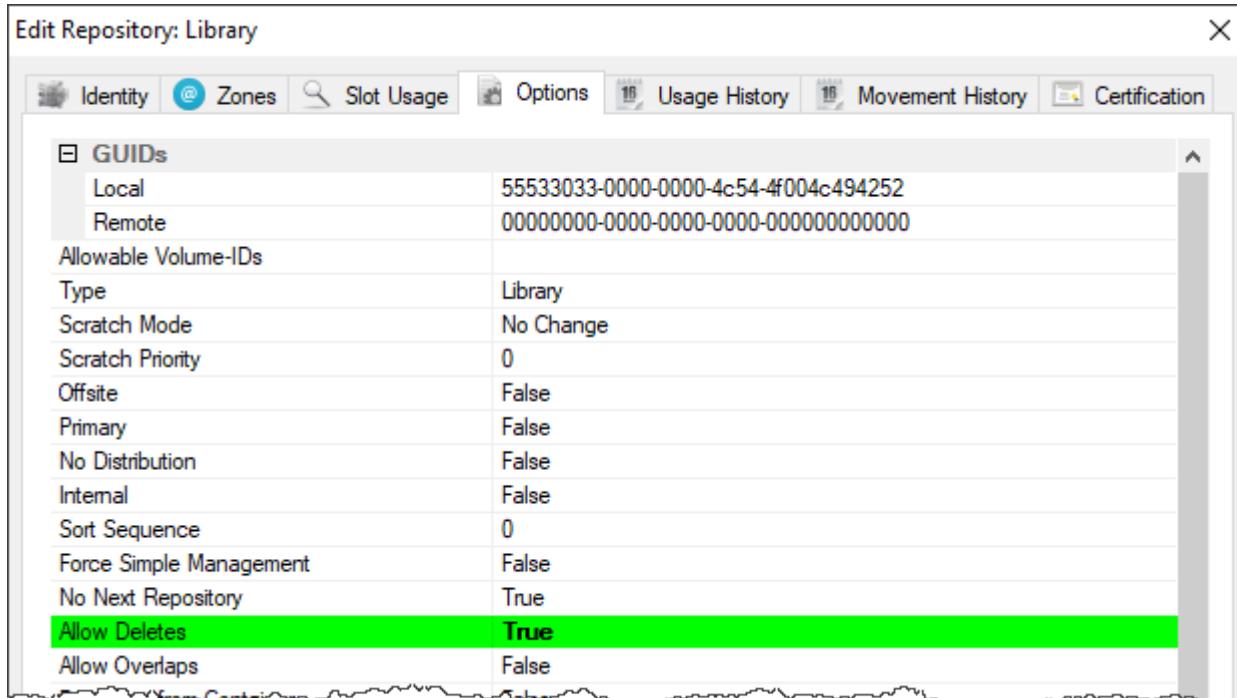
To delete a Volume Allow Deletes must be set to True for the repository the relevant Volume is residing in. To enable this right click on the Repository and select Properties



Under the Options tab, set **Allow Deletes** to True and Save.



Set **Allow Deletes** back to False when finished removing required volumes to stop accidental deletion of any other volumes.



Select a volume or range select a group of volumes. Right-click and select Delete. A Delete Confirmation window will be displayed. Select Delete this Item or The volume will now be deleted from the database.

To delete multiple Volumes, select the volumes in the Volume List, Right-click, and select Delete Volume. Then select Delete All Items.

Inventory DR Strategies Data Clusters Simple Management Uploaded Files

**Volumes** Nashville Data Center LTO Cartridge

ID	Current Location	Target Location	Flags	Move Time	Due in	Container	Next Mov
Enter text h...	Enter text here	Enter text ...	Enter ...	Enter t...	Enter t...	Enter t...	Enter text
000001T.3	Library		CnN	Unspecified	Unassigned	Permanent	
00	Add	Library	CDMnNt	D1:01:06:49	Unspecified	Unassigned	Tuesday,
00	Delete		CnNtZ		Unspecified	Unassigned	Permanent
00	Edit		CnNtZ		Unspecified	Unassigned	Permanent
00	Export	Ctrl+E	CMnNtZ	D4:03:08:46	Unspecified	Unassigned	Permanent
00	Find		CnN		Unspecified	Unassigned	Permanent
00	Favorites		CnNt		Unspecified	Unassigned	Permanent
00	Print		CnNtO		Unspecified	Unassigned	Permanent
00	Properties		CMnNZ	D4:03:08:46	Unspecified	Unassigned	Permanent
00	Select		CMnZ	D4:03:08:46	Unspecified	Unassigned	Permanent
00	Special Operations		CMnZ	D4:03:08:46	Unspecified	Unassigned	Permanent
00	View		CMnZ	D4:03:08:46	Unspecified	Unassigned	Permanent



If a deleted Volume is added back in to the database, all it's history will remain.

From:

<https://rtfm.tapetrack.com/> - TapeTrack Documentation

Permanent link:

<https://rtfm.tapetrack.com/master/volumes?rev=1505698282>

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