2025/12/01 05:38 1/1 User

## **Overview**

A TapeTrack User represents the identity of a task or person who is authorized to connect to a TapeTrack framework Server.

A User uses either their User-ID, or Email address, along with credentials such as a password to authenticate themselves before being granted access to the TapeTrack system.

## **User-ID**

A User-ID is a unique identifier that identifies each User to, and within the TapeTrack System.

The rules for creating a User-ID are:

- 1. Must be between one and 16 characters in length.
- 2. Must comprised of only alphanumeric characters but can also include periods or dashes as long as they are not the first character of the ID.
- 3. Must be unique.
- 4. Must be the same as the Active Directory User-ID when requiring Active Directory authentication.
- 5. Are case sensitive.

From

https://rtfm.tapetrack.com/ - TapeTrack Documentation

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Last update: 2025/01/21 22:07

