

# Zones Overview

A **Zone** is a specific location where Volumes can be Slotted. Most commonly, Zones are shelving units, cabinets, or high-density storage drawers.

## Creating Zones

Zones can be set using the [Zone Administration](#) utility in the Administration Menu.

## Associating a Zone with a Repository

Once Zones are set in [Zone Administration](#), they must be added to the appropriate Repository. This can be done under the Zones Tab in the Repository Properties Window. For more information, see [Adding Zones to a Repository](#).

## Slotting

Slotting can be done manually or automatically. For more information, see [Slotting](#).

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