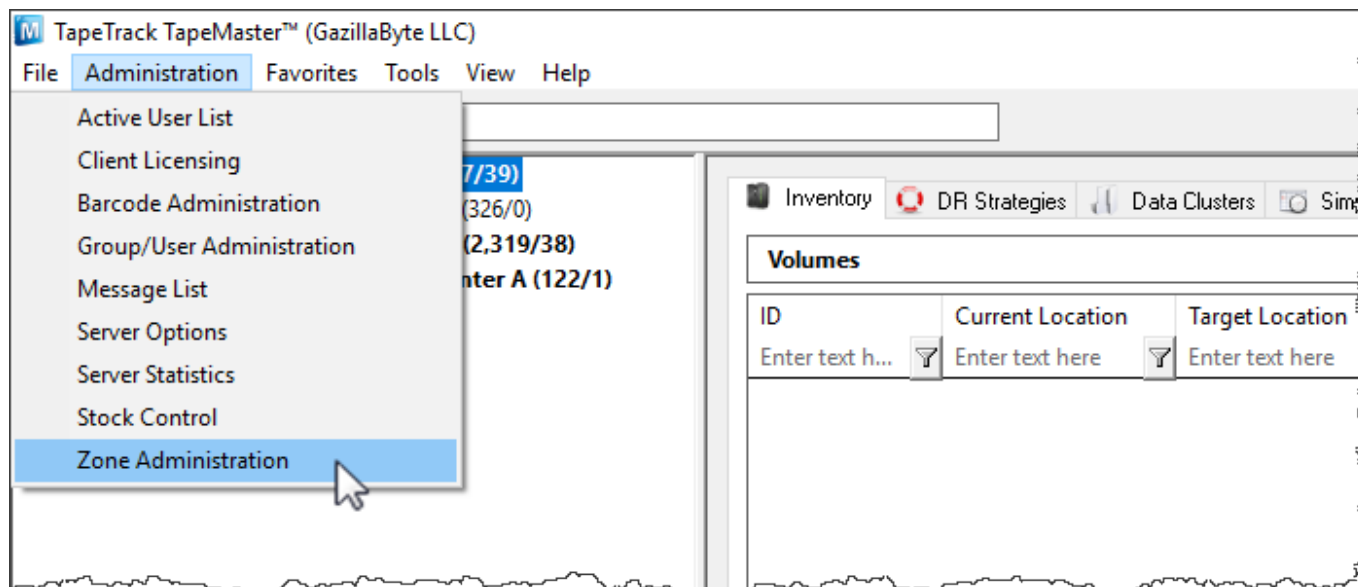# Zones Overview

A **Zone** is a specific location where Volumes can be Slotted. Most commonly, Zones are shelving units, cabinets, or high-density storage drawers.

Creating Zones

Zones can be set using the Zone Administration utility in the Administration Menu.

Associating a Zone with a Repository

Once Zones are set in Zone Administration, they must be added to the appropriate Repository. This can be done under the Zones Tab in the Repository Properties Window.

For more information, see Adding Zones to a Repository.

Slotting

Slotting can be done manually or automatically. For more information, see Slotting.