Printing Zone Barcodes

Zone barcodes can be printed from TapeTrack TapeMaster using the TapeTrack Barcode Printer.

Identify what zone ID barcodes required to print by right-clicking the Repositories, in the respective Customer Media Types, and select Properties and then the Zones tab.

In the Zone Administration window under the heading **Zone** is the Zone-ID number and Zone description (in the format number:description). Record these details and close the window by the X at the top right or using the Cancel button.

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From the main menu, select Administration→Zone Administration.

From the displayed Zones, select the required Zones (range select Shift+Click, Control+Click).

Right-click the highlighted Zones and select Special Printing→Labels to pass the barcodes through to the TapeTrack Barcode Printer. If you have an older release of TapeMaster installed from the menu select Print"" > Labels"".

The Barcode Printer will open minimized in your toolbar, maximise to continue.

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	es Allocations				Þ
	Zone	Description	Slots/Level	 	
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@ 00002	Blue2	Blue 2	10		
@ 00003	Blue3	Blue 3	10		
@ 00004	Blue4	Blue 4	10		
@ 00005	Blue5	Blue 5	10		
@ 00006	Yellow1	Yellow 1	10		
@ 00007	Yellow2	Yellow 2	10		
@ 00008	Yellow3	Yellow 3	10		
@ 00009	Yellow4	Yellow 4	10		
@ 00010	Yellow5	Yellow 5	10		
@ 00011	Green1	Green 1	10		

Editing Print Layout

Use the left window pane on the Barcode Printer to edit the print layout options to suit your requirements.

- Across: Number of barcodes to print across the page.
- Down: The number of barcodes to print down the page.
- Margins: Margins to be placed around the barcodes
 - Left: Left margin padding
 - Right: Right margin padding
 - Top: Top margin padding
 - $\,\circ\,$ Bottom: Bottom margin padding
- Appearance:
 - Separator Box: Adds a grey border around each Barcode to aid in separating individual Barcodes when manually cutting them out.
 - Preview Margins: Adds a preview of print boundaries to aid in confirming Barcode will print within a specified area.
 - $\circ~\mbox{QR}~\mbox{Code:}$ Adds a QR code to the Barcode label.
 - $\circ\,$ Include Human Readable: Adds text representation of Barcode to make it readable by Humans.
 - Font: Sets font for Human Readable content, does not alter Barcode.

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File Tools Edit Viev	v Help					
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Preview Print Layout

From the Main Menu, select File \rightarrow Print Preview

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QRCode	False					
Include Human Readable	True					
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eady						NUM

From the preview screen, you can click Zoom to enlarge the barcodes, Print if your happy with the layout, or Close to return back to the Barcode Printer to make further adjustments.

Print Labels

To print the labels, from the Main Menu select File \rightarrow Print to open the Print dialog, select your desired printer and click OK.

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Printing Zone Barcodes

Closing The Barcode Printer

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To close the Barcode Printer, from the Main Menu select File \rightarrow Exit or click the X at the top right of the window.

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