Adding New Volumes In Lite

Adding new Volumes to TapeTrack using Lite can be achieved using one of two methods depending on the outcome required.

Prerequisites

To add new Volumes you will need to have, at the minimum, read/write/alter access associated with your User-ID.

If you don't know if you have alter access rights, continue with the process to add the new Volumes. If you do have alter rights, the Volumes will be added successfully, if you don't you will receive an error stating Security does not allow this operation.

If you find you don't have alter rights, you will need to contact your TapeTrack administrator to either upgrade your access credentials or have them add the new Volumes for you.

If you would like assistance in providing the required information to your TapeTrack administrator (or Vaulting Service) please contact us via the Helpdesk.

Adding New Volumes In Lite In Volume Management

Select Volume Management from the Task Menu and click Next to continue.

L Welcome to TapeTrack Lite™	×
Introduction Tape Track Lite will step you thro viewing your tape inventory. Please select a ta	ugh common tape management tasks such as scanning in, scanning out and
Library Overview	مر چ
To assist you in better understandin These statistics are provided for an	ng your library, below are the statistics for each account. alytical purposes only.
4 New York Data Cent	ter I os Angeles Data Center
 Sector 1 and 2 and 2	LTO Cartridge Hard Disk D 4 Moving Container 5
0	3490 Cartridg 1410 0 300000 600000 900000
	< Back Next > Cancel

Options

This will open the **Options** window. If required you can set the location for the log files to be written to by, or leave the default.

To change the location the log file is written to:

- Click in the field where the current write location is to display the ellipsis button (...) to the right.
- Click on the ellipsis button to display the Browse for Folder window.
- Select the required folder to write the log file to.
- Click 0K to close the window.

L TapeTrack Lite™ - Option	ns		×
Instructions			
The Options screen allows The options you change wi	you to specify options that will influence I II be retained for future sessions.	now future screens perform.	
General Options			
Log File Folder	C:\Users\diffl\Documents		
		2	
			< Back Next > Cancel

Click Next to continue.

Selecting a Customer

If you only have access to one Customer-ID, the Customer will be automatically selected and this window will be skipped

From the **Customer Selection** window select a Customer that the new Volume/s are to be added to by double-clicking a Customer or selecting a Customer and clicking Next.

The Customer Selection screen allows you	u to select one TapeTrack Customer	that will be the subject of ope	rations in subsequent	screens.
ustomer	Volumes	Moves		
New York Data Center	868,805	346		
North Carolina Data Center	1,349	215		
	871.732	565		

Selecting Media Type

If you only have access to one Media-ID, there will only be one tab.

If you have more than one Media Type, select the required Media Type from the tabs at the bottom of the **Manage Media Library** window.

🕒 TapeTrack Lite™ - Manage Media	Library	×
Image index Life** - Manage Media	Library Instructions The Manage Media Library screen allows you to see each of your tape You can use the filters at the top of each column to select which Volum If you wish to view or update the Next Move Date, Description or Exter select the Volume and edit the fields in the property list on the right. Volume-ID Location Description Enter text h Y Enter text here CONTO1 Library CONTO2 Library CONTO3 Library CONTO3 Library	Volumes. hes to display. hded Attributes of a specific Volume, simply Uibrary3
	1 Centainer IIO Cartridge	<pre> O Incoming O Incoming O</pre>

Open Scan Window

Right click anywhere in the window where the Volumes are listed to open the menu options.

Select Scan > To Add to open the Scan In window.

Scan-In Volumes

Scan in your new Volumes into the **Scan-In** window using a your preferred scanning method

IIII) Scan to add new Volumes		×
Image: State of the state o	Advanced Capture	
	Defaults Customer-ID Media-ID Options Save Defaults Enable Sounds Edit Multiline Records	US02 LTO True True * True
There are no items to display in this list.	Auto Hash 20+ RFID Options SSP RFID Port SSP Barcode Port	False 0 0 0

When all new Volumes have been scanned close the **Scan-in** window by clicking X.

Click Next to exit the Volume Management process.

technote, lite, volume

From: https://rtfm.tapetrack.com/ - **TapeTrack Documentation**

Permanent link: https://rtfm.tapetrack.com/technote/add_volume/lite?rev=1612830171

Last update: 2025/01/21 22:07

