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# **Batch Files**

A BAT file is known as a batch file runs with DOS and all versions of Windows, under cmd.exe. It consists of a series of line commands in plain text to be executed by the command-line interpreter to perform different tasks, such as running maintenance utilities within Windows.

The use of batch files with TapeTrack is used to run repetitive tasks such as report creation, moving expired Volumes, running reconciliations and scheduling these tasks to automatically run at specified times.

# **Creating A Batch File**

Batch files are created using a text editor such as Notepad and saving the file with a .bat extension instead of a .txt.

### **Editing A Batch File**

# **Executing A Batch File**

#### **Scheduling A Batch File Execution**

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