Importing Volumes And Volume Data From Excel Spreadsheets

The Excel Import utility is invoked through TapeMaster or Lite

Select the Excel file to import the data from and then select Open.

Please select an Excel file									
\leftarrow \rightarrow \checkmark \uparrow \square \Rightarrow This PC \Rightarrow Documents \Rightarrow tapetrack data									
Organize 🔻	New folder								
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	141	🛃 volume_data.xls		6/26/2017 10:40 AM	Microsoft Excel 97		6 KB		
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In the TapeTrack Excel import tool:

- Select the Customer you wish to import the data into.
- Select the Excel sheet to import the data from.
- Select the Media type if the Volumes all belong to one media type.
- Set Skip First Row to true if there are headings present.
- Map the Excel columns to the TapeTrack Attributes.
- Insert any translations required to match the data to the correct format for TapeTrack.

	TapeTrack Excel	Import Tool					×
Sł	neet Scope Customer Media-ID Options Skip First Row	volume_data.xls New York Data Center LTO Cartridge True 30 1)	Column 1 2 3	Value Volume # Desc Location	Mapping Volume-ID Description Repository-ID (Current)	Translations G offsite=OFFS, onsite=LIBR
	heet urrent Sheet			List contains 3 < Back	records		Load Rows Cancel

<u>Notes</u>

- A Excel .xls file being imported.
- **B** Customer and Media-ID (Media-ID can be mapped from Excel file or set here).
- **C** Skip first row if headings are present.
- **D** Excel sheet data.
- **E** Excel sheet column headings.
- **F** TapeMaster Attributes.
 - **Container-ID** Container ID to assign Volume to.
 - Date (Expiry) Expiry date of Volume .
 - Date (Last Write) Date the Volume was last written to.
 - Date (Next Move) Date for Volume's next move (i.e. return date from Repository).
 - **Description** Volume description.
 - Media-ID Media-ID Volumes belong to (can also be set on left window if all Volumes are same Media type).
 - Repository Slot (Target) Target slot to assign Volume to.
 - **Repository-ID (Scanned)** Repository Volume is to be scanned in at.
 - Repository-ID (Target) Target Repository Volume is to be placed in a move to.
 - Volume-ID Volume's Barcode.
- G Translations of Excel data to TapeMaster format (i.e. offsite to OFFS).
- H Forward and back buttons allow you to scroll through the Excel lines to check data input.
- I Load Excel data into import verification window.

Once all the data columns are mapped and any translations are required (press enter first if focus is still in translations field to update) click Load Rows to import data from the Excel sheet.

eq.	Status	Volume-ID	Description	Repository-ID (Current)
Ðı	OK	300000L5	Monday	OFFS
Ð2	OK	300001L5	Tuesday	OFFS
-) 3	OK	300002L5	Wednesday	LIBR
Ð4	OK	300003L5	Thursday	LIBR
5	ОК	300004L5	Friday	OFFS
96	ОК	300005L5	Saturday	OFFS
7	ОК	300006L5	Sunday	OFFS
8	ОК	300007L5	Monday	LIBR
9	OK	300008L5	Tuesday	OFFS
10	OK	300009L5	Wednesday	OFFS
11	ОК	300010L5	Thursday	OFFS
)12	OK	300011L5	Friday	OFFS
Ð13	OK	300012L5	Saturday	LIBR
E14	OK-~~	ᠵ᠆ᡐᡇᢩᢕᢣᠫᡃ᠆ᠮ᠊ᠵ	-SHODAK	LIBB

In the window that opens select all Volumes to add or update from the displayed list.

Select Volumes from the list by

- left-click for a single Volumes.
- Shift + click to select a range of sequential Volumes.
- Control + click to select non sequential range.
- Right-click and from the menu select all.

Any new Volumes (not present in TapeTrack) will be highlighted by the Volume-ID's displayed in red.

These Volumes must be added to TapeTrack before any updates can be applied. To add the Volumes, once selected, right-click the Volumes and from the popup menu select Add. Once the Volumes have been added the Volumes-ID's will now display in black.

eq.	Status	Volume-ID	Description	Repository-ID	(Current)
)1	OK	300000L5	Monday	OFFS	· · ·
)2	OK	300001L5	Tuesday	OFFS	
	OK	300001L5	-	LIBR	
)3			Wednesday		
-)4	OK	300003L5	Thursday	LIBR	
5	OK	300004L5	Friday	OFFS	
6	OK	300005L5	Add	•	
7	OK	300006L5			
8	OK	300007L5	Export	45	
9	ОК	300008L5	Open l	log	
10	ОК	300009L5	Select	>	
11	ОК	3000 10L 5			
)12	OK	300011L5	Update	•	
Ð13	ОК	300012L5	Saturday	LIBR	

To update the Volumes Attributes (Description, Repository, next move etc.) select the required Volumes, right-click and select Update.

eq.	Status	Volume-ID	Description	epository-ID (Current)	
1	OK	300000L5	Monday	FFS	
)2	ОК	300001L5	Tuesday	FFS	
)3	ОК	300002L5	Wednesday	BR	
)4	OK	300003L5	Thursday	BR.	
5	ОК	300004L5	Friday	FFS	
6	ОК	300005L5	Add		
7	ОК	300006L5			
8(ОК	300007L5	Export		
9	ОК	300008L5	Open l	9	
) 10	ОК	300009L5	Select	>	
)11	ОК	300010L5	Undat		
)12	OK	300011L5	Update		
)13	OK	300012L5	Saturday	BR	
14~~	OK	30001315	_Sundav~~~	$B \sim \sim$	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

During the Add or Update phases you may see a popup showing you the progress of selected operation.

📭 Updating Volumes	×	<
Updating Volume US01.LTO.300023L5		
About 5 seconds remaining		
	Cancel	

Once this has closed itself you may continue on with the next phase or close the import window if finished. Select X to close.

technote, update-doco, import, excel

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