

# One Time Password

A one-time password (OTP) is a unique, temporary code used for a single login session or transaction. Unlike traditional passwords, which remain the same until changed, OTPs are dynamic and can only be used once.

Using a third party authenticator, such as Google Authenticator, 2FAS, Authy etc, your TapeTrack login, once activated, will need your user name, password and a one time code to be successful.



Ensure your computer, server and device is set to the correct geographical location and time zone to have accurate one time passwords created

## Enabling One Time Password

Open the user's profile you want to enable the OTP option via TapeMaster Administration > Group User Administration

Open the user-id by right clicking and selecting Properties, or double clicking.

Select the Identity tab.

Set the field One Time Password to True. This will display an extra field Activated, set to False

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