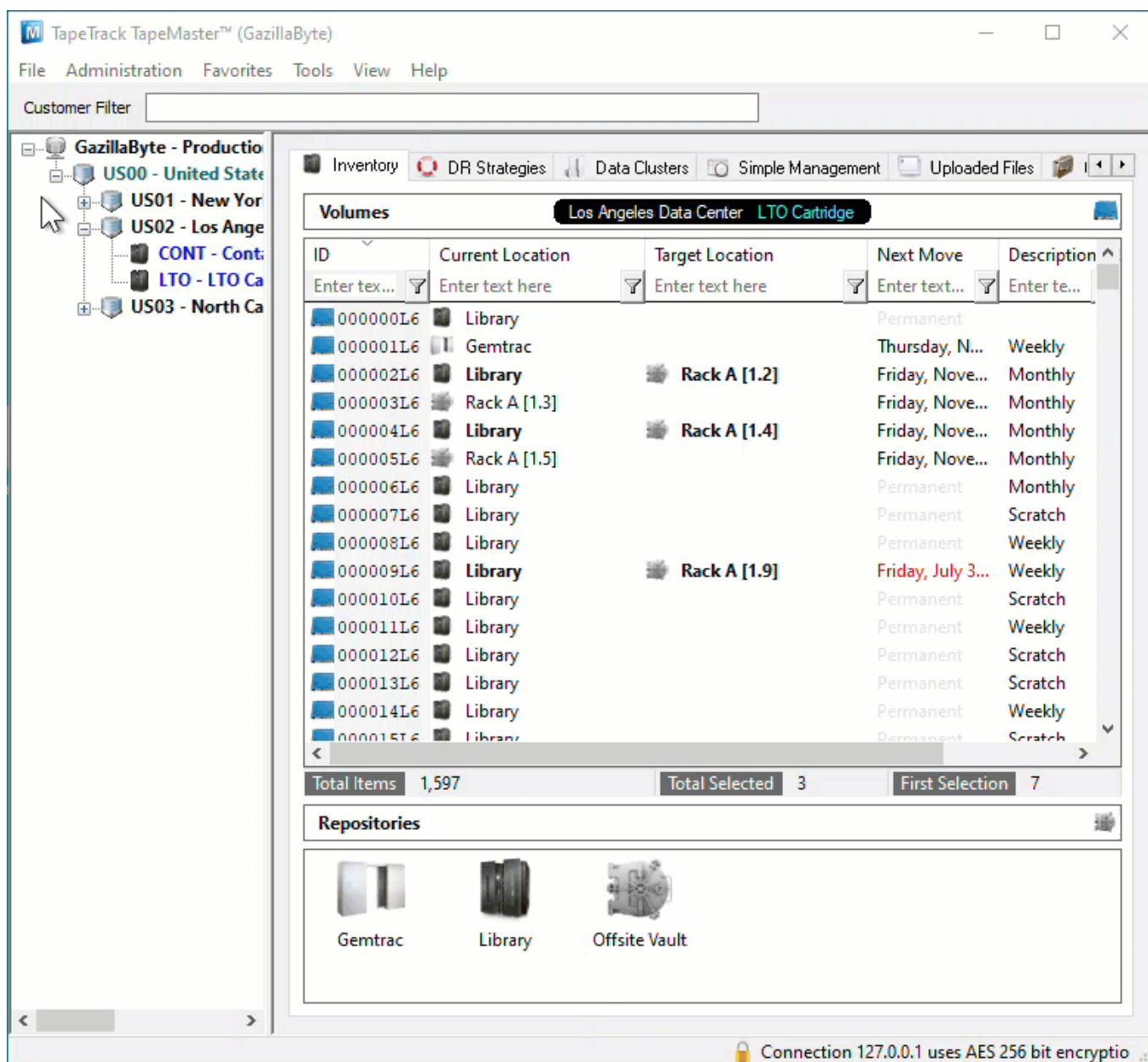# Scan To Slot Via Repository Usage Map

From the Inventory window of your required Customer and Media Type right click the Repository you want to Slot the Volumes in and select `View Repository Usage Map`.

From the Slot allocation window you can either manually select the Slots required or use the Assignment helper function

To manually select the required Slots, Shift+Click to select a range of SLots or Ctrl+Click to select non adjacent multiple Slots.

To use the `Assignment Helper` to allocate the vacant Slots for you, right click in the Slot window and select `Assignment Helper`.

In the field `Slots Required` set the number of Slots required to match the number of Volumes to be Slotted. Set the `Slotting Method` to suit the required outcome.

`First Available` will start with the first empty Slot available and then the next empty Slot until the required number are selected.

`Intellislot` will first attempt to find a range of Slots large enough to fit the Volumes in sequential Slots and, if a range can't be found, will then select other empty Slots to accommodate the required numbers.

Offsite Vault — □ ×

Slot	Zone	Location	Volume-ID	Status
000001	Rack A	1.1		Empty
000002	Rack A	1.2	000002L6	Reserved
000003	Rack A	1.3	000003L6	Occupied
000004	Rack A	1.4	000004L6	Reserved
000005	Rack A	1.5	000005L6	Occupied
000006	Rack A	1.6		Empty
000007	Rack A	1.7		Empty
000008	Rack A	1.8		Empty
000009	Rack A	1.9	000009L6	Reserved
000010	Rack A	1.10		Empty
000011	Rack A	2.1		Empty
000012	Rack A	2.2		Empty
000013	Rack A	2.3		Empty
000014	Rack A	2.4		Empty
000015	Rack A	2.5		Empty
000016	Rack A	2.6		Empty
000017	Rack A	2.7		Empty
000018	Rack A	2.8		Empty
000019	Rack A	2.9		Empty
000020	Rack A	2.10		Empty
000021	Rack A	3.1		Empty
000022	Rack A	3.2		Empty
000023	Rack A	3.3		Empty
000024	Rack A	3.4		Empty
000025	Rack A	3.5		Empty
000026	Rack A	3.6		Empty
000027	Rack A	3.7		Empty
000028	Rack A	3.8		Empty

Total Items 300

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