

# User Access Rights

User access rights, or privileges, for TapeTrack are divided into software rights, software access and Customer access. This allows the same software privileges to be assigned to different Users while also choosing which Customers they have access to.

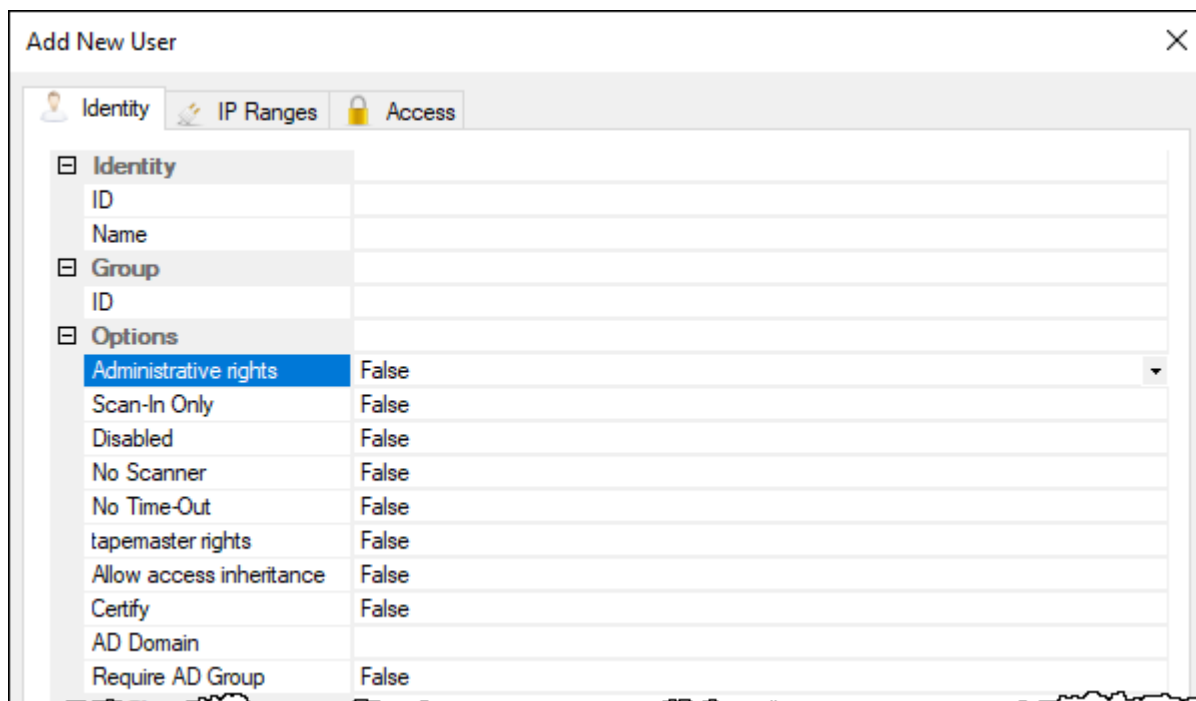
## User Rights

User rights assign access rights for the TapeTrack software menus and functions.

### Administration Rights

Administration Rights allow a user-ID to:

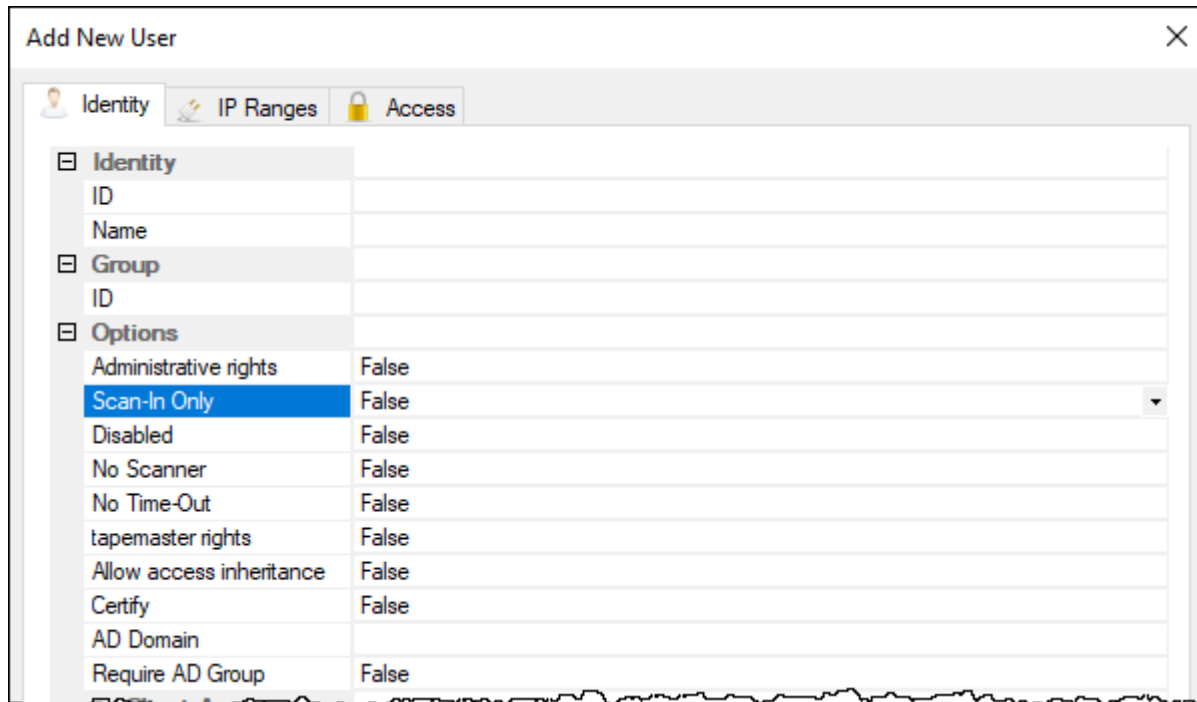
- Set Allow Deletes for Volumes to true or false
- Add and delete Repositories
- Add and delete Media Types
- Add and delete Customers
- Set Customer options
- Set Media options
- Set Repository options



Add New User	
Identity   IP Ranges   Access	
Identity	
ID	
Name	
Group	
ID	
Options	
Administrative rights	False
Scan-In Only	False
Disabled	False
No Scanner	False
No Time-Out	False
tapemaster rights	False
Allow access inheritance	False
Certify	False
AD Domain	
Require AD Group	False

### Scan-In Only

Scan-In Only restrict the user-ID to only being able to Scan-in the Volumes to their Target location.



Add New User	
<b>Identity</b>   IP Ranges   Access	
<b>Identity</b>	
ID	
Name	
<b>Group</b>	
ID	
<b>Options</b>	
Administrative rights	False
Scan-In Only	False
Disabled	False
No Scanner	False
No Time-Out	False
tapemaster rights	False
Allow access inheritance	False
Certify	False
AD Domain	
Require AD Group	False

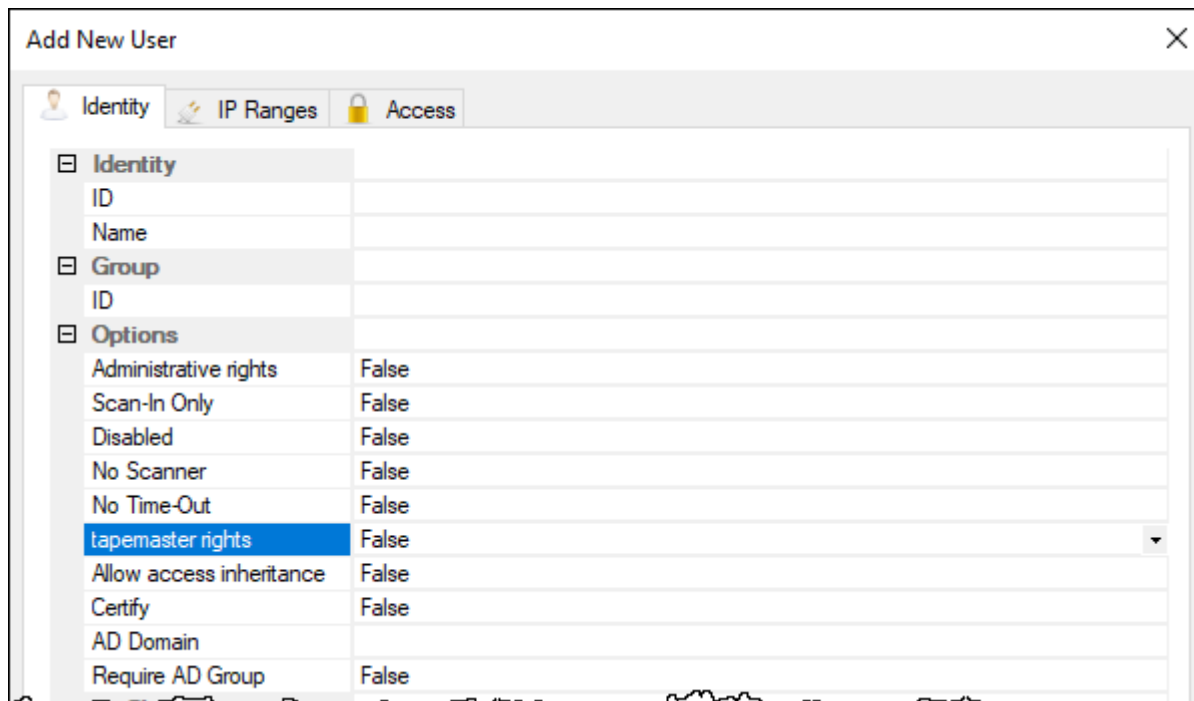
## Tapemaster Rights

tapemaster rights give the user-ID tapemaster super rights (full administration and total access) which allow:

- Access to the Administration main menu functions
- Add, Delete or disable user-ID's
- Active [Users](#)
- Barcode administration
- [User](#) administration
- Server options and statistics
- Stock Control
- Zone administration
- Server Licensing



Only the user tapemaster can assign another user tapemaster rights.



The screenshot shows the 'Add New User' dialog box with the 'Identity' tab selected. The 'Identity' section contains fields for ID, Name, and Group. The 'Options' section contains a list of checkboxes for various rights, including 'tapemaster rights' which is currently selected.

Option	Value
Administrative rights	False
Scan-In Only	False
Disabled	False
No Scanner	False
No Time-Out	False
tapemaster rights	False
Allow access inheritance	False
Certify	False
AD Domain	
Require AD Group	False

## Certify Rights

Certify rights allow a user-ID to create and read certificates.

Client Access rights determine which desktop software the user-ID has access to. The access rights are for TapeMaster, Lite, Checkpoint and Sync.

## Software Access

Desktop software access can be assigned to a User-ID based on which products are required. For example, clients for an offsite vaulting service only need to scan their tapes in or out and access can be granted to Lite, excluding the ability for that Client to login using TapeMaster.

Software access choices are TapeMaster, Lite, Checkpoint and Sync.

Add New User

Identity

IP Ranges

Access

Identity

ID

Name

Group

ID

Options

Administrative rights

Scan-In Only

Disabled

No Scanner

No Time-Out

tapemaster rights

Allow access inheritance

Certify

AD Domain

Require AD Group

Client Access

TapeMaster

Lite

Checkpoint

Sync

Details

False

False

False

False

False

False

False

False

False

False

False

True

True

False

True

Details

Email address allows the user to login with their email instead of the username. This is deactivated if using Windows AD login with the require AD Group is set to true.

<https://rtfm.tapetrack.com/>

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**Add New User**

Identity IP Ranges Access

- ☒ **Identity**
  - ID
  - Name
- ☒ **Group**
  - ID
- ☒ **Options**
  - Administrative rights False
  - Scan-In Only False
  - Disabled False
  - No Scanner False
  - No Time-Out False
  - tapemaster rights False
  - Allow access inheritance False
  - Certify False
  - AD Domain
  - Require AD Group False
- ☒ **Client Access**
  - TapeMaster True
  - Lite True
  - Checkpoint False
  - Sync True
- ☒ **Details**
  - Email Address
  - Description
- ☒ **Defaults**

## Defaults

Selects the preferred default customer when opening the desktop software if the user has access to multiple Customer-ID's.

Add New User

Identity

IP Ranges

Access

Identity

ID

Name

Group

ID

Options

Administrative rights

Scan-In Only

Disabled

No Scanner

No Time-Out

tapemaster rights

Allow access inheritance

Certify

AD Domain

Require AD Group

Client Access

TapeMaster

Lite

Checkpoint

Sync

Details

Email Address

Description

Defaults

Customer-ID

One-Time Password

Enable

False

False

False

False

False

False

False

False

False

False

False

True

True

False

True

<No Selection>

False

## Customer Access Rights

Customer access rights can be assigned to a User on a per Customer basis. For example you may assign full Customer access to a staff member at the location of that Customer Volumes but only read access for other Customers Volumes.

The Customer-ID needs to be added, not shown in images as Customer-ID's are unique to every installation. If access to all Customer-ID's is required use an asterisk as a wildcard. Once access rights have been set, click Add to commit the data. This process can be repeated for each Customer-ID required.

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**Add New User**

Identity IP Ranges **Access**

Customer-ID	Access
<input type="checkbox"/>	<b>Access</b>
	Read False
	Write False
	Alter False
	Catalog False

**Add**

Customer-ID Access

There are no items to display in this list.

## Read Access

Read access allows the **User-ID** to view the Inventory for the assigned **Customer-ID** but not make any alterations to the data including the **Volume's** location or attributes.

**Add New User**

Identity IP Ranges Access

Customer-ID

☐ Access

Read	True
Write	False
Alter	False
Catalog	False

**Read**  
User will be able to read information on the defined Customer-ID

Add

Customer-ID Access

There are no items to display in this list.

## Write Access

Write access allows the **User-ID** to:

- Place **Volumes** into a move

- Confirm Volumes into Repositories
- Add or change Volume attributes and Flags

Add New User

Identity

IP Ranges

Access

Customer-ID	
<div>Access</div>	
Read	True
Write	True
Alter	False
Catalog	False

Write

User will be able to write information on the defined Customer-ID

Add

Customer-ID	Access
There are no items to display in this list.	

Alter Access

Alter access allows the User-ID to:

- Add Volumes
- Delete Volumes if current Repository set to Allow Deletes

Add New User

Identity

IP Ranges

Access

Customer-ID	
<div>Access</div>	
Read	True
Write	True
Alter	True
Catalog	False

Alter

User will be able to delete and add information on the defined Customer-ID

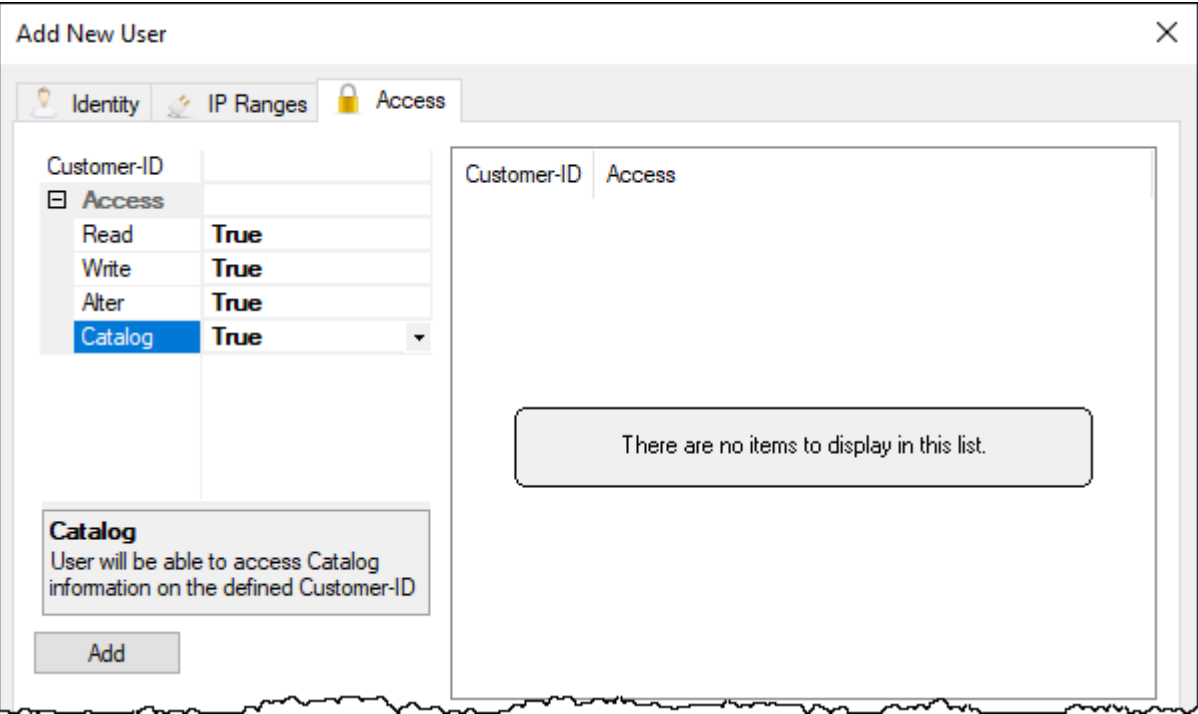
Add

Customer-ID	Access
There are no items to display in this list.	



## Catalog Access

Catalog access allows the [User-ID](#) to access Catalog information



## See Also

[User Groups](#)

[technote](#), [user](#), [tapemaster](#), [lite](#), [command line](#), [sync](#), [update doco](#)

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Last update: **2025/07/30 01:31**

