

# User Access Rights

User access rights, or privileges, for TapeTrack are divided into software rights and [Customer](#) access. This allows the same software privileges to be assigned to different users while also choosing which [Customers](#) they have access to.

## User Rights

User rights assign access rights for the TapeTrack software menus and functions.

Administration Rights allow a user-ID to:

- Set Allow Deletes for Volumes to true or false
- Add and delete Repositories
- Add and delete [Media Types](#)
- Add and delete [Customers](#)
- Set [Customer](#) options
- Set [Media](#) options
- Set Repository options

Scan-In Only restrict the user-ID to only being able to Scan-in the Volumes to their Target location.

tapemaster rights give the user-ID tapemaster super rights (full administration and total access) which allow:

- Access to the "Administration" main menu functions
- Add, Delete or disable user-ID's
- Active users
- Barcode administration
- User administration
- Server options and statistics
- Stock Control
- Zone administration
- Server Licensing

Certify rights allow a user-ID to create and read certificates.

Client Access rights determine which desktop software the user-ID has access to. The access rights are for TapeMaster, Lite, Checkpoint and Sync.

## Customer Access Rights

[Customer](#) access rights can be assigned to a user on a per [Customer](#) basis. For example you may assign full [Customer](#) access to a staff member at the location of that [Customer](#) Volumes but only read access for other [Customers](#) Volumes.

## Read Access

Read access allows the user-ID to view the Inventory for the assigned **Customer-ID** but not make any alterations to the data including the Volume's location or attributes.

## Write Access

To enable Write access, the user-ID must have Read access enabled.

Write access allows the user-ID to:

- Place Volumes into a move
- Confirm Volumes into Repositories
- Add or change Volume attributes and Flags

## Alter Access

To enable Alter access, the user-ID must have Read and Write access enabled.

Alter access allows the user-ID to:

- Add Volumes
- Delete Volumes if current Repository set to Allow Deletes

## Catalog Access

Catalog access allows the user-ID to access Catalog information

[technote](#), [tapemaster](#), [lite](#), [command line](#), [sync](#)

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