

# User Access Rights

[User](#) access rights, or privileges, for TapeTrack are divided into software rights and [Customer](#) access. This allows the same software privileges to be assigned to different [Users](#) while also choosing which [Customers](#) they have access to.

## User Rights

[User](#) rights assign access rights for the TapeTrack software menus and functions.

### Administration Rights

Administration Rights allow a user-ID to:

- Set Allow Deletes for [Volumes](#) to true or false
- Add and delete Repositories
- Add and delete [Media Types](#)
- Add and delete [Customers](#)
- Set [Customer](#) options
- Set [Media](#) options
- Set Repository options

### Scan-In Only

Scan-In Only restrict the user-ID to only being able to Scan-in the [Volumes](#) to their Target location.

### Tapemaster Rights

tapemaster rights give the user-ID tapemaster super rights (full administration and total access) which allow:

- Access to the Administration main menu functions
- Add, Delete or disable user-ID's
- Active [Users](#)
- Barcode administration
- [User](#) administration
- Server options and statistics
- Stock Control
- Zone administration
- Server Licensing

## Certify Rights

Certify rights allow a user-ID to create and read certificates.

Client Access rights determine which desktop software the user-ID has access to. The access rights are for TapeMaster, Lite, Checkpoint and Sync.

## Customer Access Rights

Customer access rights can be assigned to a User on a per Customer basis. For example you may assign full Customer access to a staff member at the location of that Customer Volumes but only read access for other Customers Volumes.

The Customer-ID needs to be added, not shown in images as Customer-ID's are unique to every installation. If access to all Customer-ID's is required use an asterisk as a wildcard. Once access rights have been set, click Add to commit the data. This process can be repeated for each Customer-ID required.

Add New User

Identity

IP Ranges

Access

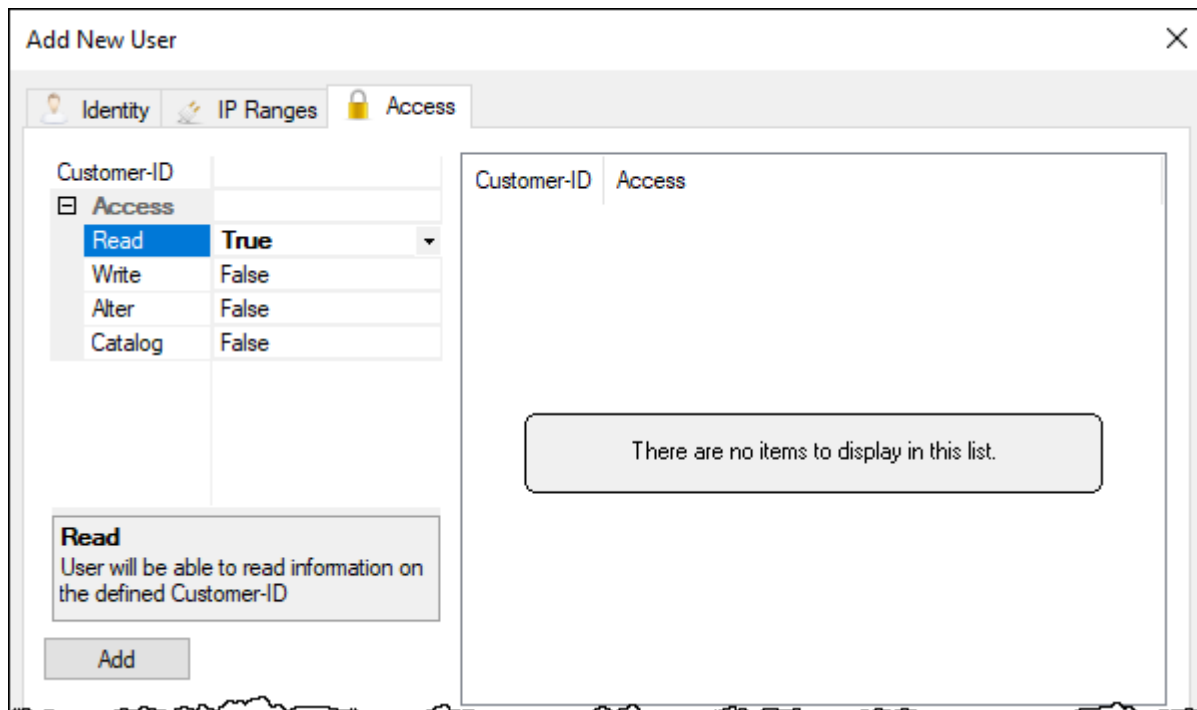
| Customer-ID                     |       |
|---------------------------------|-------|
| <input type="checkbox"/> Access |       |
| Read                            | False |
| Write                           | False |
| Alter                           | False |
| Catalog                         | False |

Add

| Customer-ID                                 | Access |
|---|--------|
| There are no items to display in this list. |        |

## Read Access

Read access allows the User-ID to view the Inventory for the assigned Customer-ID but not make any alterations to the data including the Volume's location or attributes.



The 'Add New User' dialog box has three tabs: 'Identity', 'IP Ranges', and 'Access'. The 'Access' tab is active. On the left, there is a table with 'Customer-ID' and 'Access' columns. The 'Access' column has a dropdown menu with 'Read' selected. Below this table is a description for 'Read' and an 'Add' button. On the right, there is a larger table with the same headers, but it is empty and contains a message: 'There are no items to display in this list.'

| Customer-ID | Access      |
|-------------|-------------|
|             | <b>Read</b> |
|             | Write       |
|             | Alter       |
|             | Catalog     |

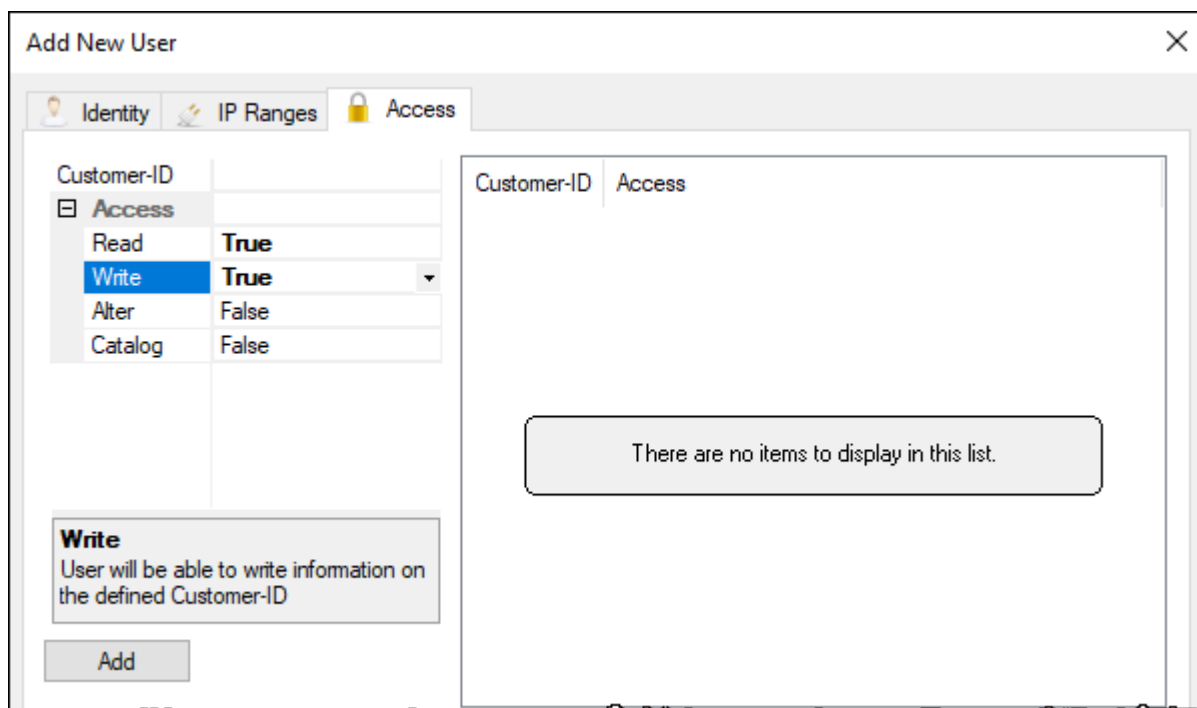
**Read**  
User will be able to read information on the defined Customer-ID

Add

## Write Access

Write access allows the [User-ID](#) to:

- Place [Volumes](#) into a move
- Confirm [Volumes](#) into Repositories
- Add or change [Volume](#) attributes and Flags



The 'Add New User' dialog box is the same as the previous one, but now 'Write' is selected in the 'Access' dropdown. The description for 'Write' is shown below the table, and the 'Add' button is still present. The right-hand table remains empty with the same message.

| Customer-ID | Access       |
|-------------|--------------|
|             | <b>Write</b> |
|             | Read         |
|             | Alter        |
|             | Catalog      |

**Write**  
User will be able to write information on the defined Customer-ID

Add

## Alter Access

Alter access allows the [User-ID](#) to:

- Add [Volumes](#)
- Delete [Volumes](#) if current Repository set to Allow Deletes

**Add New User**

Identity IP Ranges Access

| Customer-ID | Access |
|-------------|--------|
| Read        | True   |
| Write       | True   |
| Alter       | True   |
| Catalog     | False  |

**Alter**  
User will be able to delete and add information on the defined Customer-ID

Add

Customer-ID Access

There are no items to display in this list.

## Catalog Access

Catalog access allows the [User-ID](#) to access Catalog information

**Add New User**

Identity IP Ranges Access

| Customer-ID | Access |
|-------------|--------|
| Read        | True   |
| Write       | True   |
| Alter       | True   |
| Catalog     | True   |

**Catalog**  
User will be able to access Catalog information on the defined Customer-ID

Add

Customer-ID Access

There are no items to display in this list.

[technote](#), [tapemaster](#), [lite](#), [command line](#), [sync](#), [update doco](#)

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