

# User Access Rights

User access rights, or privileges, for TapeTrack are divided into software rights, software access and Customer access. This allows the same software privileges to be assigned to different Users while also choosing which Customers they have access to.

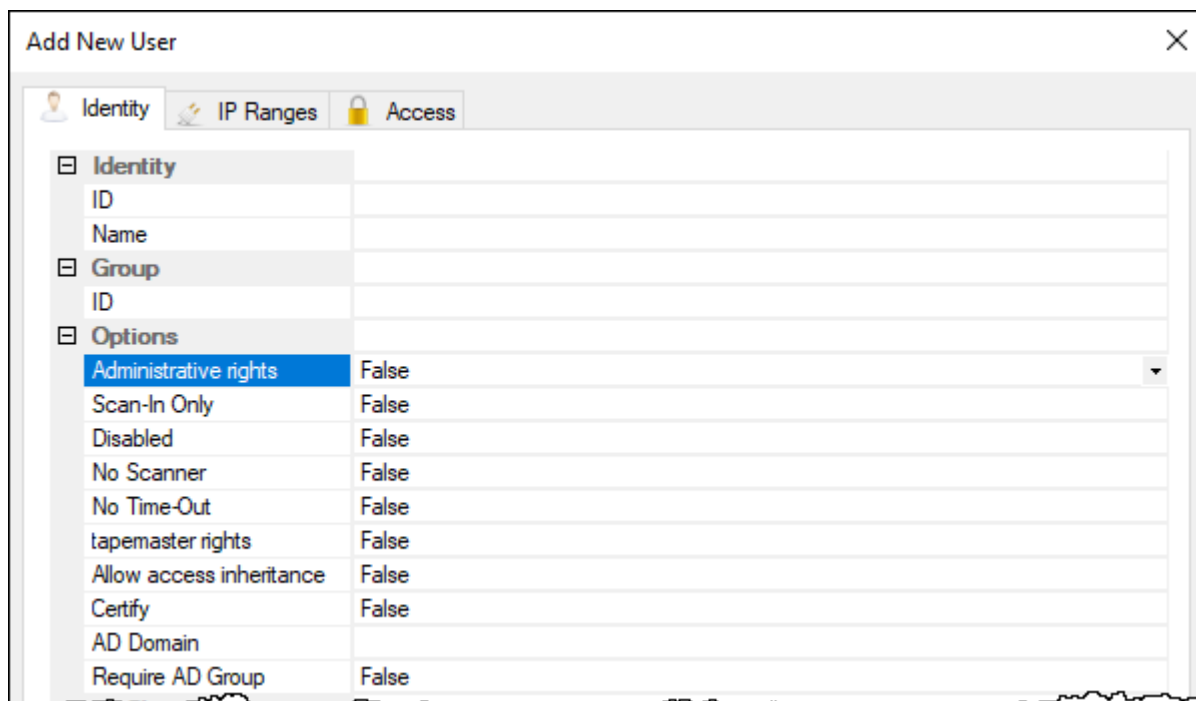
## User Rights

User rights assign access rights for the TapeTrack software menus and functions.

### Administration Rights

Administration Rights allow a user-ID to:

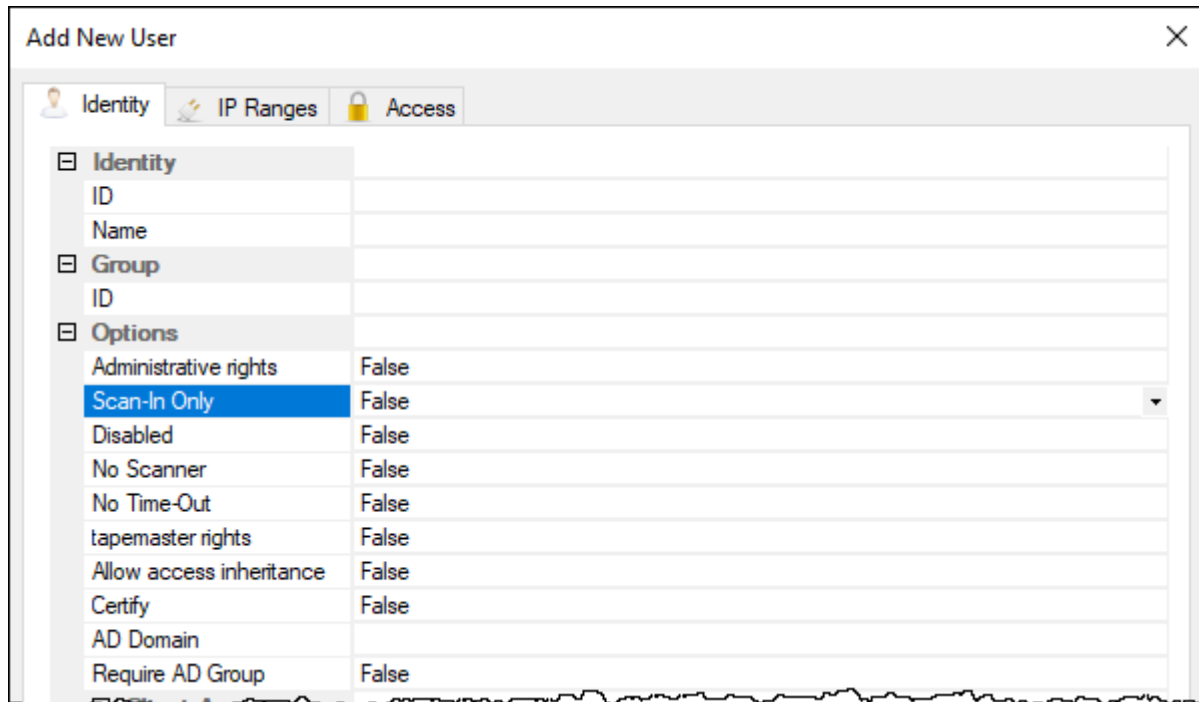
- Set Allow Deletes for Volumes to true or false
- Add and delete Repositories
- Add and delete Media Types
- Add and delete Customers
- Set Customer options
- Set Media options
- Set Repository options



| Add New User              |       |
|---------------------------|-------|
| Identity IP Ranges Access |       |
| Identity                  |       |
| ID                        |       |
| Name                      |       |
| Group                     |       |
| ID                        |       |
| Options                   |       |
| Administrative rights     | False |
| Scan-In Only              | False |
| Disabled                  | False |
| No Scanner                | False |
| No Time-Out               | False |
| tapemaster rights         | False |
| Allow access inheritance  | False |
| Certify                   | False |
| AD Domain                 |       |
| Require AD Group          | False |

### Scan-In Only

Scan-In Only restrict the user-ID to only being able to Scan-in the Volumes to their Target location.



**Add New User**

Identity IP Ranges Access

**Identity**

ID

Name

**Group**

ID

**Options**

|                          |       |
|--------------------------|-------|
| Administrative rights    | False |
| Scan-In Only             | False |
| Disabled                 | False |
| No Scanner               | False |
| No Time-Out              | False |
| tapemaster rights        | False |
| Allow access inheritance | False |
| Certify                  | False |
| AD Domain                |       |
| Require AD Group         | False |

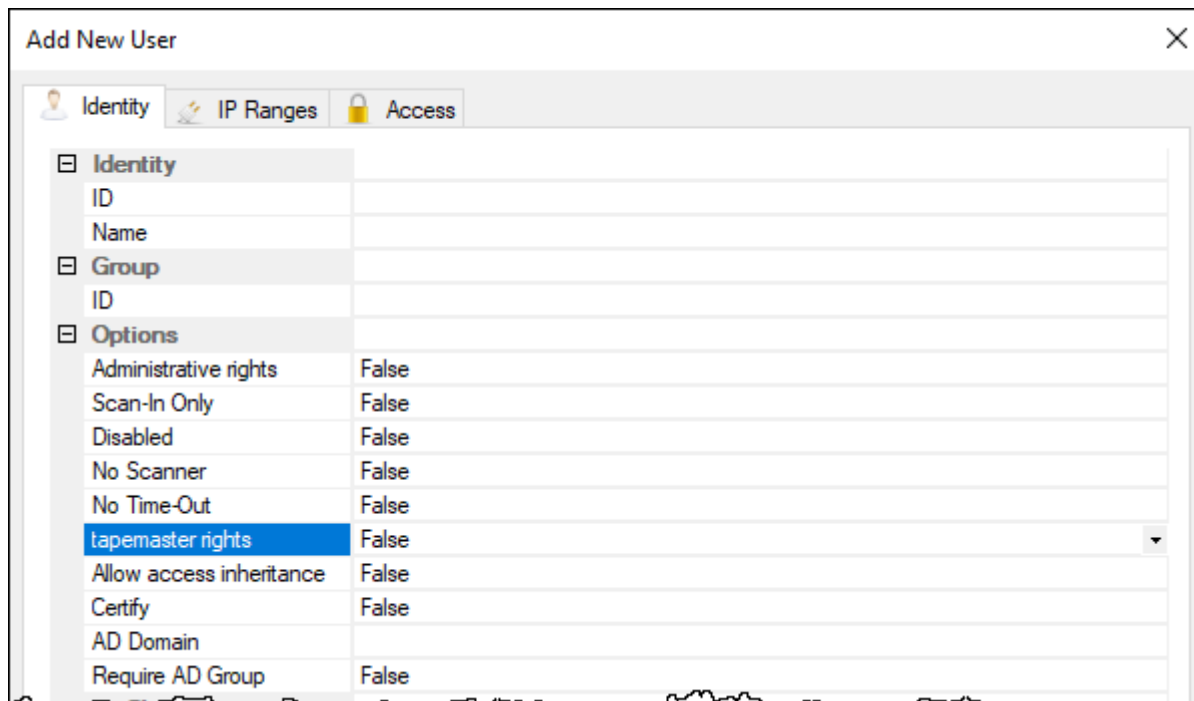
## Tapemaster Rights

tapemaster rights give the user-ID tapemaster super rights (full administration and total access) which allow:

- Access to the Administration main menu functions
- Add, Delete or disable user-ID's
- Active [Users](#)
- Barcode administration
- [User](#) administration
- Server options and statistics
- Stock Control
- Zone administration
- Server Licensing



Only the user tapemaster can assign another user tapemaster rights.



The screenshot shows the 'Add New User' dialog box with the 'Identity' tab selected. The 'Identity' section contains fields for ID, Name, and Group. The 'Options' section contains a list of checkboxes, with 'tapemaster rights' highlighted. The 'Access' tab is also visible.

| Identity | Options                  |
|----------|--------------------------|
| ID       | Administrative rights    |
| Name     | Scan-In Only             |
| Group    | Disabled                 |
| ID       | No Scanner               |
|          | No Time-Out              |
|          | tapemaster rights        |
|          | Allow access inheritance |
|          | Certify                  |
|          | AD Domain                |
|          | Require AD Group         |

## Certify Rights

Certify rights allow a user-ID to create and read certificates.

Client Access rights determine which desktop software the user-ID has access to. The access rights are for TapeMaster, Lite, Checkpoint and Sync.

## Software Access

Desktop software access can be assigned to a User-ID based on which products are required. For example, clients for an offsite vaulting service only need to scan their tapes in or out and access can be granted to Lite, excluding the ability for that Client to login using TapeMaster.

Software access choices are TapeMaster, Lite, Checkpoint and Sync.

Add New User

Identity

IP Ranges

Access

Identity

ID

Name

Group

ID

Options

Administrative rights

Scan-In Only

Disabled

No Scanner

No Time-Out

tapemaster rights

Allow access inheritance

Certify

AD Domain

Require AD Group

Client Access

TapeMaster

Lite

Checkpoint

Sync

Details

False

False

False

False

False

False

False

False

False

AD Domain

False

True

True

False

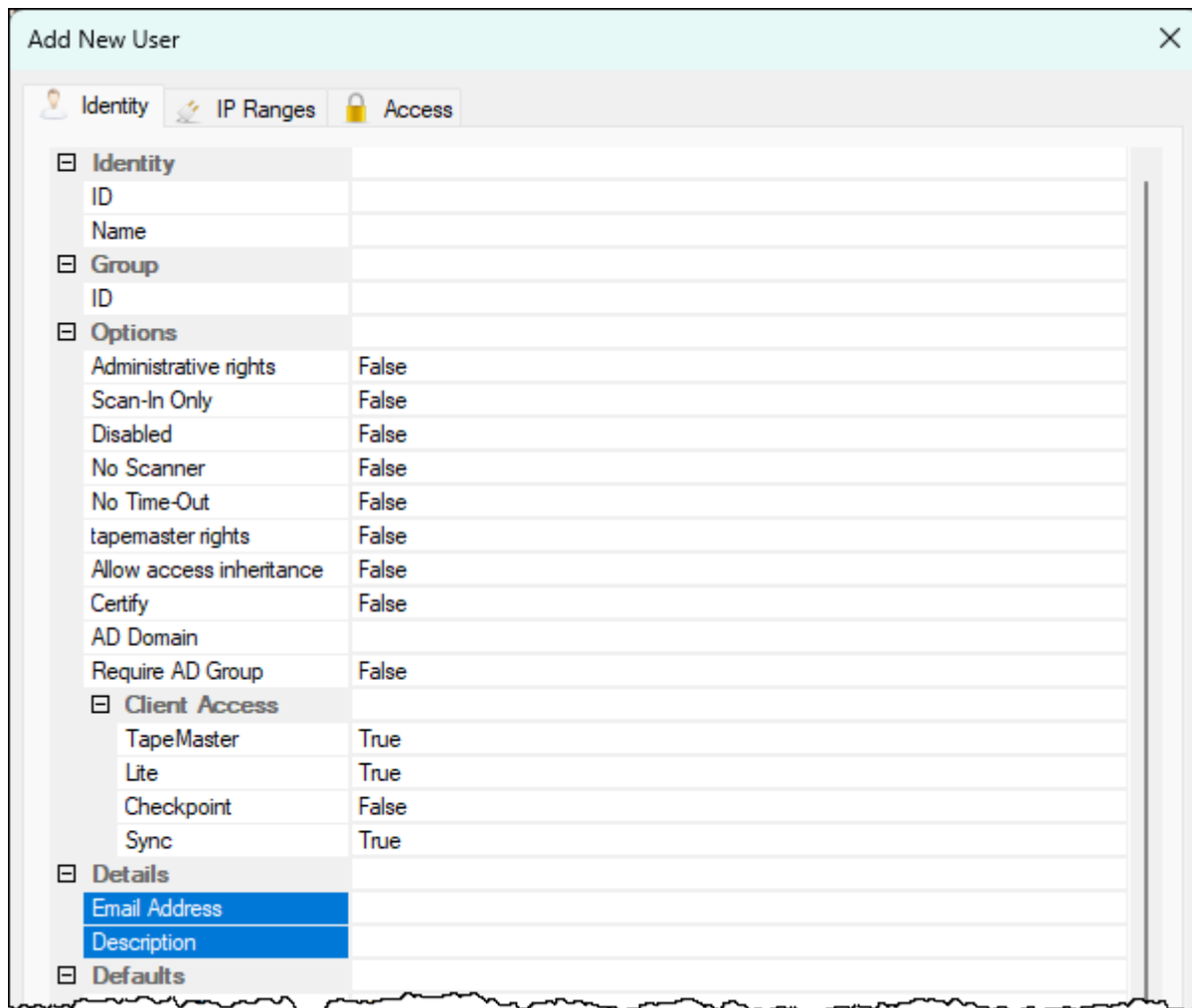
True

## Details

Email address allows the user to login with their email instead of the username. This is deactivated if using Windows AD login with the require AD Group is set to true.

<https://rtfm.tapetrack.com/>

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The 'Add New User' dialog box is shown with the 'Identity' tab selected. The 'Details' section is expanded, showing the 'Email Address' and 'Description' fields. The 'Options' section is also expanded, showing various settings.

| Field                    | Value |
|--------------------------|-------|
| ID                       |       |
| Name                     |       |
| Group                    |       |
| ID                       |       |
| Administrative rights    | False |
| Scan-In Only             | False |
| Disabled                 | False |
| No Scanner               | False |
| No Time-Out              | False |
| tapemaster rights        | False |
| Allow access inheritance | False |
| Certify                  | False |
| AD Domain                |       |
| Require AD Group         | False |
| Client Access            |       |
| TapeMaster               | True  |
| Lite                     | True  |
| Checkpoint               | False |
| Sync                     | True  |
| Email Address            |       |
| Description              |       |

## Defaults

Selects the preferred default customer when opening the desktop software if the user has access to multiple Customer-ID's.

Add New User

Identity

IP Ranges

Access

Identity

ID

Name

Group

ID

Options

Administrative rights

Scan-In Only

Disabled

No Scanner

No Time-Out

tapemaster rights

Allow access inheritance

Certify

AD Domain

Require AD Group

Client Access

TapeMaster

Lite

Checkpoint

Sync

Details

Email Address

Description

Defaults

Customer-ID

One-Time Password

Enable

False

False

False

False

False

False

False

False

False

False

AD Domain

False

True

True

False

True

<No Selection>

False

## Customer Access Rights

**Customer** access rights can be assigned to a **User** on a per **Customer** basis. For example you may assign full **Customer** access to a staff member at the location of that **Customer Volumes** but only read access for other **Customers Volumes**.

The Customer-ID needs to be added, not shown in images as Customer-ID's are unique to every installation. If access to all Customer-ID's is required use an asterisk as a wildcard. Once access rights have been set, click Add to commit the data. This process can be repeated for each Customer-ID required.

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**Add New User**

Identity IP Ranges Access

| Customer-ID                     |       |
|---------------------------------|-------|
| <input type="checkbox"/> Access |       |
| Read                            | False |
| Write                           | False |
| Alter                           | False |
| Catalog                         | False |

Customer-ID

There are no items to display in this list.

Add

## Read Access

Read access allows the [User-ID](#) to view the Inventory for the assigned [Customer-ID](#) but not make any alterations to the data including the [Volume's](#) location or attributes.

**Add New User**

Identity IP Ranges Access

| Customer-ID                     |       |
|---------------------------------|-------|
| <input type="checkbox"/> Access |       |
| Read                            | True  |
| Write                           | False |
| Alter                           | False |
| Catalog                         | False |

Customer-ID

There are no items to display in this list.

**Read**  
User will be able to read information on the defined Customer-ID

Add

## Write Access

Write access allows the [User-ID](#) to:

- Place [Volumes](#) into a move

- Confirm [Volumes](#) into Repositories
- Add or change [Volume](#) attributes and Flags

Add New User

Identity

IP Ranges

Access

| Customer-ID       |       |
|-------------------|-------|
| <div>Access</div> |       |
| Read              | True  |
| Write             | True  |
| Alter             | False |
| Catalog           | False |

Write

User will be able to write information on the defined Customer-ID

Add

| Customer-ID                                 | Access |
|---------------------------------------------|--------|
| There are no items to display in this list. |        |

Alter Access

Alter access allows the [User-ID](#) to:

- Add [Volumes](#)
- Delete [Volumes](#) if current Repository set to Allow Deletes

Add New User

Identity

IP Ranges

Access

| Customer-ID       |       |
|-------------------|-------|
| <div>Access</div> |       |
| Read              | True  |
| Write             | True  |
| Alter             | True  |
| Catalog           | False |

Alter

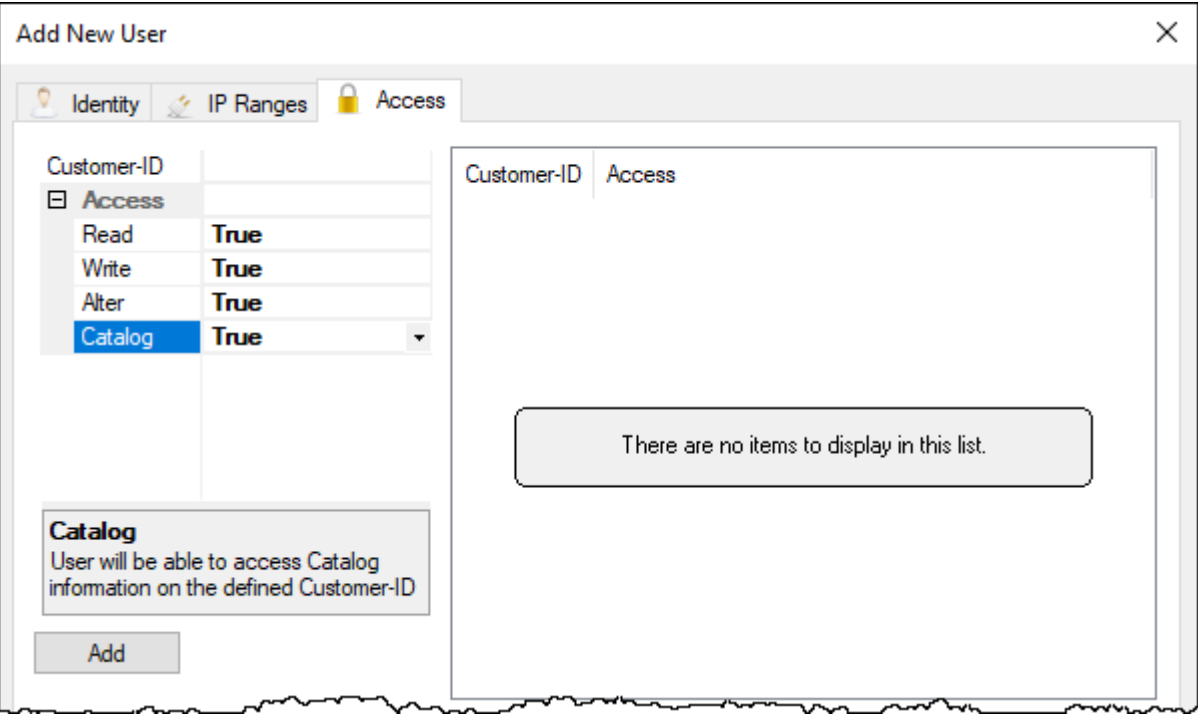
User will be able to delete and add information on the defined Customer-ID

Add

| Customer-ID                                 | Access |
|---------------------------------------------|--------|
| There are no items to display in this list. |        |

## Catalog Access

Catalog access allows the [User-ID](#) to access Catalog information



## See Also

[User Groups](#)

[technote](#), [user](#), [tapemaster](#), [lite](#), [command line](#), [sync](#), [update doco](#)

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