# **Troubleshooter: Adding New User-ID**

The purpose of this troubleshooter is to diagnose why new user-ID can not be added.

To diagnose why you cannot add new user-ID, select the error presented:

#### This User Has No Access

Are you applying access rights through group assignment only? Yes Click No to the popup **This User Has No Access** to continue

No Click Yes to the popup **This User Has No Access** to return to **Access** tab and add access rights.

# **User Update Failed**

#### **User-ID Is Already Defined**

User-ID must be unique, create unique user-ID or remove duplicate.

## **Unknown Group-ID**

Select group to assign user to from the drop-down list or add new group.

## **Illegal Key Value Was Specified**

User-ID is either blank or has an illegal character, or starts with a space, period or dash. Ensure user-ID follows correct user-ID protocol

#### **Database Write Operation Failed**

Duplicate email address already assigned to another user

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